



## MAMMOTH COMMUNITY WATER DISTRICT

Post Office Box 597

Mammoth Lakes, California 93546-0597

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806th Regular Meeting of the  
Mammoth Community Water District  
Board of Directors

Thursday, March 21, 2024

***Please Note:***

*Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.*

*For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required.*

*Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following information to join the Zoom Videoconference Meeting:*

*<https://zoom.us/j/7609342596> (meeting ID: 760 934 2596) OR*

*Join via teleconference by dialing 1-669-900-9128, 760-934-2596#*

***Please Note:***

*Director Domaille will be participating by teleconference from the following location:  
118 Salisbury St., Christchurch, 8013 NZ*

*Director Thompson will be participating by teleconference from the following location:  
Prince of Peace Episcopal Church  
5700 Rudnick Ave., Woodland Hills, CA, 91357*

## **AGENDA**

**5:30 P.M.**

### **Roll Call**

Directors Cage, Domaille, Hylton, Smith, and Thompson

### **Public Forum**

*Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda, and presentation should be limited to three (3) minutes. No formal action by the Board will be taken on these items.*

## Consent Agenda A

*All matters listed are considered to be routine by the Board and may be enacted on by one motion. There will be no separate discussion on these items unless requested by the Board. If discussion is requested, that item will be moved and considered separately after adoption of the consent agenda.*

**A-1** Approve the February 2024 Check Disbursements

**A-2** Approve the Minutes from the Special Board Meeting held February 13, 2024

**A-3** Approve the Minutes from the Regular Board Meeting held February 15, 2024

**A-4** Approve the Minutes from the Special Board Meeting held March 4, 2024

**A-5** Approve and Adopt Amended Title 22 Engineering Report Appendices Expanding the Trucked Recycled Water Program Use Area

## Consent Agenda B — Department Reports

*All matters listed are considered to be routine by the Board and may be acted on by one motion. There will be no separate discussion on these items unless requested by the Board. If discussion is requested, that item will be moved and considered separately after adoption of the consent agenda.*

**B-1** Operations Department Report

**B-2** Maintenance Department Report

**B-3** Finance Department Report

**B-4** Engineering Department Report

**B-5** Information Services Report

**B-6** Personnel Services Report

**B-7** Regulatory Services Report

**B-8** General Manager's Report

## Current Business

**C-1** Presentation by JoAnna Lessard Regarding Yuba Water Agency's Involvement and Experience with Blue Forest Finance Inc. and Other Agencies Related to Funding and Conducting Forest Restoration Projects

**C-2** Discuss and Approve or Provide Direction to Staff Regarding a Request by Eastern Sierra Climate & Communities Resilience Project Team (ESCCRP) to Enter into a Memorandum of Understanding with Blue Forest Finance Inc. and Other Agencies to Explore Stakeholder Benefits Related to Funding Forest Restoration Projects in the Mammoth Lakes Region of the Inyo National Forest

**C-3** Discuss and Possibly Approve a Sponsorship Grant for the High Sierra Energy Foundation's LivingWise Education Program in the Amount of \$4,500.00

**C-4** Discuss and Consider Adopting the Amended Operating and Capital Reserve Policy (PL-FIN-002)

**C-5** Discuss and Consider Adopting Resolution No. 03-21-24-04 Establishing the Fiscal Year 2024-2025 MCWD Master Fee Schedule

**C-6** Discuss and Consider Adopting Resolution No. 03-21-24-05 Approving the Fiscal Year 2024-2025 Capital and Operating Budget

**C-7** Discuss and Consider Adopting Resolution No. 03-21-24-06 Establishing an Initial Appropriations Limitation for the Fiscal Year 2024-2025

**C-8** Discuss and Consider Adopting Resolution No. 03-21-24-07 Approving the Fiscal Year 2024-2025 Salary and Authorized Positions (SAPR)

**C-9** Annual Update on the Status of the LADWP Agreement

**C-10** Receive Water Supply Update and Discuss and Consider Changing the Water Conservation Level

## **Board Member's Committee Reports**

### **Committee Meetings Held:**

Ad-Hoc Auditor Selection Committee – *February 20, 2024*

Ad-Hoc Code/Policy Committee – *March 7, 2024*

Ad-Hoc MOU Negotiations Committee – *March 15, 2024*

Technical Services Committee – *March 20, 2024*

Finance Committee – *March 20, 2024*

## **Directors Comments, Requests, and Reports**

## **Attorney's Report**

## **Closed Session**

### **D-1 Conference with Labor Negotiator**

Pursuant to Government Code section 54957.6

District Employee Relations Officer: Mark Busby

Employee Organization: International Union of Operating Engineers, Local Union No. 12

Unrepresented Employees: Management, Supervisory, and Confidential

## **Adjournment**

*NOTE: Items listed on the agenda may be reviewed or acted upon by the Board in any order or sequence. The items are listed for identification purposes only.*

*The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.*



MARK BUSBY  
General Manager

Date of Issuance: Friday, March 15, 2024

Posted: MCWD Office  
MCWD Website: [www.mcwd.dst.ca.us](http://www.mcwd.dst.ca.us)  
cc: Members, Board of Directors  
Town of Mammoth Lakes  
KMMT, KIBS, KSRW Radio

*In compliance with the Americans with Disabilities Act, if you need a disability related modification or accommodation to participate in this meeting, please call Stephanie Hake at (760) 934-2596 at least one full day before the meeting.*

*Documents and material relating to an open session agenda item that are provided to the Mammoth Community Water District Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District facility located at 1315 Meridian Boulevard, Mammoth Lakes, California.*



**MAMMOTH COMMUNITY WATER DISTRICT**  
Post Office Box 597  
Mammoth Lakes, California 93546-0597

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**NOTICE OF A TECHNICAL SERVICES COMMITTEE MEETING**

NOTICE IS HEREBY GIVEN that the Technical Services Committee of the Board of Directors of the Mammoth Community Water District will hold a **TECHNICAL SERVICES COMMITTEE MEETING** to be held **WEDNESDAY, MARCH 20, 2024** at **8:00 A.M.**

***Please Note:***

*Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.*

**The agenda items are:**

1. Review of the Operations Department Report (B-1)
2. Water Supply Update (C-10)
3. Review of the Maintenance Department Report (B-2)
4. Review of the Engineering Department Report (B-4)
5. Discuss Amended Title 22 Engineering Report Appendices Expanding the Trucked Recycled Water Program Use Area (A-5)
6. Review of the Information Services Report (B-5)
7. Review of the Regulatory Services Report (B-7)
8. Discussion / Questions Regarding Other Department Reports
  - B-3 Finance Department Report
  - B-6 Personnel Services Report
  - B-8 General Manager's Report

*The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.*

A handwritten signature in blue ink, appearing to read "M. J. [unclear]".

MARK BUSBY  
General Manager

Date of Issuance: Friday, March 15, 2024

*Posted: MCWD Office*  
*MCWD Website: [www.mcwd.dst.ca.us](http://www.mcwd.dst.ca.us)*  
*cc: Members, Board of Directors*  
*Town of Mammoth Lakes*  
*KMMT, KIBS, KSRW Radio*

*If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting at any time, please call Stephanie Hake at (760) 934-2596, ext. 321, or email Ms. Hake at: [shake@mcwd.dst.ca.us](mailto:shake@mcwd.dst.ca.us).*

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**NOTICE OF A FINANCE COMMITTEE MEETING**

NOTICE IS HEREBY GIVEN that the Finance Committee of the Board of Directors of the Mammoth Community Water District will hold a **FINANCE COMMITTEE MEETING** on **WEDNESDAY, MARCH 20, 2024** at **1:00 P.M.**

***Please Note:***

*Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.*

**The agenda items are:**

1. Review and Approve the Board of Director Payment Requests for February 2024
2. Review and Approve the Accounts Payable Payment Vouchers for February 2024
3. Discuss and Review the February 2024 Check Register (A-1)
4. Discuss the Finance Department Report (B-3)
5. Discuss the Final Fiscal Year 2025 Master Fee Schedule (C-5)
6. Discuss the Final Fiscal Year 2025 Operating and Capital Budget (C-6)
7. Discuss the Initial Fiscal Year 2025 Appropriations Limit (C-7)
8. Discuss the Status of the LADWP Agreement (C-9)
9. Discussion / Questions Regarding Other Department Reports

- B-1 Operations Department Report
- B-2 Maintenance Department Report
- B-4 Engineering Department Report
- B-5 Information Services Report
- B-6 Personnel Services Report
- B-7 Regulatory Services Report
- B-8 General Manager's Report

*The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.*



MARK BUSBY  
General Manager

Date of Issuance: Friday, March 15, 2024

Posted: MCWD Office  
MCWD Website: [www.mcwd.dst.ca.us](http://www.mcwd.dst.ca.us)  
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# Board Check Register

## By Vendor Name

Payment Dates 2/1/2024 - 2/29/2024

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
<b>Vendor: 02370 - A Reliable Plumber</b>					
02/01/2024	4616	Replacement of Leaking Shower Valve - CS2	96-000-6115		279.00
02/01/2024	4616	Replace Water Heater - TL11	96-000-6115		2,250.00
02/21/2024	4687	Replace Kitchen Faucet Cartridge - TL11	96-000-6115		230.00
<b>Vendor 02370 - A Reliable Plumber Total:</b>					<b>2,759.00</b>
<b>Vendor: 00016 - ACWA / JPIA (HBA)</b>					
02/14/2024	10766	Cobra Insur.	10-000-6020		257.72
02/14/2024	10766	Dental Insurance	10-000-2150		540.61
02/14/2024	10766	Life Insur	10-000-2150		38.94
02/14/2024	10766	Premiums	10-000-2150		8,489.97
02/14/2024	10766	VSP	10-000-2150		122.00
02/14/2024	10766	Dental Insurance	10-000-2150		1,336.20
02/14/2024	10766	Dental Insurance	20-000-2150		1,580.67
02/14/2024	10766	Dental Insurance	30-000-2150		1,650.34
02/14/2024	10766	EAP	10-000-2150		27.28
02/14/2024	10766	EAP	20-000-2150		23.67
02/14/2024	10766	EAP	30-000-2150		25.93
02/14/2024	10766	Life Insurance - Dependent	10-000-2150		3.72
02/14/2024	10766	Life Insurance - Dependent	20-000-2150		2.93
02/14/2024	10766	Life Insurance - Dependent	30-000-2150		2.65
02/14/2024	10766	Life Insurance	10-000-2150		526.00
02/14/2024	10766	Life Insurance	20-000-2150		187.05
02/14/2024	10766	Life Insurance	30-000-2150		168.95
02/14/2024	10766	Life Insurance	10-000-2150		103.93
02/14/2024	10766	Life Insurance	20-000-2150		132.34
02/14/2024	10766	Life Insurance	30-000-2150		132.08
02/14/2024	10766	Life Insurance - Supplemental	20-000-2150		15.00
02/14/2024	10766	Life Insurance - Supplemental	30-000-2150		15.00
02/14/2024	10766	Premiums	10-000-2150		22,654.40
02/14/2024	10766	Premiums	20-000-2150		21,822.98
02/14/2024	10766	Premiums	30-000-2150		22,340.84
02/14/2024	10766	VSP	10-000-2150		366.00
02/14/2024	10766	VSP	20-000-2150		329.56
02/14/2024	10766	VSP	30-000-2150		329.24
02/14/2024	10766	Premium Adjustment	10-000-6020		7,300.99
<b>Vendor 00016 - ACWA / JPIA (HBA) Total:</b>					<b>90,526.99</b>
<b>Vendor: 00023 - Advanced Stainless &amp; Alloys, Inc.</b>					
02/28/2024	4697	Steel for Return	30-240-6145		1,562.38
<b>Vendor 00023 - Advanced Stainless &amp; Alloys, Inc. Total:</b>					<b>1,562.38</b>
<b>Vendor: 00025 - AFLAC</b>					
02/29/2024	DFT0000858	AFLAC	10-000-2170		25.48
02/29/2024	DFT0000858	AFLAC	20-000-2170		6.06
02/29/2024	DFT0000858	AFLAC	20-000-2170		51.57
02/29/2024	DFT0000858	AFLAC	30-000-2170		3.64
02/29/2024	DFT0000858	AFLAC	30-000-2170		27.57
02/29/2024	DFT0000869	AFLAC	10-000-2170		25.48
02/29/2024	DFT0000869	AFLAC	20-000-2170		6.06
02/29/2024	DFT0000869	AFLAC	20-000-2170		51.57
02/29/2024	DFT0000869	AFLAC	30-000-2170		3.64
02/29/2024	DFT0000869	AFLAC	30-000-2170		27.57
<b>Vendor 00025 - AFLAC Total:</b>					<b>228.64</b>

## Board Check Register

Payment Dates: 2/1/2024 - 2/29/2024

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount	
<b>Vendor: 00039 - Alex Printing</b>						
02/21/2024	4688	Business Cards - Engineering	10-400-6180		200.10	
					<b>Vendor 00039 - Alex Printing Total:</b>	<b>200.10</b>
<b>Vendor: 00054 - Alpine Paint</b>						
02/14/2024	4670	Inverted Spray Paint	10-330-6150		86.03	
					<b>Vendor 00054 - Alpine Paint Total:</b>	<b>86.03</b>
<b>Vendor: 00063 - American Business Machines Co.</b>						
02/01/2024	10751	Ops Printer/Copier Agreement	10-000-6180		115.01	
02/21/2024	10774	Ops Printer/Copier Agreement	10-000-6180		53.21	
02/28/2024	10780	Admin Printer/Copier Agreement & Quarterly Usage	10-000-6180		979.58	
					<b>Vendor 00063 - American Business Machines Co. Total:</b>	<b>1,147.80</b>
<b>Vendor: 00069 - Amerigas (WWTP/Lab)</b>						
02/01/2024	4617	Propane - WWTP/Lab	30-240-6231		300.73	
02/01/2024	4617	Propane - WWTP/Lab	30-240-6231		227.90	
02/01/2024	4617	Propane - WWTP/Lab	30-240-6231		220.13	
02/07/2024	4648	Propane - WWTP/Lab	30-240-6231		738.78	
02/21/2024	4689	Propane - WWTP/Lab	30-240-6231		69.41	
02/21/2024	4689	Propane - WWTP/Lab	30-240-6231		548.76	
02/28/2024	4698	Propane - WWTP/Lab	30-240-6231		426.29	
					<b>Vendor 00069 - Amerigas (WWTP/Lab) Total:</b>	<b>2,532.00</b>
<b>Vendor: 00072 - Amerigas (GWTP 1)</b>						
02/14/2024	4671	Propane GWTP 1	20-220-6231		517.90	
					<b>Vendor 00072 - Amerigas (GWTP 1) Total:</b>	<b>517.90</b>
<b>Vendor: 00068 - Amerigas (Offices)</b>						
02/01/2024	4618	Propane - District Offices	10-000-6231		306.43	
02/07/2024	4649	Propane - District Offices	10-000-6231		542.35	
02/21/2024	4690	Propane - District Offices	10-000-6231		612.97	
02/21/2024	4690	Propane - District Offices	10-000-6231		722.40	
02/21/2024	4690	Propane - District Offices	10-000-6231		741.68	
02/28/2024	4699	Propane - District Offices	10-000-6231		891.73	
					<b>Vendor 00068 - Amerigas (Offices) Total:</b>	<b>3,817.56</b>
<b>Vendor: 02531 - Andre Kiryanov</b>						
02/21/2024	4691	HEDW Rebate	10-100-6237		200.00	
					<b>Vendor 02531 - Andre Kiryanov Total:</b>	<b>200.00</b>
<b>Vendor: 00111 - AT&amp;T</b>						
02/07/2024	4650	FirstNet Equipment Installation	10-130-6106		1,728.00	
02/21/2024	4692	FirstNet Service- 16 Devices	10-130-6105		934.42	
					<b>Vendor 00111 - AT&amp;T Total:</b>	<b>2,662.42</b>
<b>Vendor: 00123 - Babcock Laboratories, Inc.</b>						
02/01/2024	4619	Lab Services	20-210-6111		566.10	
02/01/2024	4619	Lab Services	10-210-6111		56.62	
02/01/2024	4619	Lab Services	20-210-6111		75.48	
02/01/2024	4619	Lab Services	30-210-6111		276.02	
02/21/2024	4693	Lab Services	20-210-6111		178.29	
02/21/2024	4693	Lab Services	20-210-6111		435.86	
02/21/2024	4693	Lab Services	20-210-6111		594.30	
02/21/2024	4693	Lab Services	30-210-6111		440.91	
02/21/2024	4693	Lab Services	10-210-6111		178.31	
02/21/2024	4693	Lab Services	20-210-6111		118.86	
02/21/2024	4693	Lab Services	30-210-6111		434.73	
					<b>Vendor 00123 - Babcock Laboratories, Inc. Total:</b>	<b>3,355.48</b>
<b>Vendor: 00131 - Bartkiewicz, Kronick &amp; Shanahan</b>						
02/14/2024	10767	Legal Services	10-100-6140		5,490.00	
					<b>Vendor 00131 - Bartkiewicz, Kronick &amp; Shanahan Total:</b>	<b>5,490.00</b>

## Board Check Register

Payment Dates: 2/1/2024 - 2/29/2024

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount	
<b>Vendor: 00139 - Berchtold Equipment Company</b>						
02/01/2024	4620	Bobcat Cutting Edges	10-310-6155		464.57	
					<b>Vendor 00139 - Berchtold Equipment Company Total:</b>	<b>464.57</b>
<b>Vendor: 00156 - Bishop Heating &amp; Air Conditioning, Inc.</b>						
02/01/2024	4621	Admin HVAC System	10-000-6150		32,960.58	
02/28/2024	4700	Admin HVAC Install	10-000-6150		5,137.25	
					<b>Vendor 00156 - Bishop Heating &amp; Air Conditioning, Inc. Total:</b>	<b>38,097.83</b>
<b>Vendor: 02528 - Brad Kraus</b>						
02/07/2024	4651	HET Rebate (2)	10-100-6237		400.00	
					<b>Vendor 02528 - Brad Kraus Total:</b>	<b>400.00</b>
<b>Vendor: 00201 - CA Tax Payment ACH</b>						
02/14/2024	DFT0000860	CA SWT and CASDI	10-000-2210		779.27	
02/14/2024	DFT0000860	CA SWT and CASDI	10-000-2210		3,719.41	
02/14/2024	DFT0000860	CA SWT and CASDI	20-000-2210		1,822.87	
02/14/2024	DFT0000860	CA SWT and CASDI	20-000-2210		558.14	
02/14/2024	DFT0000860	CA SWT and CASDI	30-000-2210		578.59	
02/14/2024	DFT0000860	CA SWT and CASDI	30-000-2210		2,142.78	
02/15/2024	DFT0000849	CA SWT and CASDI	10-000-2210		50.00	
02/28/2024	DFT0000871	CA SWT and CASDI	10-000-2210		728.34	
02/28/2024	DFT0000871	CA SWT and CASDI	10-000-2210		3,429.50	
02/28/2024	DFT0000871	CA SWT and CASDI	20-000-2210		604.36	
02/28/2024	DFT0000871	CA SWT and CASDI	20-000-2210		2,008.03	
02/28/2024	DFT0000871	CA SWT and CASDI	30-000-2210		631.17	
02/28/2024	DFT0000871	CA SWT and CASDI	30-000-2210		2,353.45	
					<b>Vendor 00201 - CA Tax Payment ACH Total:</b>	<b>19,405.91</b>
<b>Vendor: 00205 - California Broadband Cooperative</b>						
02/28/2024	4701	Internet Service	10-130-6105		917.95	
					<b>Vendor 00205 - California Broadband Cooperative Total:</b>	<b>917.95</b>
<b>Vendor: 02436 - California Franchise Tax Board</b>						
02/01/2024	4622	Garnishments	20-000-2170		150.95	
02/01/2024	4622	Garnishments	30-000-2170		150.94	
02/14/2024	4672	Garnishments	20-000-2170		150.95	
02/14/2024	4672	Garnishments	30-000-2170		150.94	
02/28/2024	4702	Garnishments	20-000-2170		150.96	
02/28/2024	4702	Garnishments	30-000-2170		150.93	
					<b>Vendor 02436 - California Franchise Tax Board Total:</b>	<b>905.67</b>
<b>Vendor: 02179 - California State Disbursement Unit</b>						
02/14/2024	DFT0000853	Ca. Child Support	20-000-2170		46.16	
02/14/2024	DFT0000853	Ca. Child Support	30-000-2170		46.14	
02/28/2024	DFT0000864	Ca. Child Support	20-000-2170		46.17	
02/28/2024	DFT0000864	Ca. Child Support	30-000-2170		46.13	
					<b>Vendor 02179 - California State Disbursement Unit Total:</b>	<b>184.60</b>
<b>Vendor: 00220 - Carmichael Business Technology</b>						
02/01/2024	4623	VOIP Agreement	10-000-6210		659.67	
02/01/2024	4623	IT Agreement	10-130-6106		3,356.66	
02/07/2024	4652	Wireless Headset - Block	10-130-6182		136.84	
02/07/2024	4652	Office 365 License (Annual)	10-130-6105		7,050.00	
02/07/2024	4652	MCWDSVR12 & MCWDGIS	10-130-6181		12,383.11	
		Server Replacements				
02/28/2024	4703	Add'l Office 365 License	10-130-6105		49.99	
02/28/2024	4703	VOIP Agreement	10-000-6210		660.85	
02/28/2024	4703	Monthly IT Agreement	10-130-6106		3,356.66	
					<b>Vendor 00220 - Carmichael Business Technology Total:</b>	<b>27,653.78</b>
<b>Vendor: 00237 - Cashman Equipment Co.</b>						
02/14/2024	4673	Parts - #112	10-310-6155		368.91	
02/14/2024	4673	938M Loader	22-000-1317		170,584.22	
02/14/2024	4673	938M Loader	23-000-1317		170,584.21	
02/21/2024	10775	Repair Coolant Leak - #41	10-310-6155		2,933.58	

**Board Check Register**

**Payment Dates: 2/1/2024 - 2/29/2024**

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
02/21/2024	10775	Repairs - #54	10-310-6155		3,659.45
<b>Vendor 00237 - Cashman Equipment Co. Total:</b>					<b>348,130.37</b>
<b>Vendor: 02526 - Charly Baker</b>					
02/01/2024	4624	HET and HEDW Rebates	10-100-6237		200.00
02/01/2024	4624	HET and HEDW Rebates	10-100-6237		200.00
<b>Vendor 02526 - Charly Baker Total:</b>					<b>400.00</b>
<b>Vendor: 01957 - City of Fallon</b>					
02/07/2024	4653	Sludge Disposal	30-240-6102		5,967.73
<b>Vendor 01957 - City of Fallon Total:</b>					<b>5,967.73</b>
<b>Vendor: 02525 - Connie Christenson</b>					
02/01/2024	4625	HET Rebate	10-100-6237		200.00
<b>Vendor 02525 - Connie Christenson Total:</b>					<b>200.00</b>
<b>Vendor: 00306 - Conriquez Cleaning</b>					
02/01/2024	4626	Janatorial Services	10-000-6150		2,687.79
<b>Vendor 00306 - Conriquez Cleaning Total:</b>					<b>2,687.79</b>
<b>Vendor: 00326 - Creative Image Embroidery</b>					
02/07/2024	4654	Work Clothes - Burkhart	10-130-6124		338.34
02/07/2024	4654	Work Clothes - Roberts	10-400-6124		80.81
02/14/2024	4674	Embroidery - Ferguson	10-400-6124		32.33
<b>Vendor 00326 - Creative Image Embroidery Total:</b>					<b>451.48</b>
<b>Vendor: 00439 - Dewey Pest Control</b>					
02/07/2024	4655	Pest Control	10-000-6150		202.00
<b>Vendor 00439 - Dewey Pest Control Total:</b>					<b>202.00</b>
<b>Vendor: 00452 - DIY Home Center</b>					
02/01/2024	10752	Parts for Admin HVAC Install	10-000-6150		50.63
02/01/2024	10752	Misc. HW	10-330-6180		8.32
02/01/2024	10752	Clamps	10-330-6180		7.34
02/01/2024	10752	Frost-Proof Faucet	30-240-6145		53.33
02/01/2024	10752	Tools for #123	10-320-6120		151.16
02/01/2024	10752	Watch Battery	30-240-6180		5.32
02/01/2024	10752	Tools for New Vactor	10-320-6120		68.82
02/01/2024	10752	Crampons	10-320-6200		127.96
02/07/2024	10761	Bolt Cutter	20-220-6120		41.69
02/07/2024	10761	Scrub Brush, Push Broom	30-240-6120		33.93
02/07/2024	10761	Scrub Brush, Push Broom	30-240-6180		12.60
02/07/2024	10761	Heater	20-220-6120		87.27
02/07/2024	10761	O-Rings	20-220-6180		4.81
02/07/2024	10761	Lighter, Acetone	30-310-6145		127.97
02/07/2024	10761	Misc. Parts	10-330-6150		8.59
02/07/2024	10761	Drill and Tap Set	10-330-6180		7.55
02/07/2024	10761	Misc. HW	10-310-6155		4.50
02/14/2024	10768	Carwash Supplies	10-330-6155		3.86
02/14/2024	10768	Dustpan, Brush	20-220-6180		14.04
02/14/2024	10768	Misc. HW	10-310-6155		46.04
02/14/2024	10768	Electrical Supplies	10-330-6150		59.67
02/14/2024	10768	Electrical Supplies	10-330-6150		10.66
02/14/2024	10768	Silicone, Glass Glue	10-320-6155		13.85
02/14/2024	10768	Chain	10-330-6150		17.77
02/28/2024	10781	Misc. HW, Chain	10-330-6150		5.12
02/28/2024	10781	Misc. HW	10-330-6150		11.70
02/28/2024	10781	Electrical Supplies (Security Cameras)	10-130-6181		99.78
02/28/2024	10781	Pipe Insulation	10-330-6180		4.84
02/28/2024	10781	Light Tube	10-330-6150		11.63
02/28/2024	10781	Trash Can, Mouse Traps	10-320-6120		48.48
02/28/2024	10781	Trash Can, Mouse Traps	10-320-6180		4.83

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Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
02/28/2024	10781	Electrical Supplies (Security Cameras)	10-130-6181		22.26
<b>Vendor 00452 - DIY Home Center Total:</b>					<b>1,176.32</b>
<b>Vendor: 02529 - Edward Suh</b>					
02/14/2024	4675	HET Rebate (2)	10-100-6237		400.00
<b>Vendor 02529 - Edward Suh Total:</b>					<b>400.00</b>
<b>Vendor: 00523 - Elizabeth Hylton</b>					
02/28/2024	10782	Reimbursement for Conference Travel	10-100-6220		1,272.95
<b>Vendor 00523 - Elizabeth Hylton Total:</b>					<b>1,272.95</b>
<b>Vendor: 02360 - Eric Solomon</b>					
02/21/2024	10776	Mileage Reimbursement for Training	20-220-6220		322.94
<b>Vendor 02360 - Eric Solomon Total:</b>					<b>322.94</b>
<b>Vendor: 00569 - Federal Tax Payment ACH</b>					
02/14/2024	DFT0000859	Federal Deposit	10-000-2200		2,164.98
02/14/2024	DFT0000859	Federal Deposit	10-000-2200		9,758.44
02/14/2024	DFT0000859	Federal Deposit	20-000-2200		4,793.38
02/14/2024	DFT0000859	Federal Deposit	30-000-2200		1,483.08
02/14/2024	DFT0000859	Federal Deposit	30-000-2200		5,429.59
02/14/2024	DFT0000859	Federal Deposit	30-000-2200		1,539.86
02/15/2024	DFT0000848	Federal Deposit	10-000-2200		436.60
02/15/2024	DFT0000848	Federal Deposit	10-000-2200		200.00
02/15/2024	DFT0000848	Federal Deposit	10-000-2200		102.12
02/28/2024	DFT0000870	Federal Deposit	10-000-2200		2,028.34
02/28/2024	DFT0000870	Federal Deposit	10-000-2200		9,127.79
02/28/2024	DFT0000870	Federal Deposit	20-000-2200		1,602.04
02/28/2024	DFT0000870	Federal Deposit	20-000-2200		5,454.79
02/28/2024	DFT0000870	Federal Deposit	30-000-2200		6,110.28
02/28/2024	DFT0000870	Federal Deposit	30-000-2200		1,676.00
<b>Vendor 00569 - Federal Tax Payment ACH Total:</b>					<b>51,907.29</b>
<b>Vendor: 00571 - FedEx Freight</b>					
02/01/2024	4627	Shipping	30-240-6145		471.06
<b>Vendor 00571 - FedEx Freight Total:</b>					<b>471.06</b>
<b>Vendor: 00572 - Ferguson Waterworks # 1423</b>					
02/01/2024	4628	Mach 10 Meters for Vertical Install	20-320-6145		1,623.93
02/01/2024	4628	Wall Mount Assemblies	20-320-6145		379.28
02/07/2024	4656	Replacement Meter for Shady Rest Campground	20-320-6145		7,302.45
<b>Vendor 00572 - Ferguson Waterworks # 1423 Total:</b>					<b>9,305.66</b>
<b>Vendor: 00608 - Frontier</b>					
02/01/2024	4629	Land Lines	10-000-6210		203.38
02/01/2024	4629	Land Lines	10-000-6210		164.73
02/28/2024	4704	Internet Service - GWTPs	10-130-6105		134.98
02/28/2024	4704	Land Line - ESB	10-000-6210		169.06
02/28/2024	4704	Land Lines	10-000-6210		203.38
<b>Vendor 00608 - Frontier Total:</b>					<b>875.53</b>
<b>Vendor: 00649 - Gladwell Governmental Services, Inc.</b>					
02/01/2024	4630	Records Retention Legal Review	10-100-6110		300.00
<b>Vendor 00649 - Gladwell Governmental Services, Inc. Total:</b>					<b>300.00</b>
<b>Vendor: 00659 - Government Finance Officers Association</b>					
02/28/2024	4705	Annual Membership - Bretz	10-120-6160		150.00
<b>Vendor 00659 - Government Finance Officers Association Total:</b>					<b>150.00</b>
<b>Vendor: 00662 - Grainger, Inc.</b>					
02/01/2024	10753	Manhole Cover Hook	10-100-6120		67.17
02/01/2024	10753	Paper Towels	10-000-6180		139.56

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Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
02/01/2024	10753	Trash Bags	10-000-6180		119.58
02/01/2024	10753	Pressure Gauges	20-320-6180		786.58
02/01/2024	10753	Pressure Gauges	20-320-6180		1,570.82
02/14/2024	10769	Latex Gloves	10-310-6180		467.31
02/14/2024	10769	Gloves, Grease	10-000-1200		951.61
02/28/2024	10783	Striping Machine	10-330-6120		271.60
<b>Vendor 00662 - Grainger, Inc. Total:</b>					<b>4,374.23</b>
<b>Vendor: 00684 - Haaker Equipment Company</b>					
02/01/2024	10754	Safety Cone Rack	23-000-1320		468.99
02/07/2024	10762	Repair Parts - #77	10-310-6155		392.25
02/07/2024	10762	Repair Parts - #51	22-340-6155		406.29
02/07/2024	10762	Repair Part - #51	22-340-6155		224.90
02/21/2024	10777	Bumper Bracket - #77	10-310-6155		146.41
<b>Vendor 00684 - Haaker Equipment Company Total:</b>					<b>1,638.84</b>
<b>Vendor: 00685 - Hach Company</b>					
02/07/2024	4657	Lab Supplies	30-210-6180		242.05
02/07/2024	4657	Lab Supplies	30-210-6180		89.81
02/07/2024	4657	Replacement Membrane Kit for the CLF10 CL2 Sensor	20-220-6180		594.78
02/07/2024	4657	Replacement Membrane Kit for the CLF10 CL2 Sensor	20-220-6180		433.16
02/07/2024	4657	Replacement Membrane Kit for the CLF10 CL2 Sensor	20-220-6180		60.65
<b>Vendor 00685 - Hach Company Total:</b>					<b>1,420.45</b>
<b>Vendor: 00687 - Hardy Diagnostics</b>					
02/01/2024	4631	Lab Supplies	30-210-6180		198.16
<b>Vendor 00687 - Hardy Diagnostics Total:</b>					<b>198.16</b>
<b>Vendor: 02388 - Health Equity, Inc.</b>					
02/14/2024	DFT0000856	HSA	10-000-2151		387.24
02/28/2024	DFT0000867	HSA	10-000-2151		387.24
<b>Vendor 02388 - Health Equity, Inc. Total:</b>					<b>774.48</b>
<b>Vendor: 00705 - High Country Lumber, Inc.</b>					
02/01/2024	4632	Bit Set	10-330-6180		32.31
02/07/2024	4658	Glue	10-400-6180		8.18
<b>Vendor 00705 - High Country Lumber, Inc. Total:</b>					<b>40.49</b>
<b>Vendor: 00721 - Huber Technology, Inc.</b>					
02/01/2024	10755	Solenoid Valve for Grit Washer	30-240-6145		587.59
<b>Vendor 00721 - Huber Technology, Inc. Total:</b>					<b>587.59</b>
<b>Vendor: 00723 - Idexx Distribution, Inc.</b>					
02/01/2024	4633	Lab Supplies	30-210-6180		254.10
02/01/2024	4633	Lab Supplies	30-210-6180		385.59
<b>Vendor 00723 - Idexx Distribution, Inc. Total:</b>					<b>639.69</b>
<b>Vendor: 00725 - Infosend, Inc.</b>					
02/01/2024	10756	UB Statement Processing	10-120-6100		1,909.09
<b>Vendor 00725 - Infosend, Inc. Total:</b>					<b>1,909.09</b>
<b>Vendor: 00728 - International Union of Operating Engineers</b>					
02/14/2024	4676	Union Dues	10-000-2170		132.00
02/14/2024	4676	Union Dues	20-000-2170		143.06
02/14/2024	4676	Union Dues	30-000-2170		142.94
<b>Vendor 00728 - International Union of Operating Engineers Total:</b>					<b>418.00</b>
<b>Vendor: 00732 - Inyo Crude, Inc.</b>					
02/28/2024	4706	Unleaded	10-000-1210		16,300.35
02/28/2024	4706	Diesel	10-000-1210		13,951.19
<b>Vendor 00732 - Inyo Crude, Inc. Total:</b>					<b>30,251.54</b>

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Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
<b>Vendor: 00734 - Inyo-Mono Title Company</b>					
02/29/2024	4720	Title Insurance Premium (Endorsement 100.1)	96-000-6130		180.00
<b>Vendor 00734 - Inyo-Mono Title Company Total:</b>					<b>180.00</b>
<b>Vendor: 02451 - James Legg</b>					
02/14/2024	4677	HECW Rebate	10-100-6237		400.00
<b>Vendor 02451 - James Legg Total:</b>					<b>400.00</b>
<b>Vendor: 02533 - Joseph Bonnici</b>					
02/28/2024	4707	HET Rebate (2)	10-100-6237		400.00
<b>Vendor 02533 - Joseph Bonnici Total:</b>					<b>400.00</b>
<b>Vendor: 02530 - Joseph Hannigan</b>					
02/21/2024	4694	HET Rebate	10-100-6237		200.00
<b>Vendor 02530 - Joseph Hannigan Total:</b>					<b>200.00</b>
<b>Vendor: 00958 - Keith Weiland</b>					
02/14/2024	10770	Reimbursement for Cash Dump Fee	10-000-6100		30.00
<b>Vendor 00958 - Keith Weiland Total:</b>					<b>30.00</b>
<b>Vendor: 00993 - KIBS-FM</b>					
02/14/2024	10771	Advertising (3 Months)	10-100-6190		1,050.00
<b>Vendor 00993 - KIBS-FM Total:</b>					<b>1,050.00</b>
<b>Vendor: 01003 - KMMT-FM</b>					
02/07/2024	4659	Advertising	10-100-6190		500.00
<b>Vendor 01003 - KMMT-FM Total:</b>					<b>500.00</b>
<b>Vendor: 01004 - Kodiak Roofing Co.</b>					
02/21/2024	4695	EQ Building Roof Retention Payment	30-240-6150	23WW03CS	5,932.30
<b>Vendor 01004 - Kodiak Roofing Co. Total:</b>					<b>5,932.30</b>
<b>Vendor: 01018 - L'Abri H.O.A.</b>					
02/28/2024	4708	\$22 Increase for 2 Months x 3 Units (6, 9 &10)	96-000-6115		132.00
<b>Vendor 01018 - L'Abri H.O.A. Total:</b>					<b>132.00</b>
<b>Vendor: 01037 - Lawson Products</b>					
02/01/2024	4634	Fittings	10-310-6155		231.66
<b>Vendor 01037 - Lawson Products Total:</b>					<b>231.66</b>
<b>Vendor: 00052 - Linde Gas &amp; Equipment, Inc.</b>					
02/01/2024	4635	Welding Supplies	10-000-6180		99.24
02/01/2024	4635	Welding Supplies	10-000-6180		66.16
02/01/2024	4635	Welding Supplies	10-000-6180		66.16
<b>Vendor 00052 - Linde Gas &amp; Equipment, Inc. Total:</b>					<b>231.56</b>
<b>Vendor: 01099 - Mammoth Disposal</b>					
02/14/2024	4678	Trash Service	10-000-6100		1,650.50
02/14/2024	4678	Recycling	10-000-6100		147.00
02/14/2024	4678	Recycling	10-000-6100		136.50
<b>Vendor 01099 - Mammoth Disposal Total:</b>					<b>1,934.00</b>
<b>Vendor: 01100 - Mammoth Hospital</b>					
02/07/2024	4660	DMV/Pre-Employment Physicals	10-110-6100		91.00
02/07/2024	4660	DMV/Pre-Employment Physicals	30-240-6100		127.40
<b>Vendor 01100 - Mammoth Hospital Total:</b>					<b>218.40</b>
<b>Vendor: 01102 - Mammoth Lakes Contractors Association, Inc.</b>					
02/14/2024	4679	Annual Dues - Roberts	10-400-6160		175.00
<b>Vendor 01102 - Mammoth Lakes Contractors Association, Inc. Total:</b>					<b>175.00</b>
<b>Vendor: 01117 - Mammoth Times</b>					
02/14/2024	4680	Job Ads	10-110-6190		88.64
<b>Vendor 01117 - Mammoth Times Total:</b>					<b>88.64</b>

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Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
<b>Vendor: 01122 - Marc Hannon</b>					
02/01/2024	10757	Reimbursement for DMV Physical	10-320-6100		189.00
<b>Vendor 01122 - Marc Hannon Total:</b>					<b>189.00</b>
<b>Vendor: 01179 - Maverick Signs</b>					
02/07/2024	4661	Vanpool Stickers	10-000-6155		64.65
<b>Vendor 01179 - Maverick Signs Total:</b>					<b>64.65</b>
<b>Vendor: 01183 - McMaster-Carr Supply Co.</b>					
02/01/2024	4636	Screws, Nuts, Washers	30-240-6145		260.03
02/07/2024	4662	Copper and Brass Fittings	20-320-6145		952.22
02/28/2024	4709	Beam Clamps	10-330-6150		125.38
<b>Vendor 01183 - McMaster-Carr Supply Co. Total:</b>					<b>1,337.63</b>
<b>Vendor: 01240 - Mission Linen Supply</b>					
02/01/2024	4637	Linen and Uniform Service	10-000-6180		949.48
02/01/2024	4637	Linen and Uniform Service	10-000-6180		48.10
<b>Vendor 01240 - Mission Linen Supply Total:</b>					<b>997.58</b>
<b>Vendor: 01249 - Mono County Clerk Recorder</b>					
02/07/2024	4663	Remainder of Lien Release - 035-181-036-000	10-000-4211		1.00
<b>Vendor 01249 - Mono County Clerk Recorder Total:</b>					<b>1.00</b>
<b>Vendor: 01257 - Mono County Tax Collector</b>					
02/28/2024	4710	Supplemental Tax Bill - MM11	96-000-6115		46.88
<b>Vendor 01257 - Mono County Tax Collector Total:</b>					<b>46.88</b>
<b>Vendor: 01259 - Montrose Environmental Solutions, Inc.</b>					
02/21/2024	10778	CARB Consulting Services	10-120-6110		218.75
<b>Vendor 01259 - Montrose Environmental Solutions, Inc. Total:</b>					<b>218.75</b>
<b>Vendor: 01318 - NTU Technologies, Inc.</b>					
02/01/2024	10758	929 Polymer	30-240-6179		21,099.39
<b>Vendor 01318 - NTU Technologies, Inc. Total:</b>					<b>21,099.39</b>
<b>Vendor: 00609 - Orion</b>					
02/14/2024	DFT0000850	457b Roth EE Contribution	10-000-2161		734.56
02/14/2024	DFT0000850	457b Roth EE Contribution	20-000-2161		221.63
02/14/2024	DFT0000850	457b Roth EE Contribution	30-000-2161		516.40
02/14/2024	DFT0000851	457B EE Contribution	10-000-2161		6,518.23
02/14/2024	DFT0000851	457B EE Contribution	20-000-2161		2,363.55
02/14/2024	DFT0000851	457B EE Contribution	30-000-2161		1,988.45
02/14/2024	DFT0000852	457b EE Contribution	10-000-2161		1,395.09
02/14/2024	DFT0000852	457b EE Contribution	20-000-2161		1,740.07
02/14/2024	DFT0000852	457b EE Contribution	30-000-2161		2,324.07
02/14/2024	DFT0000857	401A/457 ER	10-000-2160		1,410.20
02/14/2024	DFT0000857	401A/457 ER	10-000-2160		73.46
02/14/2024	DFT0000857	401A/457 ER	10-000-2160		14,864.70
02/14/2024	DFT0000857	401A/457 ER	20-000-2160		10,145.28
02/14/2024	DFT0000857	401A/457 ER	20-000-2160		1,001.69
02/14/2024	DFT0000857	401A/457 ER	30-000-2160		10,522.14
02/14/2024	DFT0000857	401A/457 ER	30-000-2160		1,039.02
02/28/2024	DFT0000861	457b Roth EE Contribution	10-000-2161		734.56
02/28/2024	DFT0000861	457b Roth EE Contribution	20-000-2161		193.09
02/28/2024	DFT0000861	457b Roth EE Contribution	30-000-2161		477.53
02/28/2024	DFT0000862	457B EE Contribution	10-000-2161		6,518.23
02/28/2024	DFT0000862	457B EE Contribution	20-000-2161		2,363.55
02/28/2024	DFT0000862	457B EE Contribution	30-000-2161		1,988.45
02/28/2024	DFT0000863	457b EE Contribution	10-000-2161		1,354.83
02/28/2024	DFT0000863	457b EE Contribution	20-000-2161		2,204.72
02/28/2024	DFT0000863	457b EE Contribution	30-000-2161		2,869.01
02/28/2024	DFT0000868	401A/457 ER	10-000-2160		13,938.72
02/28/2024	DFT0000868	401A/457 ER	10-000-2160		1,318.33
02/28/2024	DFT0000868	401A/457 ER	10-000-2160		73.46



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Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
02/28/2024	DFT0000868	401A/457 ER	20-000-2160		1,087.93
02/28/2024	DFT0000868	401A/457 ER	20-000-2160		10,983.17
02/28/2024	DFT0000868	401A/457 ER	30-000-2160		11,480.71
02/28/2024	DFT0000868	401A/457 ER	30-000-2160		1,137.22
<b>Vendor 00609 - Orion Total:</b>					<b>115,582.05</b>
<b>Vendor: 01394 - Pitney Bowes Global</b>					
02/14/2024	4681	Postage Meter Lease (Quarterly)	10-000-6185		195.25
<b>Vendor 01394 - Pitney Bowes Global Total:</b>					<b>195.25</b>
<b>Vendor: 01396 - Pitney Bowes-Purchase Power</b>					
02/14/2024	4682	Postage Meter Refill	10-000-6185		503.50
<b>Vendor 01396 - Pitney Bowes-Purchase Power Total:</b>					<b>503.50</b>
<b>Vendor: 01438 - Rich Environmental Services</b>					
02/01/2024	4638	Monthly Tank Inspection	10-000-6100		100.00
02/28/2024	4711	Monthly Tank Inspections	10-000-6100		100.00
<b>Vendor 01438 - Rich Environmental Services Total:</b>					<b>200.00</b>
<b>Vendor: 01591 - Shana Stapp</b>					
02/28/2024	4712	HET Rebate	10-100-6237		185.89
<b>Vendor 01591 - Shana Stapp Total:</b>					<b>185.89</b>
<b>Vendor: 02454 - Shari Stover</b>					
02/01/2024	4639	HET Rebate - Re-Issue	10-100-6237		200.00
02/01/2024	4639	Bank & Administrative Costs	10-100-6237		-35.50
<b>Vendor 02454 - Shari Stover Total:</b>					<b>164.50</b>
<b>Vendor: 02485 - Sierra Electronics</b>					
02/01/2024	4640	VHF, M2 Radios	10-330-6145		28,769.25
<b>Vendor 02485 - Sierra Electronics Total:</b>					<b>28,769.25</b>
<b>Vendor: 02338 - Sierra Manors HOA</b>					
02/28/2024	4713	\$10 Increase for 3 Months	96-000-6115		30.00
02/28/2024	4713	\$12 Increase for 3 Months	96-000-6115		36.00
<b>Vendor 02338 - Sierra Manors HOA Total:</b>					<b>66.00</b>
<b>Vendor: 01639 - Snowcreek Athletic Club</b>					
02/28/2024	4714	Snowcreek Dues	10-000-2170		368.00
02/28/2024	4714	Snowcreek Dues	20-000-2170		590.89
02/28/2024	4714	Snowcreek Dues	30-000-2170		186.11
<b>Vendor 01639 - Snowcreek Athletic Club Total:</b>					<b>1,145.00</b>
<b>Vendor: 01645 - Solenis, LLC</b>					
02/14/2024	4683	4 Totes Solenis Praestol 275 flx	30-240-6179		20,924.19
<b>Vendor 01645 - Solenis, LLC Total:</b>					<b>20,924.19</b>
<b>Vendor: 01650 - Southern California Edison - District</b>					
02/01/2024	4641	Electricity	10-000-6230		8,822.05
02/01/2024	4641	Electricity	20-220-6230		16,066.69
02/01/2024	4641	Electricity	20-230-6230		3,961.60
02/01/2024	4641	Electricity	30-240-6230		2,816.52
02/07/2024	4664	Returned Check Fee	10-000-6230		6.00
<b>Vendor 01650 - Southern California Edison - District Total:</b>					<b>31,672.86</b>
<b>Vendor: 01649 - Southern California Edison - Housing</b>					
02/07/2024	4665	Electricity - SM55	96-000-6230		184.24
<b>Vendor 01649 - Southern California Edison - Housing Total:</b>					<b>184.24</b>
<b>Vendor: 01652 - Spiess Construction Co., Inc.</b>					
02/01/2024	4642	Paving	33-000-1301	22WW04CS	36,630.00
<b>Vendor 01652 - Spiess Construction Co., Inc. Total:</b>					<b>36,630.00</b>
<b>Vendor: 02352 - Stan Riffel</b>					
02/07/2024	4666	Appraisal - Lesiak	96-000-6115		400.00
<b>Vendor 02352 - Stan Riffel Total:</b>					<b>400.00</b>

## Board Check Register

Payment Dates: 2/1/2024 - 2/29/2024

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
<b>Vendor: 01662 - Standard Insurance Company</b>					
02/01/2024	DFT0000847	Premium Adjustment	10-000-6020		30.55
<b>Vendor 01662 - Standard Insurance Company Total:</b>					<b>30.55</b>
<b>Vendor: 02005 - State of California Franchise Tax Board</b>					
02/01/2024	4643	Case No. 550198169	10-000-2170		100.00
02/14/2024	4684	Case No. 550198169	10-000-2170		100.00
02/28/2024	4715	Case No. 550198169	10-000-2170		100.00
<b>Vendor 02005 - State of California Franchise Tax Board Total:</b>					<b>300.00</b>
<b>Vendor: 01669 - Stephanie Hake</b>					
02/07/2024	10763	Reimbursement for Charges Made on Personal Card	10-000-6180		187.29
02/07/2024	10763	Reimbursement for Charges Made on Personal Card	10-100-6215		100.74
02/07/2024	10763	Reimbursement for Charges Made on Personal Card	10-130-6182		40.44
<b>Vendor 01669 - Stephanie Hake Total:</b>					<b>328.47</b>
<b>Vendor: 01701 - Steve's Auto &amp; Truck Parts</b>					
02/14/2024	4685	Brake Pads	20-220-6155		115.27
02/14/2024	4685	Caliper	20-220-6155		155.39
02/14/2024	4685	Caliper	20-220-6155		155.39
02/14/2024	4685	Credit for Returned Merchandise	20-220-6155		-155.39
02/14/2024	4685	Credit for Returned Merchandise	20-220-6155		-233.38
02/28/2024	4716	Grease Gun and Hose	10-330-6120		49.46
<b>Vendor 01701 - Steve's Auto &amp; Truck Parts Total:</b>					<b>86.74</b>
<b>Vendor: 01731 - SWRCB-DWOCP</b>					
02/01/2024	4644	D3 Re-Exam - Ruiz	20-310-6160		70.00
02/01/2024	4645	D2 Cert. Renewal - Minich	20-210-6160		60.00
02/21/2024	4696	WW Grade IV Exam - Burnett	30-240-6160		365.00
<b>Vendor 01731 - SWRCB-DWOCP Total:</b>					<b>495.00</b>
<b>Vendor: 02527 - Tammy Nguyen</b>					
02/07/2024	4667	HECW Rebate	10-100-6237		400.00
<b>Vendor 02527 - Tammy Nguyen Total:</b>					<b>400.00</b>
<b>Vendor: 01762 - Tesco Controls, LLC</b>					
02/28/2024	10784	Well 32 Motor Control Center/SCADA Config	22-000-1301	21W03CS	5,000.00
<b>Vendor 01762 - Tesco Controls, LLC Total:</b>					<b>5,000.00</b>
<b>Vendor: 01763 - Thatcher Company, Inc</b>					
02/28/2024	10785	Caustic Soda - Incorrect Price	20-230-6179		15,064.61
02/28/2024	10785	Credit for Invoice 2023400116090 (Tax)	20-230-6179		-927.08
02/28/2024	10785	Credit for Sales Tax (250112097 & 52100116544)	20-220-6179		-628.00
02/28/2024	10785	Credit for Invoice 2023400116090	20-230-6179		-14,137.53
02/28/2024	10785	Caustic Soda 25%	20-230-6179		7,437.88
<b>Vendor 01763 - Thatcher Company, Inc Total:</b>					<b>6,809.88</b>
<b>Vendor: 01770 - The Sheet, Inc.</b>					
02/14/2024	4686	Job Ads	10-110-6190		67.50
02/28/2024	4717	Notice of Ordinance	10-100-6190		52.50
<b>Vendor 01770 - The Sheet, Inc. Total:</b>					<b>120.00</b>
<b>Vendor: 01828 - Tyler Technologies, Inc.</b>					
02/28/2024	4718	EnerGov Training	10-400-6215		460.00
<b>Vendor 01828 - Tyler Technologies, Inc. Total:</b>					<b>460.00</b>
<b>Vendor: 01840 - USA Blue Book</b>					
02/01/2024	10759	Sludge Sampling Kit	30-240-6180		354.94
02/21/2024	10779	WW Treatment Supplies	30-240-6180		695.45

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Payment Dates: 2/1/2024 - 2/29/2024

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
02/21/2024	10779	Water Treatment Supplies	20-220-6180		121.76
02/21/2024	10779	Water Treatment Supplies	20-230-6145		113.89
02/21/2024	10779	Water Treatment Supplies	20-230-6180		293.37
02/28/2024	10786	Hand Cleaner	20-220-6180		19.92
<b>Vendor 01840 - USA Blue Book Total:</b>					<b>1,599.33</b>
<b>Vendor: 01856 - Verizon Wireless - Data Collectors</b>					
02/14/2024	10772	Data Collectors Data Plan	10-320-6210		122.48
<b>Vendor 01856 - Verizon Wireless - Data Collectors Total:</b>					<b>122.48</b>
<b>Vendor: 01854 - Verizon Wireless</b>					
02/07/2024	10764	Phone/Data Plan Charges	10-130-6105		292.59
<b>Vendor 01854 - Verizon Wireless Total:</b>					<b>292.59</b>
<b>Vendor: 01877 - VWR International</b>					
02/01/2024	4646	Lab Supplies	20-210-6180		95.76
02/07/2024	4668	Lab Supplies	20-210-6180		343.35
<b>Vendor 01877 - VWR International Total:</b>					<b>439.11</b>
<b>Vendor: 01886 - Watson Marlow, Inc.</b>					
02/14/2024	10773	Replacement Inserts for Hose Pump	30-240-6145		703.30
<b>Vendor 01886 - Watson Marlow, Inc. Total:</b>					<b>703.30</b>
<b>Vendor: 01890 - Wells Fargo VISA</b>					
02/15/2024	DFT0000872	Ace Hardware	10-120-6180		193.84
02/15/2024	DFT0000872	BatteryClerk	20-230-6145		838.24
02/15/2024	DFT0000872	BC Water Jobs	10-110-6190		200.00
02/15/2024	DFT0000872	Boats.Net	10-000-6145		201.75
02/15/2024	DFT0000872	Broadway	10-330-6155		53.37
02/15/2024	DFT0000872	Burgers	10-100-6123		96.13
02/15/2024	DFT0000872	Burgers	10-100-6215		29.00
02/15/2024	DFT0000872	Canva	10-130-6105		14.99
02/15/2024	DFT0000872	Canva	10-130-6105		14.99
02/15/2024	DFT0000872	Chevron	10-320-6180		133.73
02/15/2024	DFT0000872	Circle K 76	10-320-6220		44.49
02/15/2024	DFT0000872	CMTA	10-120-6215		475.00
02/15/2024	DFT0000872	Columbia	10-400-6124		446.99
02/15/2024	DFT0000872	Adobe	10-100-6105		19.99
02/15/2024	DFT0000872	Adobe	10-100-6105		19.99
02/15/2024	DFT0000872	Adobe	10-120-6105		19.99
02/15/2024	DFT0000872	Adobe	10-210-6105		12.99
02/15/2024	DFT0000872	Adobe	10-210-6105		12.99
02/15/2024	DFT0000872	Adobe	10-210-6105		155.88
02/15/2024	DFT0000872	Adobe	10-330-6105		239.88
02/15/2024	DFT0000872	Adobe	20-200-6105		14.99
02/15/2024	DFT0000872	Adobe	20-220-6105		19.99
02/15/2024	DFT0000872	Adobe	30-240-6105		239.88
02/15/2024	DFT0000872	Adobe	30-240-6105		12.99
02/15/2024	DFT0000872	Corpkit.Com	10-100-6180		1,002.91
02/15/2024	DFT0000872	Costco	10-000-6180		408.37
02/15/2024	DFT0000872	CPI	30-210-6180		138.53
02/15/2024	DFT0000872	CSDA	10-100-6215		720.00
02/15/2024	DFT0000872	CSMFO	10-120-6160		135.00
02/15/2024	DFT0000872	CWEA	10-210-6160		103.00
02/15/2024	DFT0000872	CWEA	10-210-6215		715.00
02/15/2024	DFT0000872	CWEA	10-330-6160		221.00
02/15/2024	DFT0000872	CWEA	10-330-6160		192.00
02/15/2024	DFT0000872	CWEA	20-220-6160		319.00
02/15/2024	DFT0000872	CWEA	30-210-6215		665.00
02/15/2024	DFT0000872	CWEA	30-240-6160		103.00
02/15/2024	DFT0000872	CWEA	30-240-6160		221.00
02/15/2024	DFT0000872	CWEA	30-240-6215		1,056.00
02/15/2024	DFT0000872	CWEA	30-310-6160		241.00

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Payment Dates: 2/1/2024 - 2/29/2024

Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
02/15/2024	DFT0000872	CWEA	30-310-6160		221.00
02/15/2024	DFT0000872	CWEA	30-310-6160		108.00
02/15/2024	DFT0000872	Dell	10-130-6181		1,905.15
02/15/2024	DFT0000872	DirecTV	10-000-6123		142.99
02/15/2024	DFT0000872	DIY	10-100-6120		29.67
02/15/2024	DFT0000872	FMCSA	10-110-6100		25.00
02/15/2024	DFT0000872	Adobe	10-210-6105		-6.50
02/15/2024	DFT0000872	Amazon	10-000-6155		67.17
02/15/2024	DFT0000872	Amazon	10-100-6181		34.44
02/15/2024	DFT0000872	Amazon	10-120-6120		86.18
02/15/2024	DFT0000872	Amazon	10-120-6180		12.47
02/15/2024	DFT0000872	Amazon	10-130-6181		141.04
02/15/2024	DFT0000872	Amazon	10-130-6181		38.42
02/15/2024	DFT0000872	Amazon	10-210-6192		401.38
02/15/2024	DFT0000872	Amazon	10-330-6150		24.48
02/15/2024	DFT0000872	Amazon	10-400-6120		39.32
02/15/2024	DFT0000872	Amazon	30-240-6180		271.46
02/15/2024	DFT0000872	Amazon	96-000-6115		116.37
02/15/2024	DFT0000872	Giovannis	10-100-6215		210.00
02/15/2024	DFT0000872	Govconnection	10-400-6181		471.06
02/15/2024	DFT0000872	Hing's Donuts	10-000-6123		38.32
02/15/2024	DFT0000872	Hot Rod Diner	10-320-6220		65.67
02/15/2024	DFT0000872	Hotelbookingservfee	10-100-6220		15.99
02/15/2024	DFT0000872	Howard Johnson	10-310-6220		242.00
02/15/2024	DFT0000872	Howard Johnson	10-320-6220		239.74
02/15/2024	DFT0000872	krepe Dog	10-320-6220		36.07
02/15/2024	DFT0000872	LCW	10-110-6215		75.00
02/15/2024	DFT0000872	Looney Bean	10-000-6180		16.95
02/15/2024	DFT0000872	Minden Deli	10-320-6220		25.48
02/15/2024	DFT0000872	Anderson Mfg	10-300-6120		1,853.48
02/15/2024	DFT0000872	Mouser	30-240-6145		102.27
02/15/2024	DFT0000872	NNA Services	10-100-6160		113.00
02/15/2024	DFT0000872	NPC	20-220-6120		222.17
02/15/2024	DFT0000872	Orbitz	30-240-6220		813.14
02/15/2024	DFT0000872	PC Connection	10-310-6181		34.49
02/15/2024	DFT0000872	Reno Cycles & Gear	20-220-6155		366.84
02/15/2024	DFT0000872	Reno Cycles & Gear	20-220-6155		-1.68
02/15/2024	DFT0000872	Robertos Cafe	10-100-6123		71.09
02/15/2024	DFT0000872	Robertos Cafe	10-400-6123		68.26
02/15/2024	DFT0000872	Rubberstamp	10-120-6120		86.77
02/15/2024	DFT0000872	Smartsign	10-120-6180		30.81
02/15/2024	DFT0000872	Southern Tire Mart	30-240-6155		383.13
02/15/2024	DFT0000872	Apple.Com	10-100-6210		0.99
02/15/2024	DFT0000872	Southwest	30-240-6220		286.96
02/15/2024	DFT0000872	Staples	10-000-6180		64.12
02/15/2024	DFT0000872	Staples	10-000-6180		106.12
02/15/2024	DFT0000872	Staples	10-000-6180		14.00
02/15/2024	DFT0000872	Staples	10-000-6180		25.63
02/15/2024	DFT0000872	Staples	10-000-6180		55.77
02/15/2024	DFT0000872	Staples	10-000-6180		40.05
02/15/2024	DFT0000872	Staples	10-000-6180		32.52
02/15/2024	DFT0000872	Staples	10-000-6180		28.76
02/15/2024	DFT0000872	Starlink Internet	10-130-6105		120.00
02/15/2024	DFT0000872	Subway	10-100-6215		152.23
02/15/2024	DFT0000872	Target	10-000-6123		17.79
02/15/2024	DFT0000872	Testy Culiacan	10-320-6220		23.00
02/15/2024	DFT0000872	The Warming Hut	10-120-6123		86.60
02/15/2024	DFT0000872	Transittalent.Com	10-110-6190		145.00
02/15/2024	DFT0000872	Ul.com	10-130-6181		829.76
02/15/2024	DFT0000872	UPS	10-000-6150		155.08

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Payment Date	Payment Number	Description (Payable)	Account Number	Project Account Key	Amount
02/15/2024	DFT0000872	UPS	10-000-6185		32.90
02/15/2024	DFT0000872	UPS	10-000-6185		30.00
02/15/2024	DFT0000872	UPS	10-000-6185		32.90
02/15/2024	DFT0000872	UPS	10-000-6185		32.90
02/15/2024	DFT0000872	UPS	10-000-6185		32.90
02/15/2024	DFT0000872	UPS	10-210-6185		82.85
02/15/2024	DFT0000872	UPS	10-210-6185		46.41
02/15/2024	DFT0000872	UPS	10-210-6185		14.51
02/15/2024	DFT0000872	Arco	10-320-6220		30.00
02/15/2024	DFT0000872	Utility Flow Solutions	10-100-6120		177.02
02/15/2024	DFT0000872	Vons	10-000-6123		6.63
02/15/2024	DFT0000872	Vons	10-000-6123		50.28
02/15/2024	DFT0000872	Vons	10-000-6123		9.09
02/15/2024	DFT0000872	Vons	10-100-6215		64.65
02/15/2024	DFT0000872	Vons	10-100-6215		57.71
02/15/2024	DFT0000872	Water Academy	20-220-6215		250.00
02/15/2024	DFT0000872	Waterwisepro	30-310-6215		225.00
02/15/2024	DFT0000872	Waterwisepro	30-320-6215		225.00
02/15/2024	DFT0000872	WEF	30-240-6215		910.00
02/15/2024	DFT0000872	Zoom	10-000-6215		40.00
02/15/2024	DFT0000872	Zoom	10-300-6210		163.90
02/15/2024	DFT0000872	Zoom	96-000-6115		163.90
02/15/2024	DFT0000872	AT&T	10-200-6210		35.00
02/15/2024	DFT0000872	AWWA	10-110-6190		299.00
02/15/2024	DFT0000872	Battery Mart	20-320-6180		91.26
<b>Vendor 01890 - Wells Fargo VISA Total:</b>					<b>24,279.17</b>
<b>Vendor: 01900 - Western Nevada Supply Company</b>					
02/01/2024	10760	Gaskets	10-000-1200		189.68
02/01/2024	10760	Relief Valves	10-000-1200		3,603.46
02/01/2024	10760	Brass Nipples, Valve Caps	10-000-1200		154.84
02/01/2024	10760	Brass Fittings	10-000-1200		154.14
02/01/2024	10760	Brass Fittings	10-000-1200		1,494.50
02/01/2024	10760	Brass Fittings	10-000-1200		2,798.87
02/07/2024	10765	Curb Stops	10-000-1200		2,629.99
<b>Vendor 01900 - Western Nevada Supply Company Total:</b>					<b>11,025.48</b>
<b>Vendor: 02532 - Yuri Everson</b>					
02/28/2024	4719	HET Rebate	10-100-6237		200.00
<b>Vendor 02532 - Yuri Everson Total:</b>					<b>200.00</b>
<b>Grand Total:</b>					<b>994,563.56</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
10 - Administration	330,137.41
20 - Water Operations	122,895.69
22 - Water Capital Replacement	176,215.41
23 - Wastewater Capital Replacement	171,053.20
30 - Wastewater Operations	153,583.46
33 - Wastewater Capital Expansion	36,630.00
96 - New Enterprise	4,048.39
<b>Grand Total:</b>	<b>994,563.56</b>

## Account Summary

Account Number	Account Name	Payment Amount
10-000-1200	Inventory - Warehouse	11,977.09
10-000-1210	Inventory - Fuel Stock	30,251.54
10-000-2150	Ee Insurance Benefits Pa...	34,209.05
10-000-2151	Health Saving Acct. Paya...	774.48
10-000-2160	Pension Contribution Pa...	31,678.87
10-000-2161	Ee Deferred Comp Contr...	17,255.50
10-000-2170	Employee Deductions - ...	850.96
10-000-2200	Payroll Taxes - Federal	23,818.27
10-000-2210	Payroll Taxes - State	8,706.52
10-000-4211	Other Revenue	1.00
10-000-6020	Employee Benefits - Gro...	7,589.26
10-000-6100	Outside Services	2,164.00
10-000-6123	Employee Engagement	265.10
10-000-6145	M & R - Line Repair/Equi...	201.75
10-000-6150	M & R - Buildings	41,193.33
10-000-6155	M & R - Vehicles	131.82
10-000-6180	Operating Supplies	3,615.66
10-000-6185	Postage/Freight	860.35
10-000-6210	Telephone	2,061.07
10-000-6215	Training & Meetings	40.00
10-000-6230	Utilities - Electric	8,828.05
10-000-6231	Utilities - Propane	3,817.56
10-100-6105	Software Licenses/Agre...	39.98
10-100-6110	Professional Services	300.00
10-100-6120	Operating Tools/Equipm...	273.86
10-100-6123	Employee Engagement	167.22
10-100-6140	Legal Services	5,490.00
10-100-6160	Memberships/Certificati...	113.00
10-100-6180	Operating Supplies	1,002.91
10-100-6181	Computer Systems/Equi...	34.44
10-100-6190	Advertising Publications...	1,602.50
10-100-6210	Telephone	0.99
10-100-6215	Training & Meetings	1,334.33
10-100-6220	Travel Expenses	1,288.94
10-100-6237	Water Conservation	3,550.39
10-110-6100	Outside Services	116.00
10-110-6190	Advertising Publications...	800.14
10-110-6215	Training & Meetings	75.00
10-120-6100	Outside Services	1,909.09
10-120-6105	Software Licenses/Agre...	19.99
10-120-6110	Professional Services	218.75
10-120-6120	Operating Tools/Equipm...	172.95
10-120-6123	Employee Engagement	86.60
10-120-6160	Memberships/Certificati...	285.00
10-120-6180	Operating Supplies	237.12
10-120-6215	Training & Meetings	475.00

## Account Summary

Account Number	Account Name	Payment Amount
10-130-6105	Software Licenses/Agre...	9,529.91
10-130-6106	IT Services	8,441.32
10-130-6124	Employee Uniform	338.34
10-130-6181	Computer Systems/Equi...	15,419.52
10-130-6182	Peripherals	177.28
10-200-6210	Telephone	35.00
10-210-6105	Software Licenses/Agre...	175.36
10-210-6111	Outside Lab Services	234.93
10-210-6160	Memberships/Certificati...	103.00
10-210-6185	Postage/Freight	143.77
10-210-6192	Books & Subscriptions	401.38
10-210-6215	Training & Meetings	715.00
10-300-6120	Operating Tools/Equipm...	1,853.48
10-300-6210	Telephone	163.90
10-310-6155	M & R - Vehicles	8,247.37
10-310-6180	Operating Supplies	467.31
10-310-6181	Computer Systems/Equi...	34.49
10-310-6220	Travel Expenses	242.00
10-320-6100	Outside Services	189.00
10-320-6120	Operating Tools/Equipm...	268.46
10-320-6155	M & R - Vehicles	13.85
10-320-6180	Operating Supplies	138.56
10-320-6200	Safety	127.96
10-320-6210	Telephone	122.48
10-320-6220	Travel Expenses	464.45
10-330-6105	Software Licenses/Agre...	239.88
10-330-6120	Operating Tools/Equipm...	321.06
10-330-6145	M & R - Line Repair/Equi...	28,769.25
10-330-6150	M & R - Buildings	361.03
10-330-6155	M & R - Vehicles	57.23
10-330-6160	Memberships/Certificati...	413.00
10-330-6180	Operating Supplies	60.36
10-400-6120	Operating Tools/Equipm...	39.32
10-400-6123	Employee Engagement	68.26
10-400-6124	Employee Uniform	560.13
10-400-6160	Memberships/Certificati...	175.00
10-400-6180	Operating Supplies	208.28
10-400-6181	Computer Systems/Equi...	471.06
10-400-6215	Training & Meetings	460.00
20-000-2150	Ee Insurance Benefits Pa...	24,094.20
20-000-2160	Pension Contribution Pa...	23,218.07
20-000-2161	Ee Deferred Comp Contr...	9,086.61
20-000-2170	Employee Deductions - ...	1,394.40
20-000-2200	Payroll Taxes - Federal	13,333.29
20-000-2210	Payroll Taxes - State	4,993.40
20-200-6105	Software Licenses/Agre...	14.99
20-210-6111	Outside Lab Services	1,968.89
20-210-6160	Memberships/Certificati...	60.00
20-210-6180	Operating Supplies	439.11
20-220-6105	Software Licenses/Agre...	19.99
20-220-6120	Operating Tools/Equipm...	351.13
20-220-6155	M & R - Vehicles	402.44
20-220-6160	Memberships/Certificati...	319.00
20-220-6179	Operating Chemicals	-628.00
20-220-6180	Operating Supplies	1,249.12
20-220-6215	Training & Meetings	250.00
20-220-6220	Travel Expenses	322.94
20-220-6230	Utilities - Electric	16,066.69

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
20-220-6231	Utilities - Propane	517.90
20-230-6145	M & R - Line Repair/Equi...	952.13
20-230-6179	Operating Chemicals	7,437.88
20-230-6180	Operating Supplies	293.37
20-230-6230	Utilities - Electric	3,961.60
20-310-6160	Memberships/Certificati...	70.00
20-320-6145	M & R - Line Repair/Equi...	10,257.88
20-320-6180	Operating Supplies	2,448.66
22-000-1301	Construction in Progress	5,000.00
22-000-1317	Equipment	170,584.22
22-340-6155	M & R - Vehicles	631.19
23-000-1317	Equipment	170,584.21
23-000-1320	Vehicles	468.99
30-000-2150	Ee Insurance Benefits Pa...	24,665.03
30-000-2160	Pension Contribution Pa...	24,179.09
30-000-2161	Ee Deferred Comp Contr...	10,163.91
30-000-2170	Employee Deductions - ...	936.55
30-000-2200	Payroll Taxes - Federal	14,755.73
30-000-2210	Payroll Taxes - State	5,705.99
30-210-6111	Outside Lab Services	1,151.66
30-210-6180	Operating Supplies	1,308.24
30-210-6215	Training & Meetings	665.00
30-240-6100	Outside Services	127.40
30-240-6102	Sludge Disposal	5,967.73
30-240-6105	Software Licenses/Agre...	252.87
30-240-6120	Operating Tools/Equipm...	33.93
30-240-6145	M & R - Line Repair/Equi...	3,739.96
30-240-6150	M & R - Buildings	5,932.30
30-240-6155	M & R - Vehicles	383.13
30-240-6160	Memberships/Certificati...	689.00
30-240-6179	Operating Chemicals	42,023.58
30-240-6180	Operating Supplies	1,339.77
30-240-6215	Training & Meetings	1,966.00
30-240-6220	Travel Expenses	1,100.10
30-240-6230	Utilities - Electric	2,816.52
30-240-6231	Utilities - Propane	2,532.00
30-310-6145	M & R - Line Repair/Equi...	127.97
30-310-6160	Memberships/Certificati...	570.00
30-310-6215	Training & Meetings	225.00
30-320-6215	Training & Meetings	225.00
33-000-1301	Construction in Progress	36,630.00
96-000-6115	Employee Housing Expe...	3,684.15
96-000-6130	Insurance	180.00
96-000-6230	Utilities - Electric	184.24
	<b>Grand Total:</b>	<b>994,563.56</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>	
**None**	947,001.26	
21W03CS	5,000.00	
22WW04CS	36,630.00	
23WW03CS	5,932.30	
	<b>Grand Total:</b>	<b>994,563.56</b>



<u>Merchant Name</u>	<u>Fund GL Account</u>	<u>Cardholder</u>	<u>Amount</u>	<u>Description</u>
Ace Hardware	10-120-6180	A. Campbell	193.84	Ice melt
<b>Ace Hardware Total</b>			<b>193.84</b>	
Adobe	10-120-6105	M. Bretz	19.99	Adobe
Adobe	10-210-6105	S. Minich	12.99	Adobe acrobat
Adobe	10-210-6105	R. Medhurst	12.99	Adobe creative cloud subscription
Adobe	10-330-6105	D. Pijuan	239.88	Adobe Software License
Adobe	20-220-6105	E. Solomon	19.99	Adobe subscription
Adobe	10-210-6105	R. Medhurst	155.88	Annual subscription to adobe creative cloud
Adobe	10-100-6105	S. Hake	19.99	Document Editing - Monthly
Adobe	20-200-6105	C. Murray	14.99	Monthly Adobe Acrobat subscription
Adobe	30-240-6105	S. Sornoso	12.99	monthly subscription
Adobe	10-100-6105	M. Busby	19.99	PDF editor subscription
Adobe	10-210-6105	R. Medhurst	(6.50)	Reimbursement for change to annual subscription
Adobe	30-240-6105	K. Burnett	239.88	Reporting/Organizing Documents
<b>Adobe Total</b>			<b>763.06</b>	
Amazon	30-240-6180	M. Vendors	271.46	3-Ring Binders
Amazon	10-210-6192	M. Vendors	401.38	AWWA Water/WW Manual
Amazon	10-120-6180	M. Vendors	12.47	Binder for FY25 Budget
Amazon	10-330-6150	M. Vendors	24.48	Built-In Dish Soap Dispenser
Amazon	96-000-6115	M. Vendors	116.37	Ceiling Fan - L9
Amazon	10-100-6181	M. Busby	34.44	Computer cables
Amazon	10-120-6120	M. Vendors	86.18	Heaters
Amazon	10-130-6181	M. Vendors	38.42	Junction Box
Amazon	10-000-6155	M. Vendors	67.17	LED Headlights for #106
Amazon	10-400-6120	M. Vendors	39.32	Seat Cushion - Roberts
Amazon	10-130-6181	M. Vendors	141.04	USB to Ethernet Adapters
<b>Amazon Total</b>			<b>1,232.73</b>	
Anderson Mfg	10-300-6120	R. Motley	1,853.48	Leak detection tool
<b>Anderson Mfg Total</b>			<b>1,853.48</b>	
Apple.Com	10-100-6210	M. Busby	0.99	Cell phone data/storage management
<b>Apple.Com Total</b>			<b>0.99</b>	
Arco	10-320-6220	A. Derue	30.00	Travel for Polaris service
<b>Arco Total</b>			<b>30.00</b>	
AT&T	10-200-6210	M. Vendors	35.00	iPad Plan - Clay
<b>AT&amp;T Total</b>			<b>35.00</b>	
AWWA	10-110-6190	M. Reeves	299.00	23-011 AWWA posting
<b>AWWA Total</b>			<b>299.00</b>	
Battery Mart	20-320-6180	A. Campbell	91.26	Knolls pump station
<b>Battery Mart Total</b>			<b>91.26</b>	
Batteryclerk	20-230-6145	D. Pijuan	838.24	Replacement batteries for Back-Up UPS
<b>Batteryclerk Total</b>			<b>838.24</b>	
BC Water Jobs	10-110-6190	M. Reeves	200.00	BC Water Jobs posting
<b>BC Water Jobs Total</b>			<b>200.00</b>	
Boats.Net	10-000-6145	A. Campbell	201.75	Shear pins for snow blower
<b>Boats.Net Total</b>			<b>201.75</b>	
Broadway	10-330-6155	D. Pijuan	53.37	Broken turn signal switch
<b>Broadway Total</b>			<b>53.37</b>	
Burgers	10-100-6123	M. Busby	96.13	Administration staff lunch meeting
Burgers	10-100-6215	M. Busby	29.00	Local business/agency lunch meeting
<b>Burgers Total</b>			<b>125.13</b>	
Canva	10-130-6105	J. Burkhart	14.99	Canva
Canva	10-130-6105	J. Burkhart	14.99	Canva
<b>Canva Total</b>			<b>29.98</b>	
Chevron	10-320-6180	T. English	133.73	Propane for All district weed burners

<b>Chevron Total</b>			<b>133.73</b>	
Circle K 76	10-320-6220	T. English	44.49	gas for training
<b>Circle K 76 Total</b>			<b>44.49</b>	
CMTA	10-120-6215	J. Beatty	475.00	CMTA conference registration
<b>CMTA Total</b>			<b>475.00</b>	
Columbia	10-400-6124	G. Higerd	446.99	Work Clothes - Ferguson, Holt
<b>Columbia Total</b>			<b>446.99</b>	
Corpkit.Com	10-100-6180	S. Hake	1,002.91	Minute Books for Permanent Retention
<b>Corpkit.Com Total</b>			<b>1,002.91</b>	
Costco	10-000-6180	A. Campbell	408.37	Paper Goods & Coffee
<b>Costco Total</b>			<b>408.37</b>	
CPI	30-210-6180	S. Minich	138.53	MTF and BOD pipets
<b>CPI Total</b>			<b>138.53</b>	
CSDA	10-100-6215	S. Hake	720.00	CSDA Leadership Conference - Hylton
<b>CSDA Total</b>			<b>720.00</b>	
CSMFO	10-120-6160	J. Beatty	135.00	Annual membership fee
<b>CSMFO Total</b>			<b>135.00</b>	
CWEA	30-210-6215	R. Medhurst	665.00	2024 CWEA annual meeting
CWEA	10-210-6215	S. Minich	715.00	Conference
CWEA	30-240-6215	S. Sornoso	1,056.00	CWEA 2024 Annual Conference
CWEA	30-240-6160	K. Burnett	103.00	cwea lab 2 renew
CWEA	20-220-6160	C. Monroe	319.00	cwea membership
CWEA	10-330-6160	D. Pijuan	221.00	CWEA Membership
CWEA	30-240-6160	K. Burnett	221.00	cwea membership
CWEA	30-310-6160	R. Larson	241.00	cwea membership
CWEA	30-310-6160	K. Weiland	221.00	CWEA Membership Dues
CWEA	10-210-6160	R. Medhurst	103.00	Lab 2 certification
CWEA	10-330-6160	D. Pijuan	192.00	Mandatory Certification application
CWEA	30-310-6160	K. Weiland	108.00	Renew Mech Tech CWEA
<b>CWEA Total</b>			<b>4,165.00</b>	
Dell	10-130-6181	J. Mulbay	1,905.15	Pgregory rugged laptop
<b>Dell Total</b>			<b>1,905.15</b>	
DirectTV	10-000-6123	M. Vendors	142.99	DirectTV
<b>DirectTV Total</b>			<b>142.99</b>	
DIY	10-100-6120	C. Bundesen	29.67	Sledge hammer for opening manhole lids
<b>DIY Total</b>			<b>29.67</b>	
FMCSA	10-110-6100	M. Reeves	25.00	FMCSA Annual Query
<b>FMCSA Total</b>			<b>25.00</b>	
Giovannis	10-100-6215	L. Block	210.00	Lunch - Strategic Planning Workshop
<b>Giovannis Total</b>			<b>210.00</b>	
Govconnection	10-400-6181	J. Burkhart	471.06	Monitors for Kristina Roberts
<b>Govconnection Total</b>			<b>471.06</b>	
Hing's Donuts	10-000-6123	M. Busby	38.32	Food for General staff meeting
<b>Hing's Donuts Total</b>			<b>38.32</b>	
Hot Rod Diner	10-320-6220	T. English	65.67	Dinner for Trevor English and Robert Larson
<b>Hot Rod Diner Total</b>			<b>65.67</b>	
Hotelbookingservfee	10-100-6220	S. Hake	15.99	CSDA Leadership Conf. - Hylton
<b>Hotelbookingservfee Total</b>			<b>15.99</b>	
Howard Johnson	10-320-6220	T. English	239.74	Hotel For C-3 class
Howard Johnson	10-310-6220	T. English	242.00	Hotel For Robert Larson C-3 class
<b>Howard Johnson Total</b>			<b>481.74</b>	
krepe Dog	10-320-6220	T. English	36.07	Lunch for Robert Larson and Trevor English
<b>krepe Dog Total</b>			<b>36.07</b>	
LCW	10-110-6215	C. Weibert	75.00	LCW Webinar
<b>LCW Total</b>			<b>75.00</b>	

Looney Bean	10-000-6180	T. Nelson	16.95	coffee for Lab building
<b>Looney Bean Total</b>			<b>16.95</b>	
Minden Deli	10-320-6220	A. Derue	25.48	Travel for Polaris service
<b>Minden Deli Total</b>			<b>25.48</b>	
Mouser	30-240-6145	D. Pijuan	102.27	Back-up relays for screen system.
<b>Mouser Total</b>			<b>102.27</b>	
NNA Services	10-100-6160	S. Hake	113.00	Annual Notary Membership and E&O Insurance
<b>NNA Services Total</b>			<b>113.00</b>	
NPC	20-220-6120	E. Solomon	222.17	Dewatering bag. Use at well 1 for flushing.
<b>NPC Total</b>			<b>222.17</b>	
Orbitz	30-240-6220	T. Nelson	813.14	Lodging during Utility Management Conference
<b>Orbitz Total</b>			<b>813.14</b>	
PC Connection	10-310-6181	K. Weiland	34.49	Sleeve for laptop protection
<b>PC Connection Total</b>			<b>34.49</b>	
Reno Cycles & Gear	20-220-6155	M. Vendors	(1.68)	Overpayment Refund
Reno Cycles & Gear	20-220-6155	M. Vendors	366.84	Repair Parts for Polaris Ranger - #95
<b>Reno Cycles &amp; Gear Total</b>			<b>365.16</b>	
Robertos Cafe	10-100-6123	M. Busby	71.09	Lunch meeting with IS Department
Robertos Cafe	10-400-6123	G. Higerd	68.26	Onboarding lunch w/ Ferguson and Holt
<b>Robertos Cafe Total</b>			<b>139.35</b>	
Rubberstamp	10-120-6120	M. Vendors	86.77	Approved to Pay Stamp
<b>Rubberstamp Total</b>			<b>86.77</b>	
Smartsign	10-120-6180	A. Campbell	30.81	Number 1 stickers for vehicles/equipment
<b>Smartsign Total</b>			<b>30.81</b>	
Southern Tire Mart	30-240-6155	T. Nelson	383.13	trailer tire replacement
<b>Southern Tire Mart Total</b>			<b>383.13</b>	
Southwest	30-240-6220	T. Nelson	286.96	Flight to Utility management conference
<b>Southwest Total</b>			<b>286.96</b>	
Staples	10-000-6180	L. Block	40.05	Office Supplies
Staples	10-000-6180	L. Block	55.77	Office Supplies
Staples	10-000-6180	L. Block	14.00	Office Supplies
Staples	10-000-6180	L. Block	106.12	Office Supplies
Staples	10-000-6180	L. Block	25.63	Office Supplies
Staples	10-000-6180	L. Block	28.76	Office Supplies
Staples	10-000-6180	L. Block	64.12	Office Supplies
Staples	10-000-6180	L. Block	32.52	Office Supplies
<b>Staples Total</b>			<b>366.97</b>	
Starlink Internet	10-130-6105	M. Vendors	120.00	StarLink
<b>Starlink Internet Total</b>			<b>120.00</b>	
Subway	10-100-6215	L. Block	152.23	Lunch - Finance/Investment Committee Meetings
<b>Subway Total</b>			<b>152.23</b>	
Target	10-000-6123	S. Hake	17.79	Staff Meeting Treats
<b>Target Total</b>			<b>17.79</b>	
Testy Culiacan	10-320-6220	T. English	23.00	Lunch for Robert Larson and Trevor English
<b>Testy Culiacan Total</b>			<b>23.00</b>	
The Warming Hut	10-120-6123	J. Beatty	86.60	Finance staff appreciation lunch
<b>The Warming Hut Total</b>			<b>86.60</b>	
Transittalent.Com	10-110-6190	M. Reeves	145.00	waterdistrictjobs.com posting
<b>Transittalent.Com Total</b>			<b>145.00</b>	
UI.com	10-130-6181	P. Gregory	829.76	LM Office Network Upgrade
<b>UI.com Total</b>			<b>829.76</b>	
UPS	10-000-6185	M. Vendors	32.90	Service Fee
UPS	10-000-6150	M. Vendors	155.08	Service Fee/Shipping Charges
UPS	10-000-6185	M. Vendors	32.90	Service Fee/Shipping Charges
UPS	10-000-6185	M. Vendors	32.90	Service Fee/Shipping Charges

UPS	10-000-6185	M. Vendors	32.90	Service Fee/Shipping Charges
UPS	10-000-6185	M. Vendors	30.00	Service Fee/Shipping Charges
UPS	10-210-6185	M. Vendors	14.51	Service Fee/Shipping Charges
UPS	10-210-6185	M. Vendors	46.41	Service Fee/Shipping Charges
UPS	10-210-6185	M. Vendors	82.85	Service Fee/Shipping Charges
<b>UPS Total</b>			<b>460.45</b>	
Utility Flow Solutions	10-100-6120	C. Bundesen	177.02	1GPM flow restrictors
<b>Utility Flow Solutions Total</b>			<b>177.02</b>	
Vons	10-000-6123	S. Hake	50.28	Meeting Snacks
Vons	10-000-6123	S. Hake	9.09	Meeting Snacks
Vons	10-000-6123	S. Hake	6.63	Meeting Snacks
Vons	10-100-6215	S. Hake	64.65	Meeting Snacks
Vons	10-100-6215	S. Hake	57.71	Meeting Snacks
<b>Vons Total</b>			<b>188.36</b>	
Water Academy	20-220-6215	M. Vendors	250.00	Two Training Classes
<b>Water Academy Total</b>			<b>250.00</b>	
Waterwisepro	30-310-6215	M. Vendors	225.00	Collections Exam Prep Course - Larson
Waterwisepro	30-320-6215	M. Vendors	225.00	Collections Exam Prep Course - English
<b>Waterwisepro Total</b>			<b>450.00</b>	
WEF	30-240-6215	T. Nelson	910.00	Utility management conference registration
<b>WEF Total</b>			<b>910.00</b>	
Zoom	10-000-6215	S. Hake	40.00	Cloud Recordings for Meetings
Zoom	96-000-6115	C. Weibert	163.90	L'Abri COA Zoom Account
Zoom	10-300-6210	R. Motley	163.90	zoom subscription
<b>Zoom Total</b>			<b>367.80</b>	
<b>January Visa Transaction TOTAL</b>			<b>24,279.17</b>	

# MINUTES

Tuesday, February 13, 2024  
Mammoth Community Water District  
Special Board Meeting  
AB 1234 Ethics Compliance Training by Webinar

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*The Board of Directors convened in session at the hour of 9:05 a.m. No recess was taken, and the meeting was adjourned at 11:14 a.m.*

Prepared by:

Stephanie Hake  
Executive Assistant

ATTEST:

Mark Busby  
Board Secretary

**THE SPECIAL BOARD MEETING** of the Board of Directors of the Mammoth Community Water District was held on Tuesday, February 13, 2024 at 9:02 a.m.

### **ROLL CALL**

#### **Board Present**

Director: Tom Cage  
Director: Dennis Domaille  
Director: Hylton  
Director: Tom Smith  
Director: Gary Thompson

#### **Board Absent**

None

#### **Staff Present**

General Manager: Mark Busby  
Finance Manager: Jeff Beatty  
District Engineer: Garrett Higerd  
Information Services Manager: Justin Mulbay  
Human Resources Manager: Chris Weibert  
Principal Administrative Analyst: Michael Draper  
Executive Assistant: Stephanie Hake  
Administrative Analyst: Leanna Block

### **AGENDA ITEMS**

#### **A-1 Directors will participate in AB 1234 Ethics Compliance Training by a Webinar presented by the California Special Districts Association**

*Per AB 1234, local agency officials shall receive at least two hours of training in general ethics principles and ethics laws relevant to their public service every two years.*

*Therefore, a two-hour, on-demand webinar was provided by the California Special Districts Association (CSDA). Directors Cage, Domaille, Hylton, Smith, and Thompson along with MCWD staff members watched the webinar. Following the webinar, an acknowledgement of attendance was submitted to the CSDA and Certificates of Completion were provided for all attendees.*

**BOARD ACTION – None**

### **ADJOURNMENT**

*President Smith adjourned the meeting at 11:14 a.m.*

# MINUTES

Thursday, February 15, 2024  
Mammoth Community Water District  
Regular Board Meeting

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*The Board of Directors convened in session at the hour of 5:32 p.m., and the meeting was adjourned at 7:27 p.m.*

Prepared by:

Stephanie Hake  
Executive Assistant

ATTEST:

Mark Busby  
Board Secretary

**THE REGULAR MEETING** of the Board of Directors of the Mammoth Community Water District was held on Thursday, February 15, 2024 at 5:32 p.m.

**ROLL CALL**

**Board Present**

Director: Tom Cage  
Director: Dennis Domaille  
Director: Elizabeth Hylton  
Director: Tom Smith  
Director: Gary Thompson

**Board Absent**

None

**Staff Present**

General Manager: Mark Busby  
District Engineer: Garrett Higerd  
Finance Manager: Jeff Beatty  
Maintenance Superintendent: Rob Motley  
Information Services Manager: Justin Mulbay  
Human Resources Manager: Chris Weibert  
Principal Administrative Analyst: Michael Draper  
Executive Assistant: Stephanie Hake  
District Counsel: Joshua Horowitz (*attending via Zoom*)

**Guests Present**

Leanna Block, MCWD staff  
Stan Riffel (*attending via Zoom*)  
Kristi Byer (*attending via Zoom*)

**PUBLIC FORUM**

*President Smith opened the public forum at 5:32 p.m.*

*No one addressed the Board.*

*President Smith closed the public forum at 5:33 p.m.*

**CONSENT AGENDA A**

- A-1 Approve the January 2024 Check Disbursements**
- A-2 Approve the Minutes from the Special Board Workshop held January 17, 2024**
- A-3 Approve the Minutes from the Regular Meeting held January 18, 2024**

*Director Hylton made a motion.*



**BOARD ACTION – To approve Consent Agenda A**

MOVED BY: Director Hylton  
SECONDED BY: Director Cage  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson  
NAYS: None

**CONSENT AGENDA B – DEPARTMENT REPORTS**

<b>B-1 Operations Department Report</b>	<b>B-5 Information Services Report</b>
<b>B-2 Maintenance Department Report</b>	<b>B-6 Personnel Services Report</b>
<b>B-3 Finance Department Report</b>	<b>B-7 Regulatory Support Services Report</b>
<b>B-4 Engineering Department Report</b>	<b>B-8 General Manager’s Report</b>

*Director Thompson made a motion.*

**BOARD ACTION – To approve Consent Agenda B**

MOVED BY: Director Thompson  
SECONDED BY: Director Cage  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson  
NAYS: None

**CURRENT BUSINESS**

**C-1 Discuss and Consider Adopting Resolution No. 02-15-24-03 Approving the Regulations Governing Out-of-District Sewer Service to Lakes Basin Cabin Customers and Terminating Existing Contracts for that Service**

*Mark Busby provided a brief background of MCWD sewer service to out-of-district residential customers in the Lakes Basin. He said the original agreements for sewer service between the District and individual Lakes Basin cabin owners are over 30 years old and have never been renewed or updated. He said it is cumbersome and time consuming to administer and track over 70 individual agreements. Mr. Busby said the proposed set of regulations aligns closely with the terms in the original agreements and is simply meant to be more efficient for staff to administer along with bringing the language up to current standards. He added that by approving the regulations, all existing agreements would be terminated.*

*President Smith asked about how to ensure the District is notified when a cabin changes ownership. Mr. Busby said there is a provision that requires the lease holder to contact the District when there is a change in ownership, but also the seller will be motivated because they will not want to continue to pay the bill.*

*Staff iterated that the proposed regulations apply solely to the residential cabin customers and that the Out-of-District Policy adopted the previous month applies to the commercial customers. Additionally, the 13 commercial customers will be required to enter into an updated agreement unique to their circumstances and type of service.*

*Some questions were asked by Board members. Kristi Byer and Stan Riffel, both cabin owners attending remotely said they initially had some concerns about some of the language, particularly regarding which party is responsible for repairs to the system. Josh Horowitz and staff responded to the questions and clarified the language.*

*Director Cage observed a typo on the numbering of the proposed resolution. Stephanie Hake said she would correct the resolution number on the printed signature copy.*

*There were no further questions or discussion, and Director Domaille made a motion.*

**BOARD ACTION – Adopt the corrected Resolution No. 02-15-24-03 approving the regulations governing Out-of-District Sewer Service to Lakes Basin cabin customers and terminating existing contracts for that service**

MOVED BY: Director Domaille  
SECONDED BY: Director Cage  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson  
NAYS: None

**C-2 Presentation and Consider Adopting the District’s Revised Capital Improvement Plan**

*Garrett Higerd said it had been many years since the Capital Improvement Plan (CIP) had been thoroughly reviewed and updated. He pointed out that there has been a significant shift in operational priorities in the past 10-15 years, such as projected water demand has been significantly reduced due to conservation measures and a proactive water line replacement program. The changes impact project priorities, both short and long-term.*

*Mr. Higerd discussed with Board members the strategy of life-cycle expectations of assets and how the CIP will guide staff with replacement schedules. He said that the new format will be a valuable tool for staff in the annual budgeting process and planning for future projects.*

*Board members complimented Mr. Higerd and staff on the extensive work and thought that went into developing the plan.*

**BOARD ACTION – To adopt the revised MCWD Capital Improvement Plan as presented**

MOVED BY: Director Hylton  
SECONDED BY: Director Thompson  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson  
NAYS: None

**C-3 Discuss and Consider Adopting the Amended Operating and Capital Reserve Policy (PL-FIN-002)**

*Jeff Beatty said that following the discussion regarding the revised Capital Improvement Plan (CIP), he wanted to review the Reserve Policy to ensure it fully aligned with the adopted CIP. Therefore, he requested the discussion be deferred until the next regular Board meeting.*

**BOARD ACTION – None**

**C-4 Review and Provide Direction to Staff Regarding the Draft Fiscal Year 2025 Capital and Operating Budget**

*Jeff Beatty provided a PowerPoint presentation that highlighted the FY25 budget projections and targets. Mr. Beatty noted that in previous years, the Capital portion of the budget went out several years and served as the District’s Capital Improvement Plan (CIP). Moving forward, the Capital Budget will only reflect the current year’s projections since staff have now developed a stand-alone CIP.*

*Director Cage said the Finance Committee thoroughly reviewed the draft budget with staff.*

*The Board asked a few questions but did not have any recommended changes to the draft budget. Mr. Beatty said he would continue to fine-tune the document and the final version would be presented in March.*

**BOARD ACTION – None**

**C-5 Appoint an Ad-Hoc Committee to Recommend the Selection of a New District Auditor**

*Mark Busby said the firm performing the District’s financial audit for many years is no longer able to do so, therefore the Board needs to hire a new financial auditor. He requested the Board appoint an ad-hoc committee to work with staff in the initial selection process that would ultimately end in a recommendation to the Board.*

*Following a brief discussion, President Smith appointed Directors Cage and Hylton to the ad-hoc committee.*

**BOARD ACTION – None**

**C-6 Discuss and Consider Adopting Updated 2024 Records Retention and Disposal Schedules**

*Following a brief discussion, Director Hylton made a motion.*

**BOARD ACTION – Adopt the updated 2024 Records Retention and Disposal Schedules**

MOVED BY: Director Hylton  
SECONDED BY: Director Cage  
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson  
NAYS: None

**COMMITTEE MEETINGS HELD DURING THE MONTH**

- Pension Committee – *February 13, 2024*
  - Tom Cage
- Technical Services Committee – *February 14, 2024*
  - Dennis Domaille
  - Gary Thompson
- Employee Housing Committee – *February 14, 2024*
  - Tom Smith
  - Gary Thompson
- Finance Committee – *February 14, 2024*
  - Tom Cage
  - Elizabeth Hylton

*Pension Committee:*

*Director Cage reported that the committee met, and the District’s pension plan is performing well. He said there continues to be an emphasis on encouraging staff to participate as much as possible in the plan.*

~

Technical Services Committee:

Directors Domaille and Thompson both said there was not much to report from the committee meeting.

~

Employee Housing Committee:

Director Thompson reported that there was very little new business for the committee since changes to the purchase program had recently been made.

Director Smith added that the committee directed staff to watch the local housing market to possibly acquire a larger unit for the rental program; either a 2-bedroom + loft or a 3-bedroom.

~

Finance Committee:

Director Hylton reported that the committee thoroughly reviewed the proposed CIP, the draft FY25 Budget and other project related activities going on at the District including improvements in the trash removal system at the WWTP.

~

**DIRECTOR COMMENTS, REQUESTS, AND REPORTS**

Director Hylton reported that she attended the CSDA's Leadership Conference in early February. She said there were some good takeaways and a few ideas that she could share with Mr. Busby.

**ATTORNEY REPORT**

Attorney Horowitz said there was nothing to report.

**CLOSED SESSION**

**D-1 Conference with Labor Negotiator**

Pursuant to Government Code section 54957.6

District Employee Relations Officer: Mark Busby

Employee Organization: International Union of Operating Engineers, Local Union No. 12

Unrepresented Employees: Management, Supervisory, and Confidential

**ADJOURNMENT**

The meeting adjourned out of closed session at 7:27 p.m.

There was nothing to report from closed session.

President Smith adjourned the meeting at 7:27 p.m.

# MINUTES

Monday, March 4, 2024  
Mammoth Community Water District  
Special Board Meeting  
AB 1825/AB 1661 Sexual Harassment Prevention Training by Webinar

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*The Board of Directors convened in session at the hour of 9:09 a.m. No recess was taken, and the meeting was adjourned at 11:13 a.m.*

Prepared by:

Stephanie Hake  
Executive Assistant

ATTEST:

Mark Busby  
Board Secretary

**THE SPECIAL BOARD MEETING** of the Board of Directors of the Mammoth Community Water District was held on Monday, March 4, 2024 at 9:09 a.m.

### **ROLL CALL**

#### **Board Present**

Director: Tom Cage

Director: Dennis Domaille

Director: Tom Smith

#### **Board Absent**

Director Hylton

Director Thompson

#### **Staff Present**

Executive Assistant: Stephanie Hake

Administrative Analyst: Leanna Block

### **AGENDA ITEMS**

#### **A-1 Directors will participate in AB 1825/AB 1661 Sexual Harassment Prevention Training by a Webinar presented by the California Special Districts Association**

*Per AB 1825 and AB 1661, local agency elected officials shall receive at least two hours of sexual harassment prevention training every two years.*

*Therefore, staff arranged a two-hour, on-demand webinar provided by the California Special Districts Association (CSDA). Directors Cage, Domaille, and Smith along with MCWD staff members watched the webinar. Following the webinar there was a brief discussion. Certificates of Completion were provided for all attendees.*

**BOARD ACTION – None**

### **ADJOURNMENT**

*President Smith adjourned the meeting at 11:13 a.m.*

## AGENDA ITEM

---

**Subject:** Approve and Adopt Amended Title 22 Engineering Report Appendices Expanding the Trucked Recycled Water Program Use Area

1. Adopt the Revised Title 22 Engineering Report Appendix C Attachments A1 and A2 (Recycled Water Use Area Maps) and Appendix D (MCWD Trucked Recycled Water Program Requirements)
2. Approve CEQA Notice of Exemption

**Information Provided By:** Garrett Higerd, District Engineer

---

### **Background**

In May 2023 the Board enacted Ordinance No. 05-18-23-13 updating sections of the MCWD Code governing the Recycled Water Program and adopting the Title 22 Engineering Report. The Code references and aligns with MCWD's recycled water permit under General Order WQ 2016-0068-DDW which is beneficial because it provides flexibility for distribution and use of recycled water.

In August 2023 the Board received a staff report on a proposal to expand the trucked recycled water program to areas outside of the MCWD district boundary. Trucked recycled water has increased in popularity for use in construction and there is a continued interest in making trucked recycled water available for construction projects in the Mammoth Lakes vicinity, but outside of the MCWD district boundary. The Board gave direction to staff to prepare an update to the Recycled Water Use Area map, a CEQA Notice of Exemption, and a fee proposal and bring them back to the Board for review and approval.

### **Discussion**

This proposal would allow use of recycled water for highway construction, grading, and other permitted uses within economical trucking distances from the wastewater treatment plant. This proposal would not significantly increase demand for recycled water in quantities that would limit the availability of recycled water to existing, or future, in-district customers (golf courses, etc.). All of the existing permit requirements and mitigation measures that apply in-district would apply to this expanded program. The primary community benefit would be to provide other agencies and contractors with more options for water. This could reduce the impacts of these water uses on small, potable water systems outside of Mammoth, especially during periods of extended drought.

To complete the update, minor revisions to the Title 22 Engineering Report are required. Maps of the proposed expanded trucked recycled water use area are attached as Title 22 Engineering Report Appendix C Attachments A1 and A2 (Recycled Water Use Area Maps). Additionally, the attached Appendix D has been revised to include the updated map and a couple of very minor language changes.

This proposed change does not require review and approval by the Mono Local Agency Formation Commission (LAFCO) because it is a transfer of non-potable water and is exempt under Cortese-Knox-Hertzberg Section 56133 (e)(2). This project is also categorically exempt under CEQA. See the Notice of Exemption attached.

### **Financial Impact**

A proposed fee is included in the FY2025 Master Fee Schedule to cover nominal costs associated with administering the Trucked Recycled Water Program. The proposed fee is \$200 per year – a \$100 application fee plus \$100 for permit administration and inspections.

## **Requested Actions**

1. Review and consider adopting the Revised Title 22 Engineering Report Appendix C Attachments A1 and A2 (Recycled Water Use Area Maps) and Appendix D (MCWD Trucked Recycled Water Program Requirements).
2. Review and consider approving the Notice of Exemption for the Trucked Recycled Water Program Use Area Expansion

## **Attachments**

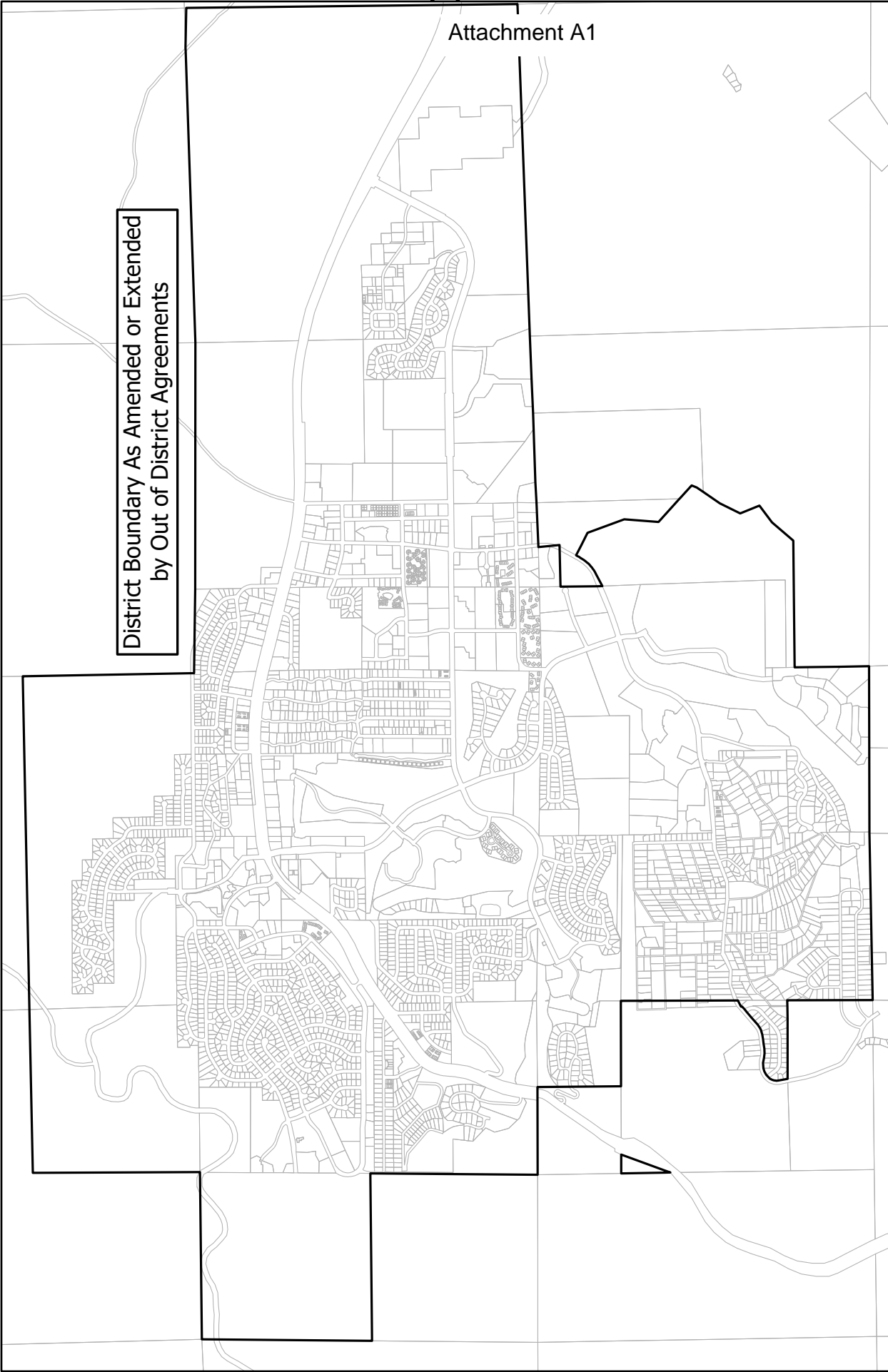
1. Title 22 Engineering Report Appendix C Attachment A1 – Metered Recycled Water Use Area
2. Title 22 Engineering Report Appendix C Attachment A2 – MCWD Recycled Water Use Area
3. Title 22 Engineering Report Appendix D – MCWD Trucked Recycled Water Program Requirements
4. CEQA Notice of Exemption



# Appendix C

Attachment A1

District Boundary As Amended or Extended  
by Out of District Agreements



Updated March 2024



Metered Recycled Water Use Area

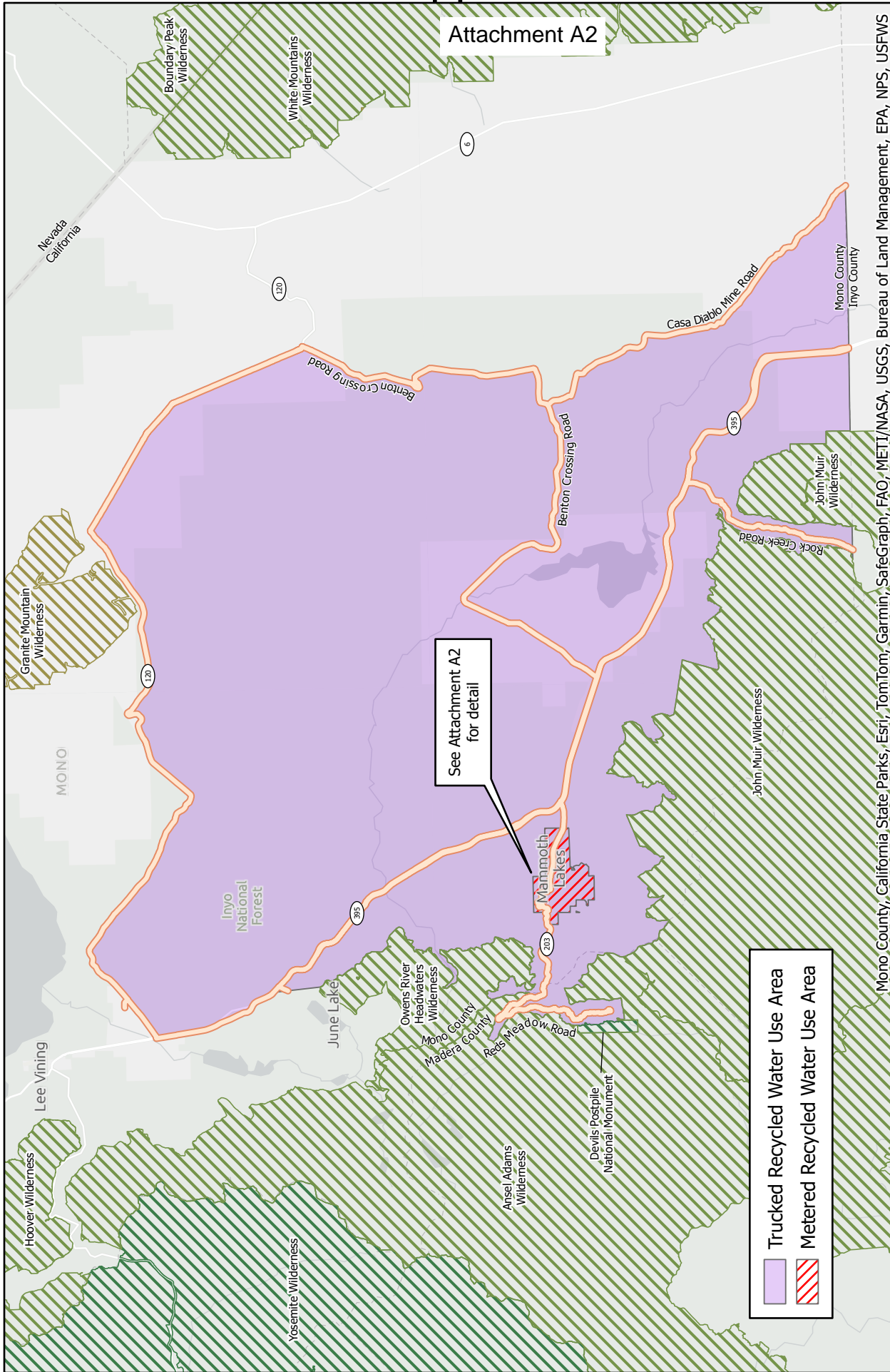
MAMMOTH COMMUNITY  
WATER DISTRICT

1315 Meridian Boulevard  
P.O. Box 597 Mammoth Lakes, CA 93546  
(760) 934-2596 Fax: (760) 934-2143



Recycled Water Program Rules and Regulations

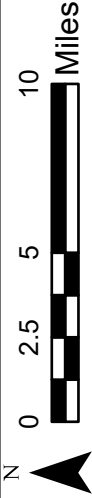
# Appendix C



Attachment A2

See Attachment A2 for detail

- Trucked Recycled Water Use Area
- Metered Recycled Water Use Area



Updated March 2024

## MCWD Recycled Water Use Area

MAMMOTH COMMUNITY WATER DISTRICT



Recycled Water Program Rules and Regulations

1315 Meridian Boulevard  
 P.O. Box 597 Mammoth Lakes, CA 93546  
 (760) 934-2596 Fax: (760) 934-2143

Mono County, California, State Parks, Esri, TomTom, Garmin, SafeGraph, FAO, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, USFWS

## MCWD Trucked Recycled Water Program Requirements

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Mammoth Community Water District (MCWD) produces and distributes Title 22 disinfected secondary 2.2 and tertiary treated recycled water under the authority of the State Water Resources Control Board Order WQ 2016-0068-DDW (General Use Permit).



The General Use Permit authorizes trucked recycled water use for Users who agree to comply with state requirements for recycled water use and who have obtained a Trucked Recycled Water Use Permit from MCWD.

Owners and operators of tanker trucks and truck trailers are eligible to apply for a Trucked Recycled Water Use Permit. A truck owner or truck operator with a valid Trucked Recycled Water Use Permit is a recycled water "User."

The process for obtaining a permit for trucked recycled water use is outlined in Table 1 on Page 4 of these Requirements. A Trucked Recycled Water Use Permit does not entitle a User to a specific quantity of recycled water. Supply of trucked recycled water from the Wastewater Treatment Plant (WWTP) is subject to availability as determined by MCWD.

### General Program Requirements and Guidelines

1. **MCWD's recycled water may be used only within MCWD's Recycled Water Use Area.** A map of MCWD's Recycled Water Use Area is shown on Page 5 of these Guidelines.
2. Recycled water may be transported only by tank trucks or truck trailers in compliance with requirements of California Code of Regulations Title 17 and 22.
3. Individual owners of tanker trucks and truck trailers must obtain a "Trucked Recycled Water Use Permit" to be authorized as a recycled water User. A User with a valid permit may access the recycled water truck fill station at 1315 Meridian Boulevard during regular business hours.
4. Each truck driver is required to carry a copy of a valid "Trucked Recycled Water Use Permit" and make the permit available for inspection upon request.
5. Trucked Recycled Water Use Permit applications may be obtained from the MCWD Operations Superintendent by calling 760-934-2596 ext. 231. Trucked Recycled Water Use Permits expire on December 31 of each year and must be renewed annually.
6. Information required on the Trucked Recycled Water Use Permit application includes:
  - Name of trucking company or operator;
  - Application method (tank hose or spray);
  - Type of use (soil compaction, dust suppression, restricted access (freeway) landscape irrigation, mixing concrete, or cleaning roads, sidewalks, and outdoor work areas); and,
  - Identification of an emergency contact person (Recycled Water Supervisor\*).

*\*The emergency contact person is the designated Recycled Water Supervisor for the User. This person will be contacted by MCWD when questions arise pertaining to adherence to the recycled water use regulations. The Recycled Water Supervisor must have knowledge of all truck activities and the specific uses of recycled water by each truck. This person must also be available to respond to emergencies or calls for assistance from MCWD.*

7. Trucked Recycled Water Users must transport and distribute recycled water according to the conditions specified by the MCWD Trucked Recycled Water Use Permit and Program Guidelines.
8. The Trucked Recycled Water User is responsible for compliance with all requirements and restrictions specified by the California Department of Public Health, California Code of Regulations Titles 17 and 22. Truck storage tanks for the storage and transport of recycled water must comply with all federal, state of California and local requirements for the storage and transport of water that is to be reused.

9. All trucks that transport recycled water must have a minimum of three (3) purple signs no less than 18 inches wide and 12 inches tall. These signs must be attached to each side of the truck tank as well as to the back. The signs must say “Reclaimed Water – Do Not Drink” in both English and Spanish. Each sign must display an international symbol for “Do Not Drink.”

10. Tank trucks and truck trailers must be equipped with:

- A 2.5” fire type connection with hose;
- A state-compliant air gap on the fill pipe;
- Water-tight valves and fittings;
- Appropriate signage; and,
- Trucked Recycled Water Use Permit.



11. For each pick up of recycled water at the WWTP, Users are required to enter information into the Trucked Recycled Water Release Log. Logged information includes the truck license number, how much water was collected, the address of the site where recycled water will be applied and the quantity applied at each site.

12. Improper use of recycled water, as well as erroneous entries in the Recycled Water Release Log, could result in repeal of the Trucked Recycled Water Use Permit.

13. MCWD will verify the information provided in the log through random phone calls to the Recycled Water Supervisor or by unannounced site inspections.

14. In the event of an emergency concerning the truck fill station pipes or valves, (spillage, leaks, etc.), the truck driver needs to call MCWD’s front desk at 760-934-2596. Emergency calls after regular business hours will be forwarded to on-call personnel.

15. Prior to recycled water delivery to a site, the User must confirm that any site with a potable water service connection has an approved backflow device with a valid test report on file.

16. The User must notify workers and/or the public when recycled water is used at a site and tell them that they are not to drink recycled water or use it for food preparation.

17. Trucked Recycled Water Users are required to install, maintain, and keep in place while using recycled water adequate purple signage to inform the public of on-site recycled water use. Typical locations for signage would be at site entrances. Signs must be no less than 4 inches wide by 8 inches tall and include the following wording: “Recycled Water – Do Not Drink” in English and in Spanish. Each sign must display an international symbol for “Do Not Drink.” Signs must be placed no further than 1,000 feet apart.



18. Trucked Recycled Water Users shall permit MCWD or its authorized agents to access and inspect recycled water use sites, including facilities, equipment, practices and operations regulated by the Trucked Recycled Water Program.

19. Periodic inspections of the distribution sites will be performed by MCWD personnel to verify compliance with User requirements. A sample site inspection form is provided on Page 6 of these Guidelines.

20. MCWD reserves the right to discontinue supplying recycled water to owners and operators who violate the conditions of the Trucked Recycled Water Use Permit.

## **Trucked Recycled Water Use Requirements**

1. Recycled water shall not be used as a domestic or animal water supply.
2. Recycled water must not be introduced into any permanent piping system and no connection shall be made between the truck tank and any part of a potable water system.
3. Prior to recycled water delivery to a site, the User must confirm that any site with a potable water service connection has an approved backflow device with a valid test report on file.
4. Precautions should be taken to avoid food coming in contact with recycled water while the use site is still wet. Recycled water Users should apply hand sanitizer or wash their hands with soap and potable water after working with recycled water and especially before eating or smoking.
5. The treatment, storage, distribution, or reuse of recycled water shall not create a nuisance as defined in Section 13050 of the California Water Code.
6. Recycled water shall not be applied where it could contact or enter passing vehicles, buildings, areas where food is handled or eaten, or storm drains.
7. No recycled water shall be applied to irrigation areas during periods when soils are saturated.
8. Recycled water shall not be allowed to escape from the designated use area(s) as surface flow that would either pond and/or enter waters of the state. Misuse of the recycled water that results in an unauthorized discharge to Mammoth Creek or other Waters of the State could result in loss of recycled water privileges and/or fines by the State Water Resources Control Board.
9. Recycled water shall not be allowed to escape from the designated use area(s) as an airborne spray that would visibly wet vegetation or any other surface outside of the designated use area. Spray or runoff shall not enter a dwelling or food handling facility, and shall not contact any drinking water fountain, unless specifically protected with a shielding device. The spray or runoff shall not enter any place where the public may be present during irrigation.
10. Recycled water shall not be applied in groundwater recharge and wellhead protection areas (as designated by local agencies). No distribution of recycled water shall take place within 50 feet of any domestic water supply well. No impoundment of recycled water shall occur within 100 feet of a domestic water supply well.
11. The use of recycled water shall not cause rising groundwater discharging to surface waters to impair surface water quality objectives or beneficial uses.
12. The incidental discharge of recycled water to waters of the State shall not unreasonably affect present and anticipated beneficial uses of water, and not result in water quality less than that prescribed in water quality control plans or policies.
13. No recycled water shall be discharged from treatment facilities, irrigation holding tanks, storage ponds, or other containment, other than for permitted reuse in accordance with State Water Resources Control Board Order WQ 2016-0068-DDW.
14. All above ground equipment, including pumps, piping, storage reservoirs, and valves, which may at any time contain recycled water shall be adequately and clearly identified with appropriate warning signs. Purple irrigation pipe shall be used for all recycled pipe installations. The User shall make all necessary provisions to inform the public that the liquid being distributed is recycled water and is unfit for human consumption. Signs must be of a size no less than 4 inches high by 8 inches wide that include the following wording: "RECYCLED WATER – DO NOT DRINK" and display an international symbol.
15. All recycled water storage ponds shall be adequately protected from erosion, washout, and flooding from a 24-hour rainfall event having a predicted frequency of once in 20 years.

**Table 1. Permit Process for Trucked Recycled Water Use**

Process of Issuing and Maintaining a Trucked Recycled Water Use Permit	Recycled Water Program Document <i>and/or</i> Actions Required	Responsible Entity
<i>Step 1</i> – Request a copy of the MCWD Trucked Recycled Water Program Requirements and Use Permit Application. Apply for a Trucked Recycled Water Use Permit	<b>Trucked Recycled Water Program Requirements</b> <i>Contact the MCWD Operations Superintendent at 760-934-2596 ext. 231. Provide information to ensure User will comply with MCWD and State Requirements for trucked recycled water use.</i>	Truck Owner/Operator
<i>Step 2</i> – Issue a Trucked Recycled Water Use Permit (Dec. 31 expiration)	<b>Trucked Recycled Water Use Permit</b> <i>If all information is verified, issue final numbered permit.</i>	MCWD
<i>Step 3</i> – Permitted Users may access MCWD’s recycled water pump station during regular business hours. <b>(NOTE: Recycled water is not guaranteed to be available. Availability is subject to water quality conditions and production limitations)</b>	<b>Trucked Recycled Water Release Log</b> <i>Complete a log entry at the pump station every time recycled water is collected. Carry a copy of the permit and User Guidelines.</i>	Truck Owner/Operator
<i>Step 4</i> – Follow regulations for recycled water transport and distribution	<b>Trucked Recycled Water Program Requirements</b>	Truck Owner/Operator
<i>Step 5</i> – Conduct site inspections to verify adherence to recycled water use regulations	<b>Site Compliance Inspection Report</b> <i>Confirm application site was properly posted in the release log; Confirm BMPs in effect; Confirm operators are following User Requirements. Unannounced site visits may be conducted at any time.</i>	MCWD
<i>Step 6</i> – Renew permit annually	<b>Trucked Recycled Water Program Requirements</b>	Truck Owner/Operator MCWD





# Appendix D

Updated March 2024

MCWD Trucked Recycled Water Program Requirements

## Trucked Recycled Water Program Site Compliance Inspection Report



California State Water Resources Control Board Order WQ 2016-0068-DDW requires the Mammoth Community Water District to conduct routine compliance inspections of all Authorized Recycled Water User Sites. The MCWD Inspector must immediately notify the Recycled Water User of violation(s) identified during inspections and what corrective actions must be taken. If you have questions regarding this mandatory report, please contact the District at (760) 934-2596 ext. 230.

**INSPECTION TYPE:**  INITIAL  PERIODIC **TRWP USE PERMIT NO.:** \_\_\_\_\_

	YES	NO	
<b>A</b>	<input type="checkbox"/>	<input type="checkbox"/>	Are advisory signs, labeling and tags in good condition and posted consistent with TRWP Requirements to inform the public that recycled water is in use?
<b>B</b>	<input type="checkbox"/>	<input type="checkbox"/>	Have Use site staff received sufficient training in accordance to the TRWP Requirements?
<b>C</b>	<input type="checkbox"/>	<input type="checkbox"/>	If the Use area has a potable water service connection, is there an approved backflow device with a valid test report on file?
<b>D</b>	<input type="checkbox"/>	<input type="checkbox"/>	Are Best Management Practices in effect at all back-flow prevention devices, exposed piping, valves, hose bibs, points of connections, sprinklers, controllers, surface waters, storage facilities, outdoor eating areas, drinking fountains, etc. ?
<b>E</b>	<input type="checkbox"/>	<input type="checkbox"/>	Is there evidence of leaks or breaks in any Use area pipelines, irrigation system pipelines, valves or tubing?
<b>F</b>	<input type="checkbox"/>	<input type="checkbox"/>	Is there evidence of ponding of recycled water, and/or evidence of mosquitoes breeding within the Use area due to ponded water?
<b>G</b>	<input type="checkbox"/>	<input type="checkbox"/>	Is there evidence of recycled water runoff from the Use area? If yes, please estimate the volume, and sketch affected area on the back of this sheet.
<b>H</b>	<input type="checkbox"/>	<input type="checkbox"/>	Is there evidence of recycled water overspray to areas accessible to the public?
<b>I</b>	<input type="checkbox"/>	<input type="checkbox"/>	Is there an odor of wastewater origin within the Use area? If yes, describe apparent source, characterization, direction of travel, and any public use areas or off-site facilities affected by the odor.
<b>J</b>	<input type="checkbox"/>	<input type="checkbox"/>	Has the designated Responsible Person changed? If so, provide name and training verification of new Responsible Person below.

What corrective actions are being taken to correct any problems or violations noted above?

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Users who fail to initiate corrective action to eliminate violation(s) in a timely manner may be subject to termination of recycled water service. If a violation is believed to constitute a hazard to the public health or threat to water quality, recycled water service may be terminated immediately.

\_\_\_\_\_  
AUTHORIZED USER SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
TRWP INSPECTOR SIGNATURE

\_\_\_\_\_  
DATE

Truck Program SITE INSPECTION FORM Updated May 2021

1 of 1



# Appendix D

Updated March 2024

MCWD Trucked Recycled Water Program Requirements

## MCWD Trucked Recycled Water Program Trucked Recycled Water Use Permit



*This permit must be available for inspection at all times. The User must keep a copy with the tanker truck and be prepared to present it to MCWD personnel for water pick-ups. The User must adhere to State Water Resources Control Board Order WQ 2016-0068-DDW, CCR Titles 17 and 22, and the MCWD Trucked Recycled Water Program Requirements to ensure proper use of the recycled water.*

For Recycled Water Use in the MCWD Recycled Water Service Area Only

(For MCWD Use)

Permit Number: \_\_\_\_\_ Effective Date of Permit: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

### 1. User Information

Name of User: \_\_\_\_\_

*(Owner or Operator of the Truck(s) that Transport Recycled Water)*

Address \_\_\_\_\_ City/State/Zip Code \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Recycled Water Supervisor: \_\_\_\_\_

Phone Number (1) : \_\_\_\_\_ Phone Number (2) : \_\_\_\_\_

### 2. Approved Type of Use (Check all that apply)

Application Method:  Tank Release Valve or Hose  Tank Spray

Use of Recycled Water:  Backfill Consolidation around Non-Potable Piping

Construction Site Soil Compaction

Mixing Concrete

Construction Site Dust Control

Cleaning Roads, Sidewalks and Outdoor Work Areas

Restricted Access (Freeway) Landscape Irrigation

Other: \_\_\_\_\_

**Trucked Recycled Water is not approved for use in:**

- Backfill Consolidation around Potable Piping
- Storm Drain Flushing
- Irrigation of Food Crops, Parks and Playgrounds, School Yards, Residential Landscaping, etc.

**All uses must be within the MCWD Recycled Water Service Area.**

### **3. No Entitlement to Recycled Water / Supply Subject to Availability**

This Permit does not entitle User to a specific quantity of recycled water. Supply of recycled water to User is subject to availability as determined by MCWD and to any federal, state or local requirements which limit supply or availability. To the extent recycled water is available, supply shall be on a first-come, first-served basis. Entities with Recycled Water Agreements with MCWD shall have priority over User in supply of recycled water.

### **4. Permit Validity Period/Termination**

This Permit shall be valid from the date of issuance until the expiration date noted on Page 1 unless it is terminated as provided below. This Permit may be terminated by the District if the District determines the User has violated any of the District's Trucked Recycled Water Guidelines, or the Regional Water Quality Control Board, or Department of Public Health Requirements, or any of the other requirements of this Permit. Termination shall be effective immediately upon notification by District by phone, fax, email or mail.

### **5. Permit Non-Transferable**

This Permit is issued only to User as specified in Section 1 of this Permit above; it may not be transferred to any other entity or person.

### **6. Recycled Water Use Requirements**

The District's Trucked Recycled Water Program Requirements ("Requirements"), which contain requirements and restrictions for storage, transportation and use of recycled water, are attached to this Permit and incorporated herein by this reference. User agrees to abide by all of the requirements and restrictions contained in the Requirements and the California Regional Water Quality Control Board/Department of Public Health recycled water requirements.

It is the responsibility of the User to distribute recycled water in a way that assures compliance at all times with current regulations. User has identified the person above as the Recycled Water Supervisor who is responsible for implementing worker/public protection requirements specified in the Guidelines and the California Regional Water Quality Control Board/Department of Public Health recycled water requirements at each site (e.g., that humans are not to drink recycled water or use it for preparing food, etc.).

In the event there is a recycled water spill, questions on compliance and requirements, or User notices a use not in accordance with requirements stated herein, User shall contact the Mammoth Community Water District immediately at 760-934-2596 ext. 231.

## Certification and Indemnification

I certify that I am the authorized agent for the User cited in this application and that I have the authority to bind the User to the requirements of this Permit and Program. I hereby certify under penalty of perjury that the information provided in this permit application and in any attachment is true and correct to the best of my knowledge. I also certify that I have read the applicable recycled water rules and regulations of the State Water Resources Control Board and the California Department of Public Health and the District Trucked Recycled Water Program Guidelines and agree to abide by them.

User agrees to defend, indemnify, and hold harmless MCWD and its Directors, officers, agents and employees from and against any and all loss, liability, expense, claims, suits, and damages including attorneys' fees, litigation costs and expenses, and expert witness fees and costs arising out of or resulting from User's, and affiliates, employees', subconsultants', or other agents' negligent acts, errors or omissions, or willful misconduct, in the operation and/or performance under this Recycled Water Use Permit.

Name of User: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

.....

MCWD Recycled Water Program Representative: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

*This permit is subject to all prohibitions, specifications, and provisions of State Water Resources Control Board Order WQ 2016-0068-DDW.*

# Notice of Exemption

## Appendix E

**To:** Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

County Clerk

County of: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**From:** (Public Agency): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Address)

Project Title: \_\_\_\_\_

Project Applicant: \_\_\_\_\_

Project Location - Specific:

Project Location - City: \_\_\_\_\_ Project Location - County: \_\_\_\_\_

Description of Nature, Purpose and Beneficiaries of Project:

Name of Public Agency Approving Project: \_\_\_\_\_

Name of Person or Agency Carrying Out Project: \_\_\_\_\_

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: \_\_\_\_\_
- Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:

Lead Agency

Contact Person: \_\_\_\_\_ Area Code/Telephone/Extension: \_\_\_\_\_

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project?    Yes    No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: \_\_\_\_\_

Signed by Lead Agency    Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_

# MAMMOTH COMMUNITY WATER DISTRICT

## Operations Department Report

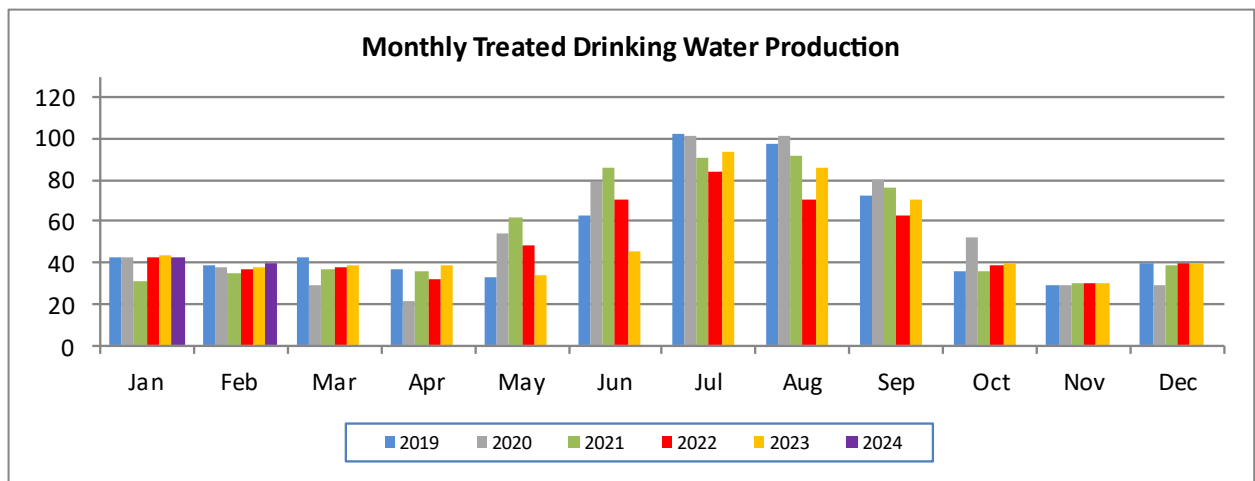
March 2024

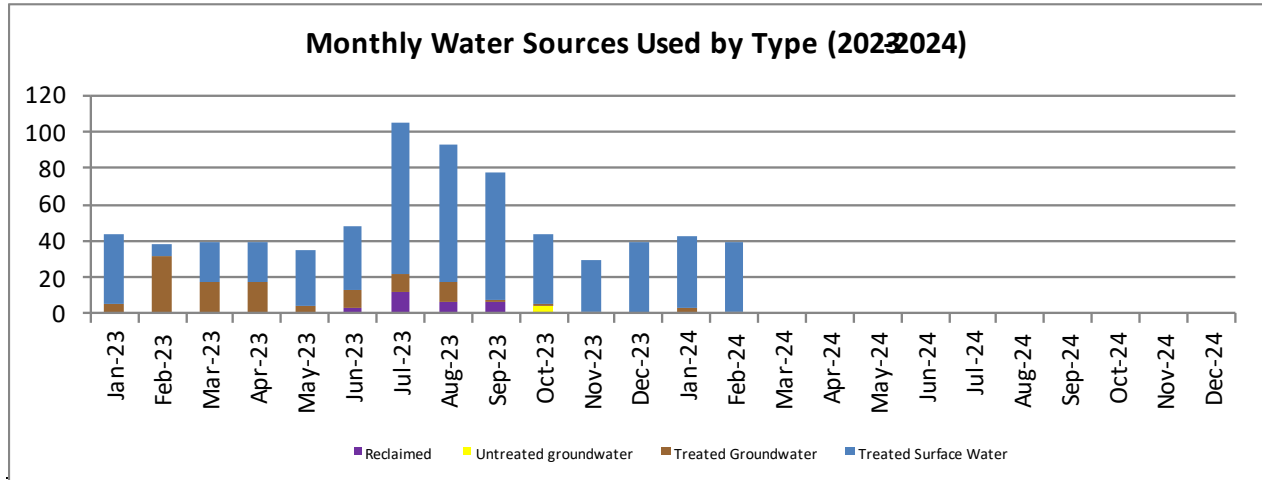
<b>Report Summary</b>			
<b>March Production Data (In Million Gallons)</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Treated Surface Water	0.5	6.8	<b>39.3</b>
Treated Groundwater	36.2	31.1	<b>0.4</b>
Untreated Groundwater	0.0	0.0	<b>0.0</b>
Reclaimed Wastewater	0.0	0.0	<b>0.0</b>
<b>Totals</b>	<b>36.7</b>	<b>37.9</b>	<b>39.7</b>
<hr/>			
Non-Revenue Water	3.7	2.6	<b>4.1</b>
Treated Wastewater	38.9	40.7	<b>46.9</b>
<hr/>			
Photovoltaic Power Produced (kWh)	116,668	39,109	<b>89,932</b>
Photovoltaic Solar Irradiance (kW/m <sup>2</sup> )	692	447	<b>544</b>

### Monthly - Water Treatment, Production & Supply Management

- Drinking Water Treatment**

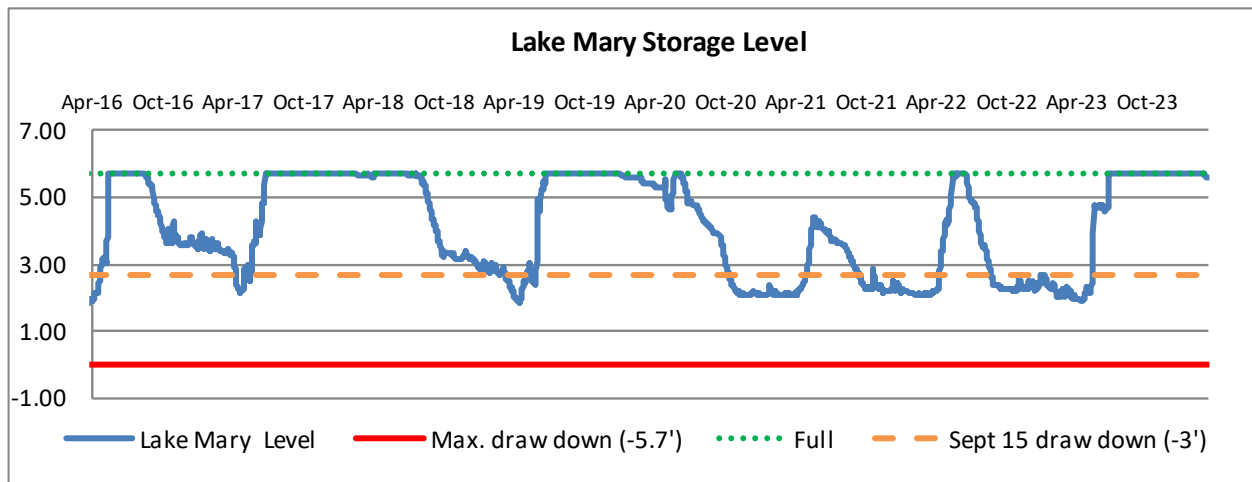
Routine samples for clarity, chlorine residual, and bacteriological analysis of the District’s drinking water were conducted during the month. The results of all sampling for the month were in compliance with the standards set by the State Water Resources Control Board Drinking Water Division. A total of 39,665,000 gallons were treated for drinking water with an average of 1.37 million gallons per day. Drinking water was produced from surface and groundwater supplies, 99% and 1% respectively.





• **Surface Water**

The minimum daily stream flow requirement for the month of February was 6.0 cfs for Mammoth Creek, as measured at Old Mammoth Road. Flow rates in the creek ranged from 5.8 cfs to 20.1 cfs with an average flow of 10.5 cfs. The flow requirement for March increases to 7.8 cfs and current flows are above the requirement. Lake Mary is currently 0.18' from full with a balance of 586 ac-ft in storage. Surface water will continue to be the primary source of supply with a combination of direct diversion and usage from storage depending on stream flows. Current snowpack conditions are 93% of year-to-date average and 83% of April 1st.



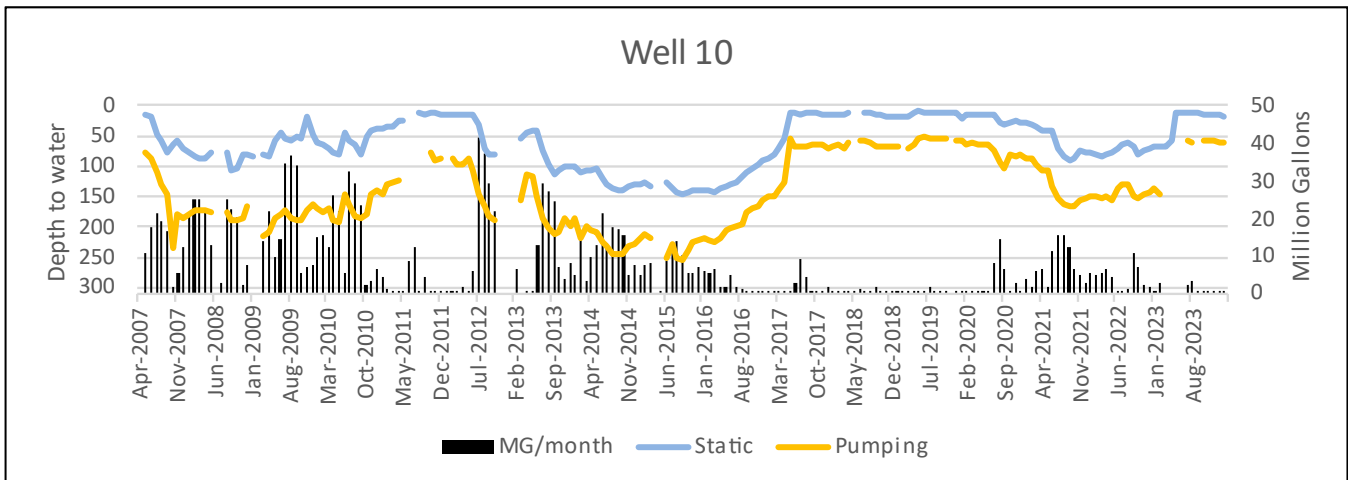
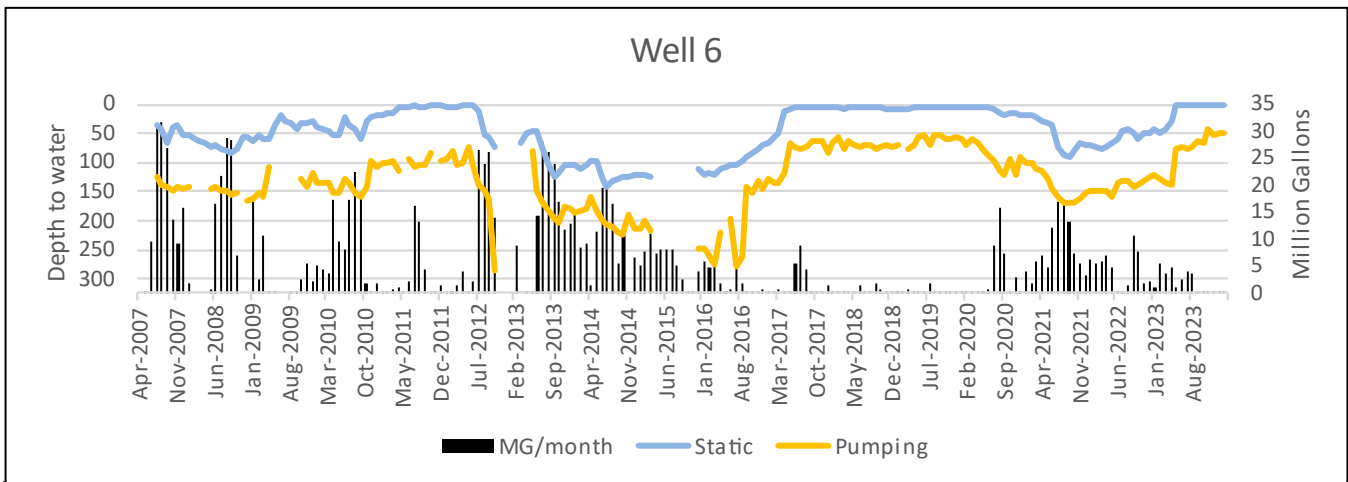
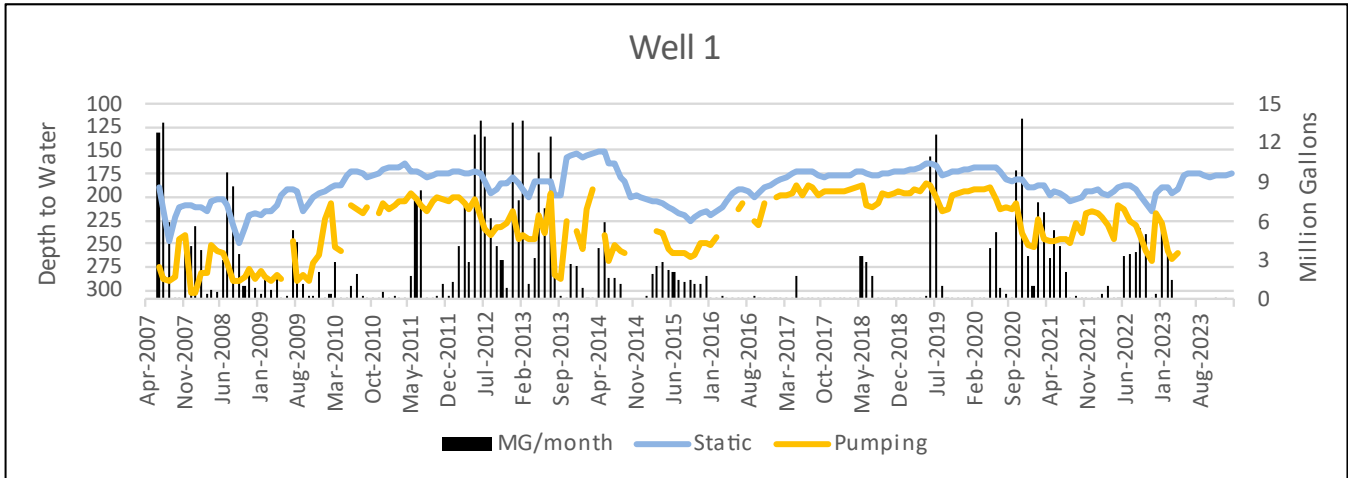
• **Groundwater**

Approximately 378,000 gallons or one percent (1%) of the drinking water produced was from the District’s groundwater sources during the month of February. Groundwater production Wells 1, 6, 10, 15, 17, 18, 20, and 25 are operating as expected and are available for service.

# MAMMOTH COMMUNITY WATER DISTRICT

## Operations Department Report

### March 2024



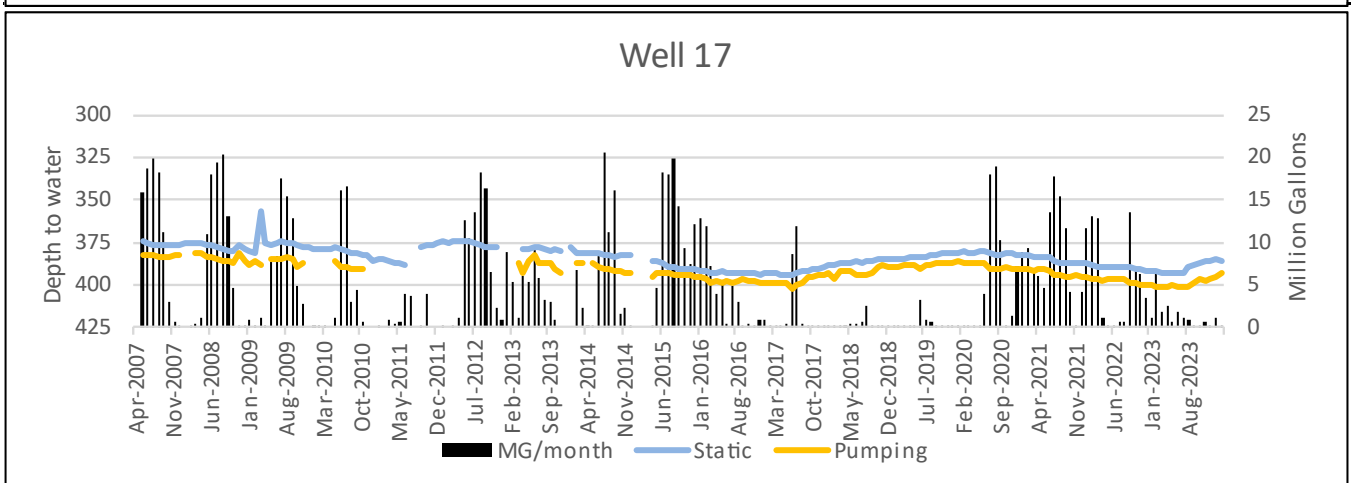
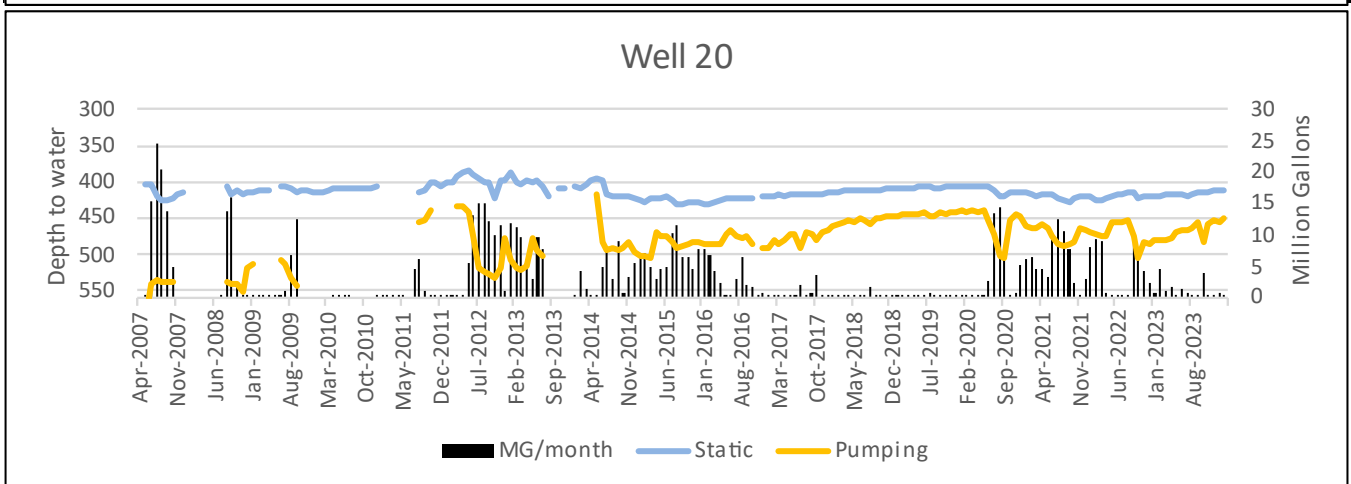
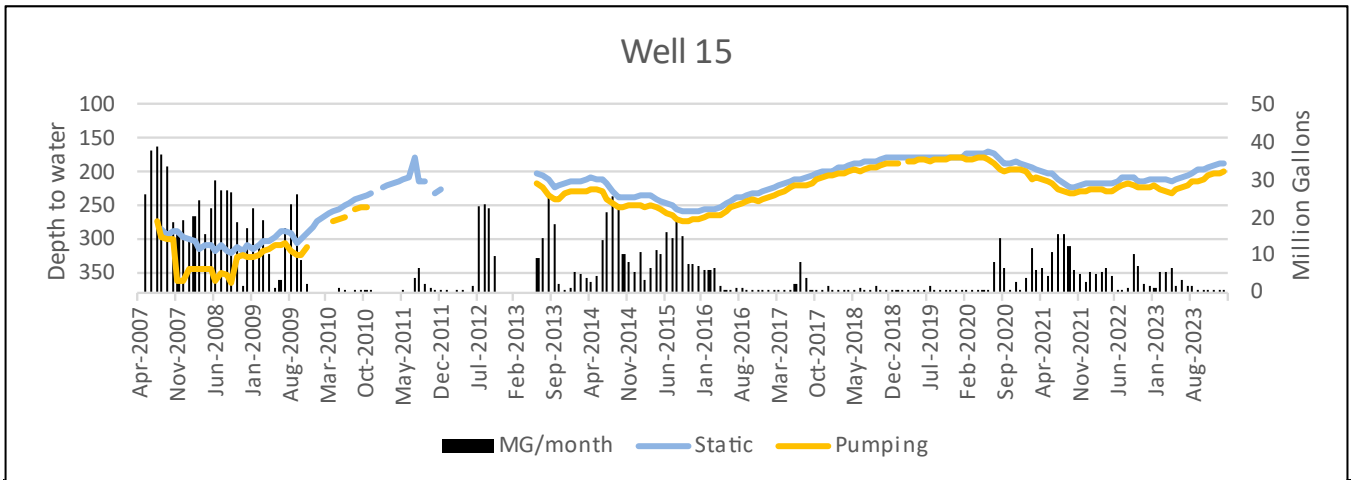
# MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-1

## Operations Department Report

03-21-2024

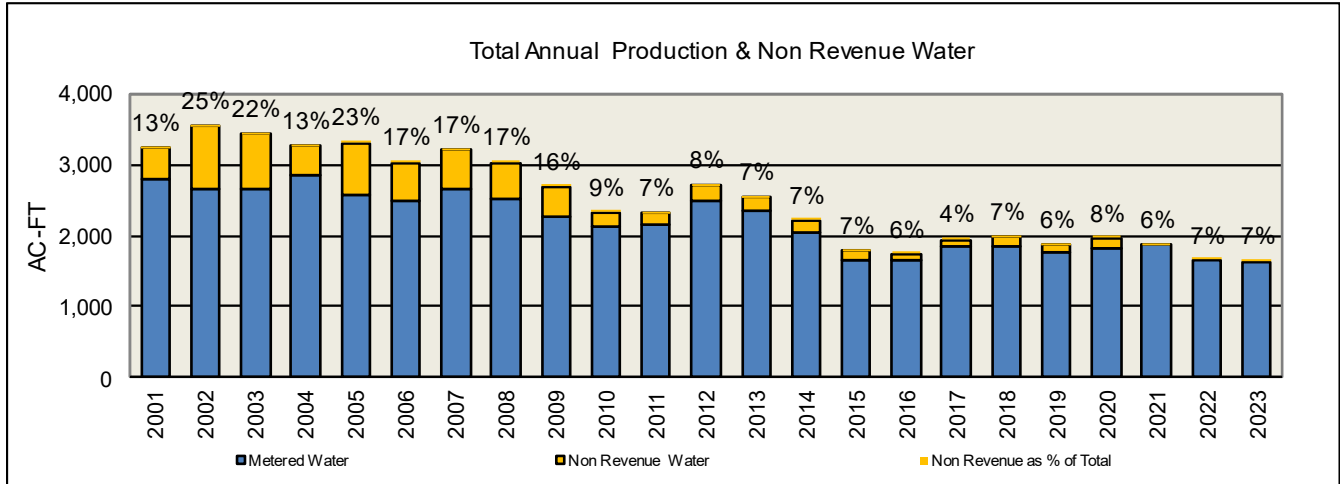
March 2024





**Water Audit Information**

The water audit for this billing period shows a total of 4.144 million gallons of non-revenue water. The annual non-revenue water for 2023 was 7% and well under the 10% AWWA standard.



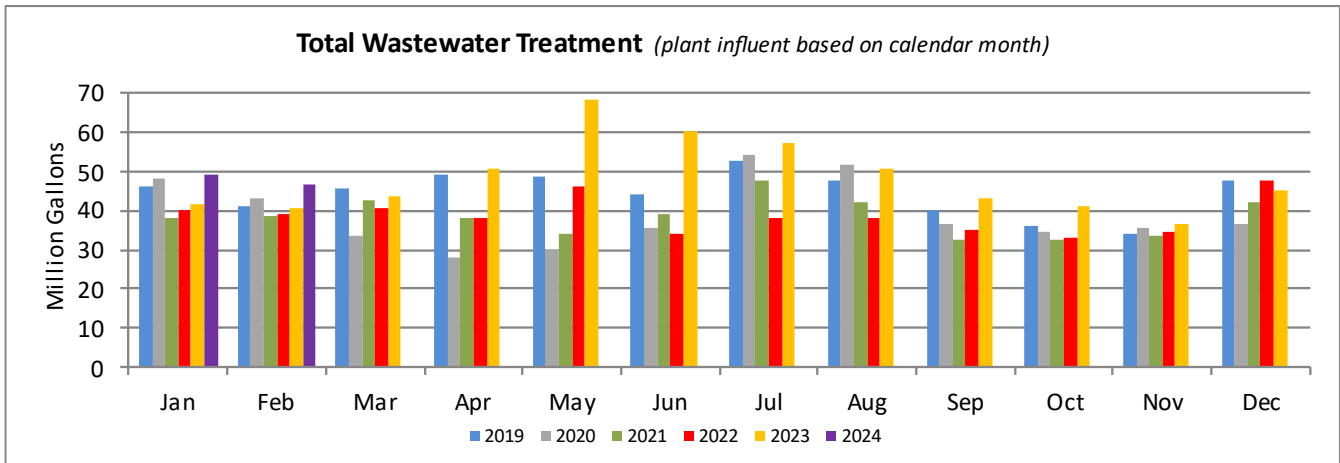
**Wastewater – Treatment & Flow**

**Wastewater Treatment**

Wastewater treatment samples have met all compliance requirements for the month.

**Wastewater Flows**

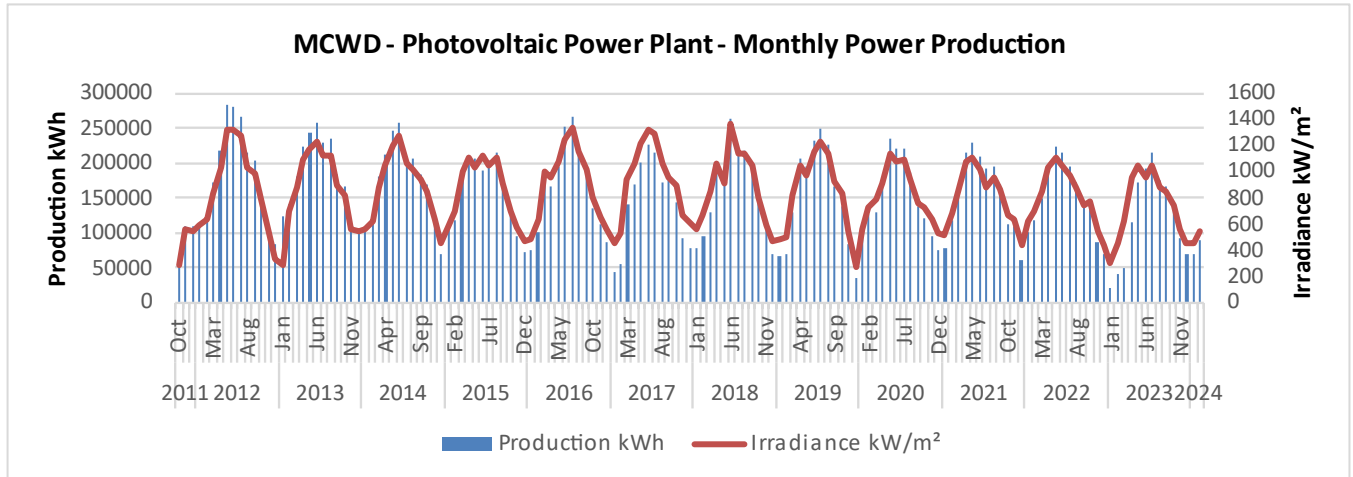
The total volume of wastewater treated during the month of February was 46.912 million gallons. This results in an average of 1.6 million gallons per day of wastewater flow.



**Photovoltaic Power Plant Operations & Total District Electrical Usage**

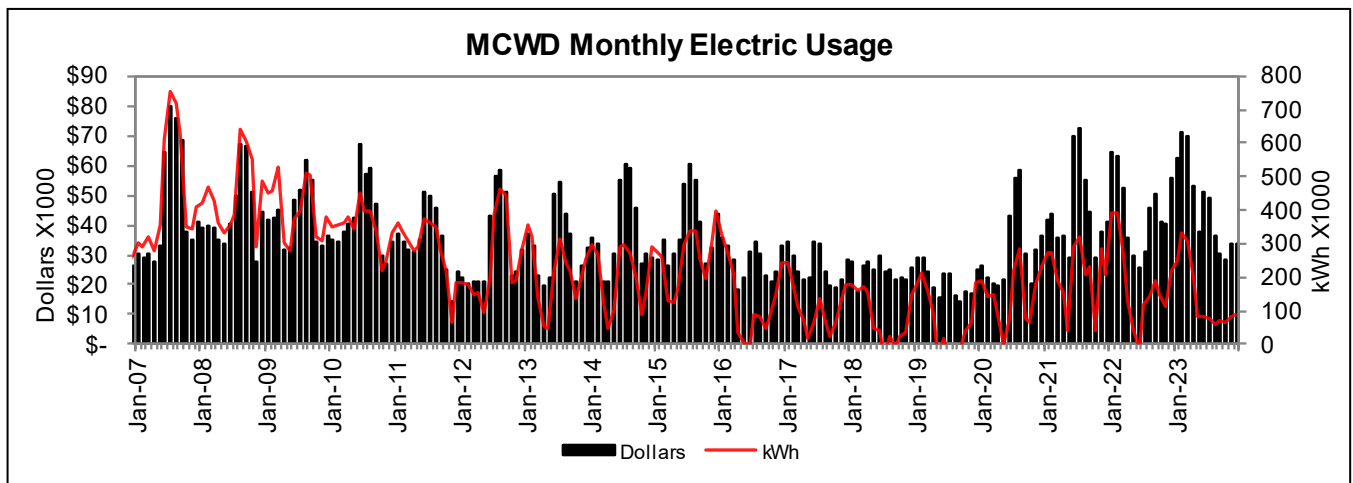
- **Solar plant production**

The total kilowatt hours of energy produced for the month of February was 89,932 kWh. The irradiance and production were 22% and 130% more respectively than February 2023.



- **Total electrical energy use**

Monthly energy usage chart for the past 15 years through December 2023. The chart below includes kWh data for all meters except for Well 17 due to an error in accounting by SCE. Well 17’s account was mistakenly closed by SCE in May 2022. SCE continued to supply power to the site without billing for the electricity. Therefore, the electricity costs are not reflected in the chart.

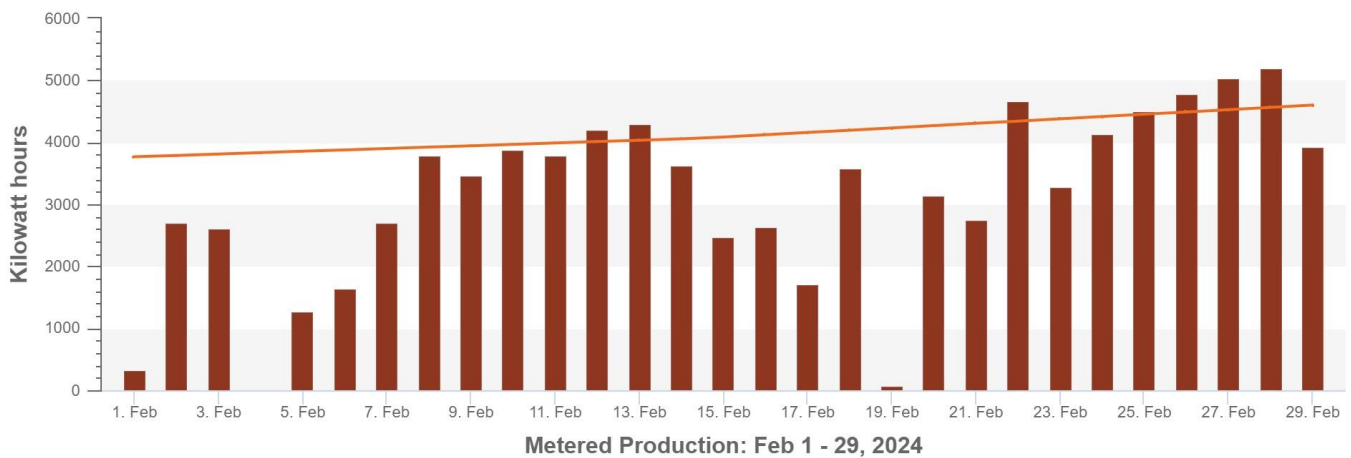


**Report Summary**

Maintenance Divisions are focusing on preventive maintenance and planning for summer repair projects.

**Solar Power Plant Maintenance**

The solar array is working well, and production is meeting our expectations for the winter months. Maintenance teams are taking it in and out of service as the snowstorms allow.



**Wastewater Treatment Plant and Recycled Water Maintenance**

Maintenance staff have made several trips to the Lakes Basin to perform snow removal at the lift stations. A power failure occurred at one of our lift stations where SCE crews are currently working to make repairs. This is one of our sites with an emergency generator and the system is functioning as designed.

**Surface Water Treatment Plant and Related Facilities Maintenance**

Lake Mary remains our primary source of water. All systems in the surface water treatment plant are functioning as expected.

**Groundwater Treatment and Related Facilities Maintenance**

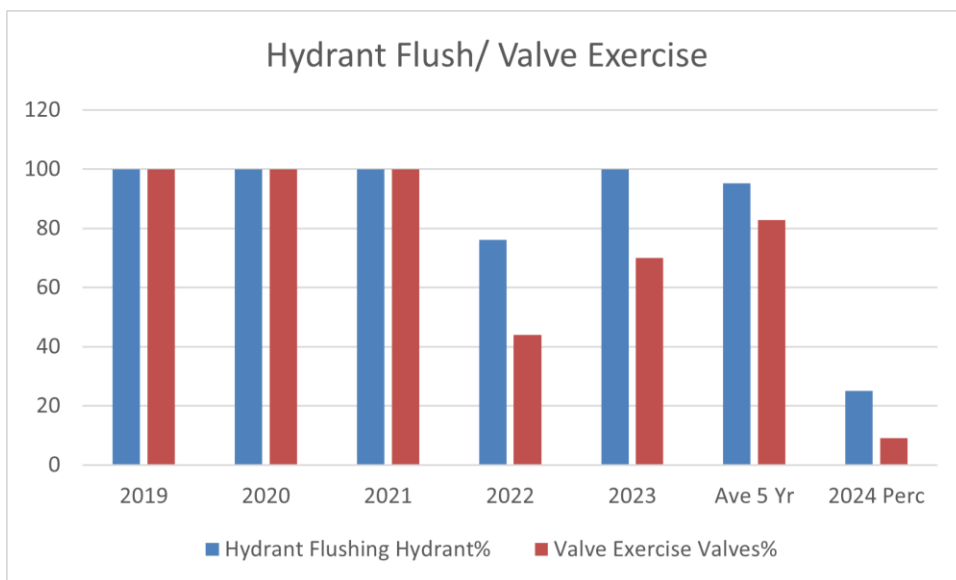
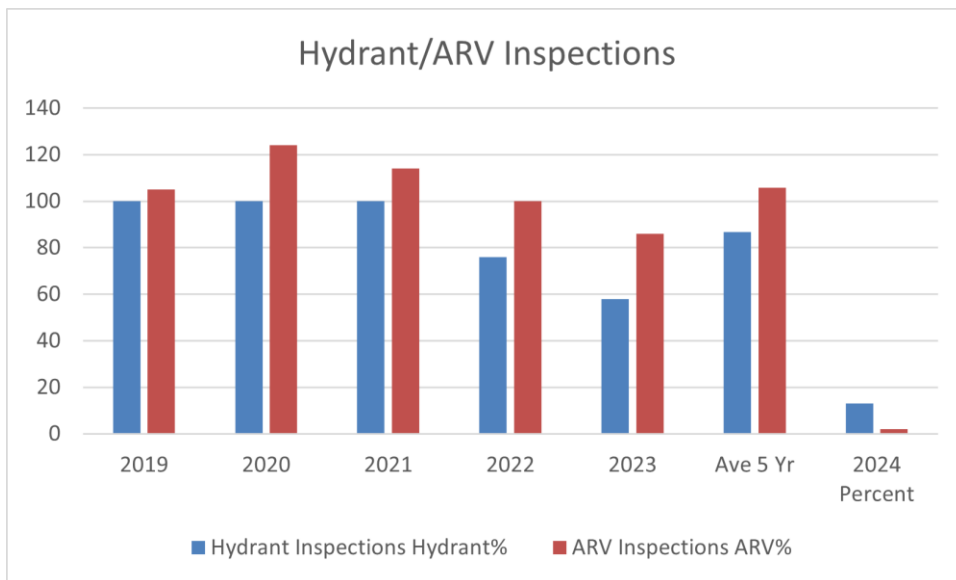
Staff repaired one of the PLCs at GWTP 2 after a windy snowstorm forced snow into the plant. This has been a recurring issue with the windows at this location. Plans are being made to repair the issue this summer.

The groundwater plants are operated monthly to ensure they remain in a state of readiness. These plants are constantly maintained and available for immediate use if required.

**Water Distribution System Operations & Maintenance**

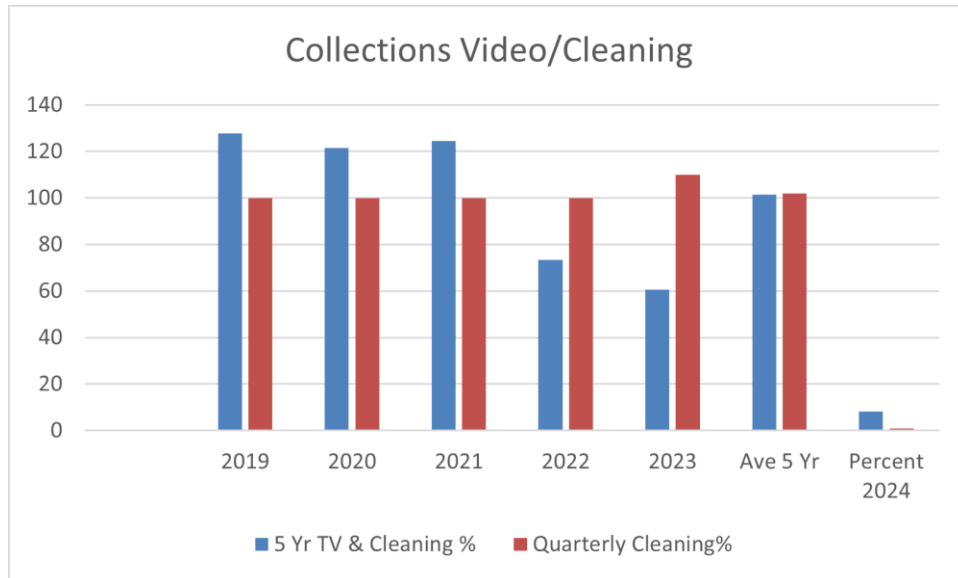
No large leaks were found or reported this month. Staff repaired a small leak in the Block House PR station. Some other notable events include:

- Performed weekly inspections at the pressure reducing stations.
- Annual at tank T-5 fill valves and zone control valves.
- Multiple system repairs on R450 radios and two work orders to swap out R450 with R900 radios.



**Wastewater Collection System Operations & Maintenance**

Staff have made several repairs to manhole frames that have been damaged during snow removal efforts. The light winter snowfall has allowed staff to get the video truck out and investigate several sections of the collection system that are scheduled for repair or suspected of having infiltration issues.



**Special Projects/Programs**

**In-House Construction Projects**

- Replacement of galvanized water laterals will resume with meter pit upgrades where needed in various locations this summer.
- Manhole frame and cover replacement locations have been identified and will be repaired this summer by both full time and temporary crews.
- Areas of the collection system that need repair are being identified for summer work.
- Summer crews will work with full time maintenance teams to install The Parcel sewer main this summer.

**Contracted Improvements**

- Areas of the collection system in need of improvement are being identified and budgeted for.

**Departmental/General**

- Staff have received 13 tickets for USA dig alerts in 2024.
- 2024 project reviews are ongoing in all departments.

**Financial Department Update**

At the end of February, revenue and expenses continue the trends for the year. Total revenue is \$2,864,749 (19%) over budget. Excluding the special revenue related to the Tank T-8 repairs, total revenue is \$1,314,933 (9%) over budget. Personnel expenses are 8% under budget, operating expenses are 3% under budget, and capital expenses are 0.4% over budget.

The proposed operating and capital budget for FY 2025 is complete and ready to be presented to the Board for consideration. The proposed budget projects revenue of \$19,147,800, expenses of \$20,508,100, and \$1,360,300 withdrawn from our operating and capital reserves.

The Finance department is in the process of evaluating responses to our banking RFP and has issued an RFP for audit services. Responses to the audit RFP are due on March 28 and staff will work with the audit selection committee of the Board to evaluate the responses and make a recommendation to the Board.

Significant payments in February include:

- \$341,537 to Cashman Equipment Co. for a replacement loader. The old loader has been sold at auction.
- \$168,097 to refinance an employee home purchase assistance loan;
- \$36,630 to Spiess Construction for paving following summer construction projects;
- \$32,961 to Bishop Heating and Air Conditioning for work on the Admin building HVAC;
- \$30,252 to Inyo Crude to fill our gasoline and diesel fuel tanks; and
- \$28,769 to Sierra Electronics for hand-held radio equipment to improve the reliability of our emergency communications.

Payroll Expenses for February 2024:

Gross Payroll	\$363,195
Net Payroll	255,526
Employer Paid Taxes	5,517
Employer Paid 401a	71,935
Employer Paid 457b Match	7,145
Employee Paid 457b Contributions	36,506
Other Employer Paid Benefits	93,824

**Graphs and Tables**

Details on capital expenditures are listed in Table A, operation expenses in Table B, utility bill aging in Table C, and cash balance projection in Table D, followed by a summary of the District’s investment portfolio including the monthly report of transactions. Summary graphs of revenue and expenses are presented below.

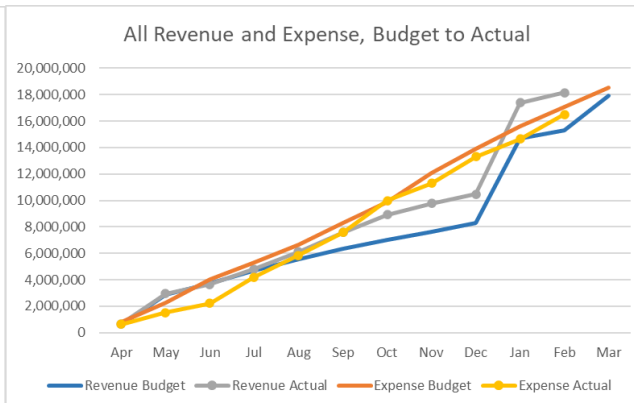
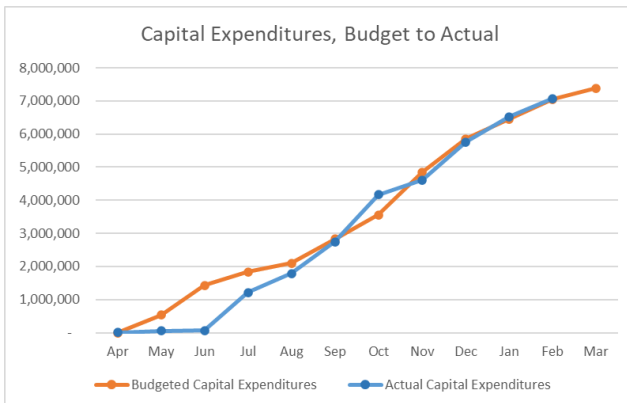
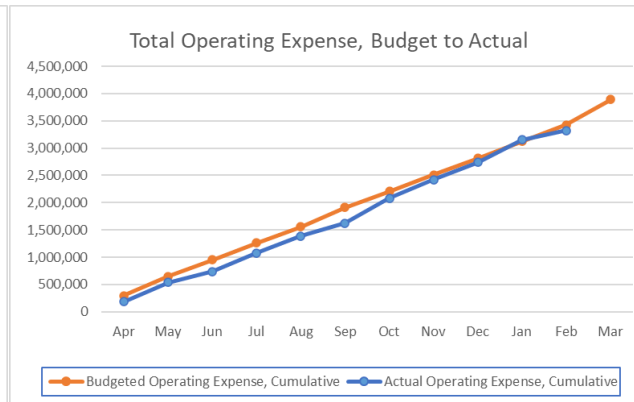
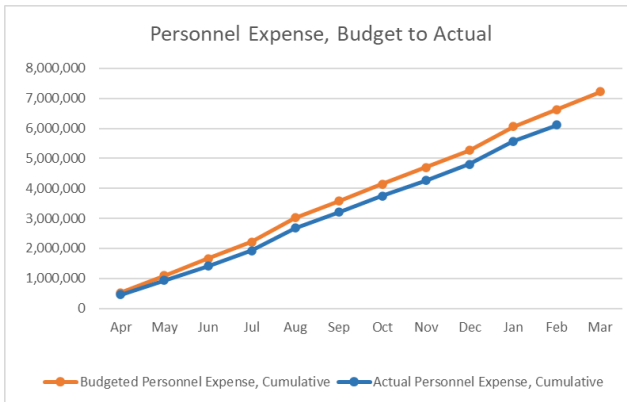
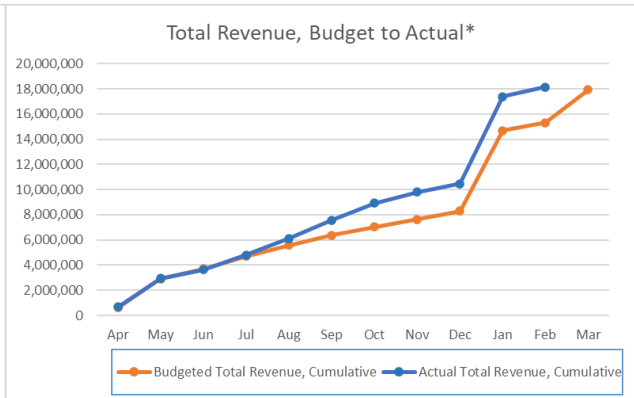
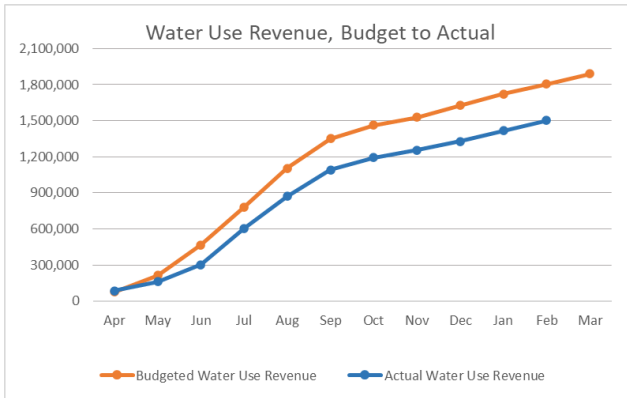
# MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-3

## Finance Department Report

03-21-2024

March 2024



\* Total revenue excludes the change in market value of the District investment portfolio

# MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-3

## Finance Department Report

03-21-2024

March 2024

### Financial Reports

#### Table A Capital Project Management

Capital Project Summary

Fiscal Year: 2024

Spending through February 2024

Project Name	BRE	FY 2024 Budget	FY 2024 YTD Expenditure	Prior Project Expenditure	Total Project Expenditure
Tank T-8 Replacement	21	1,550,000	1,996,566	2,586	1,999,151
Water Distribution System Improvements	21	390,247	61,341		61,341
Wastewater Collections System Improvements	21	358,578	318,756		318,756
Parcel Relief Main - Center St	18	256,143	165,194	13,892	179,086
Tank T-4 Rehab	18	0	14,957	420,411	435,368
Well 15 Rehab	18	69,473	72,686		72,686
Well 17 Rehab	18	116,680	132,488		132,488
Well 10 Pump & motor	18	38,668	40,416		40,416
Well 32	17	0	88,489	2,706,800	2,795,289
Hwy 203 Sewer Main	17	222,704	363,244	13,043	376,287
West Twin LS upgrade (PLC, mechanical)	13	71,769	37,475		37,475
Twin Lakes PR Upgrade	9	81,360	19,960		19,960
SCADA Server Replacement		0	5,850	199,792	205,642
Bluffs Lift Station Controls		0	5,000	33,407	38,407
<b>Capital Equipment</b>					
Vehicle replacement		45,000			
Bobcat replacement		97,000			
Vactor replacement		600,000	591,903		
938 Loader replacement		340,000	341,537		
Ee housing		3,100,000	2,817,197		
<b>Total Capital Projects and Equipment</b>		<b>7,337,622</b>	<b>7,073,060</b>		



# MAMMOTH COMMUNITY WATER DISTRICT

## Finance Department Report

### March 2024

Agenda Item: B-3

03-21-2024

**Table B Revenue and Expenses**

Account	YTD Actual	YTD Budget	Annual Budget	YTD Better/Worse	% Diff
Billing - Water Usage	1,501,744	1,805,884	1,889,000	(304,140)	-17%
Water Base Rates	1,746,040	1,735,472	1,894,000	10,568	1%
Wastewater Base Rates	2,482,075	2,470,345	2,696,000	11,730	0%
Wastewater Flow Rates	457,402	459,066	501,000	(1,664)	0%
Engineering Revenue	32,566	36,652	40,000	(4,086)	-11%
Housing Rents	145,533	130,115	142,000	15,418	12%
Miscellaneous Revenue	1,835,522	208,000	227,000	1,627,522	782%
Permits - Connection Fees	897,590	320,705	350,000	576,885	180%
Taxes and Assessments	8,003,576	7,457,548	9,428,000	546,028	7%
Interest Income	1,035,945	687,225	750,000	348,720	51%
<b>Subtotal Revenue</b>	<b>18,137,994</b>	<b>15,311,012</b>	<b>17,917,000</b>	<b>2,826,982</b>	<b>18%</b>
Investment Gain (Loss)	37,767	-	-	37,767	
<b>Total Revenue</b>	<b>18,175,761</b>	<b>15,311,012</b>	<b>17,917,000</b>	<b>2,864,749</b>	<b>19%</b>
Salaries & Wages	4,172,814	4,478,090	4,953,844	305,275	7%
Employee Benefits - Group Insu	928,649	975,382	975,382	46,733	5%
Employee Benefits - Pension	890,819	948,021	1,048,874	57,202	6%
Employer Paid Taxes	122,576	224,420	245,988	101,844	45%
<b>Total Personnel Expense</b>	<b>6,114,858</b>	<b>6,625,912</b>	<b>7,224,087</b>	<b>511,055</b>	<b>8%</b>
Outside Services	169,682	213,685	233,205	44,003	21%
Property Tax Admin. Fee	46,371	55,000	220,000	8,629	16%
Sludge Disposal	37,407	42,837	46,750	5,430	13%
Software Licenses/Agreements	246,796	254,182	277,401	7,386	3%
IT Services	36,445	56,811	62,000	20,366	36%
Banking Fees	51,031	44,422	48,480	(6,609)	-15%
Professional Services	47,108	122,692	133,900	75,584	62%
Outside Lab Services	65,642	57,727	63,000	(7,915)	-14%
Equipment Rental	-	9,163	10,000		
Employee Housing Expenses	95,408	67,315	73,464	(28,093)	-42%
Operating Tools/Equipment	60,761	43,707	47,700	(17,053)	-39%
Employee Engagement	16,999	18,427	20,110	1,428	8%
Employee PPE/Uniform	21,211	21,602	23,575	390	2%
Gasoline	34,153	37,284	40,690	3,131	8%
Diesel Fuel	43,087	22,559	24,620	(20,527)	-91%
Insurance	225,360	161,819	176,600	(63,541)	-39%
Legal Services	61,901	77,886	85,000	15,985	21%
M & R - Line Repair/Equipment	258,908	256,452	279,878	(2,456)	-1%
M & R - Buildings	261,404	301,683	329,240	40,278	13%
M & R - Vehicles	225,856	160,217	109,372	(65,638)	-41%
Memberships/Certifications	49,194	43,961	47,977	(5,233)	-12%
Permit Meters	52,095	13,745	15,000	(38,351)	-279%
Operating Chemicals	281,760	299,281	326,619	17,521	6%
Operating Supplies	140,341	107,097	116,880	(33,244)	-31%
Computer Systems/Equipment	53,147	49,938	54,500	(3,209)	-6%
Postage/Freight	7,384	9,249	10,094	1,865	20%
Advertising Publications & PR	23,165	25,656	28,000	2,491	10%
Books & Subscriptions	1,310	1,819	1,985	509	28%
Safety	18,473	34,369	37,508	15,895	46%
Permits & Licensing	84,865	87,163	95,125	2,298	3%
Settlement Cost	13,944	14,000	14,000	56	0%
Telephone	36,625	42,873	46,790	6,248	15%
Training & Meetings	72,891	77,960	85,081	5,068	7%
Travel Expenses	34,383	63,499	69,300	29,117	46%
Uncollectables	1,165	-	-	(1,165)	
Utilities - Electric	370,726	314,199	342,900	(56,527)	-18%
Utilities - Propane	32,692	35,640	44,000	2,948	8%
Water Conservation	39,594	175,966	192,040	136,372	77%
<b>Total Operating Expense</b>	<b>3,319,283</b>	<b>3,421,884</b>	<b>3,832,783</b>	<b>102,601</b>	<b>3%</b>

# MAMMOTH COMMUNITY WATER DISTRICT

## Finance Department Report

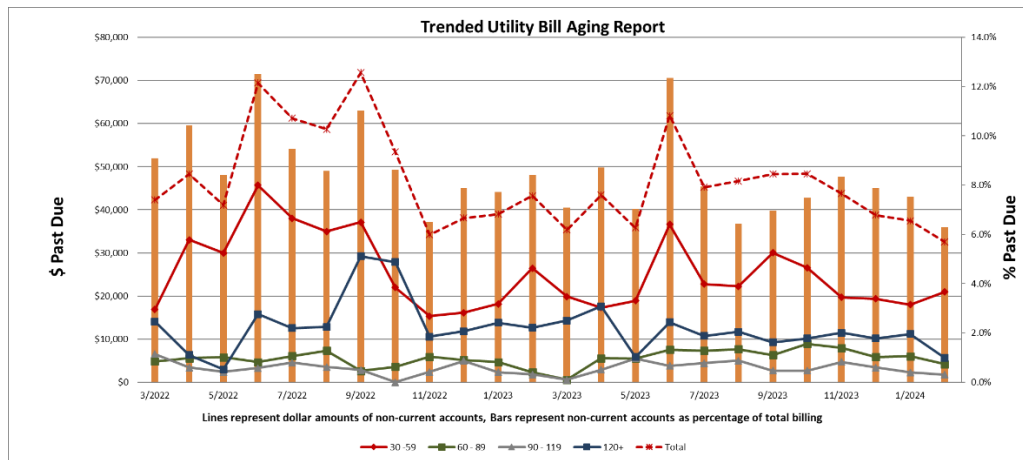
March 2024

**Table C Fund Balance**

	Operating Funds			Capital R&R Funds		
	10 Admin	20 Water	30 Wastewater	21 Admin	22 Water	23 Wastewater
Cash Total	292,622	2,480,430	2,122,123	966,178	10,729,659	11,163,573
Current Assets	994,677	452,371	263,390	-103	23,291	11,193
Non-current Assets	0	0	0	0	0	0
Capital Assets	47,669	27,303	2,564	2,314,031	38,816,427	24,887,951
Total Assets	1,334,968	2,960,103	2,388,076	3,280,107	49,569,377	36,062,716
Current Liabilities	-135,220	-87,626	-78,341	60	-6,159	1,887
Non-current Liabilities	-308,163	-77,311	-90,875	0	0	0
Assets - Liabilities	891,585	2,795,166	2,218,860	3,280,167	49,563,218	36,064,603
Target Fund Balance	75,000	2,213,000	2,010,000	1,000,000	3,320,000	4,065,000
Available Fund Balance	157,403	2,392,804	2,043,782	966,238	10,723,500	11,165,460
Over/(Under)	82,403	179,804	33,782	-33,762	7,403,500	7,100,460

	Capital Expansion Funds			96 Enterprise	98 LADWP	Total
	31 Admin	32 Water	33 Wastewater			
Cash Total	1,041,433	2,560,466	725,863	1,070,132	2,117,337	35,269,817
Current Assets	0	-35	0	53,408	0	1,798,192
Non-current Assets	0	0	0	3,939,065	0	3,939,065
Capital Assets	-8,068	10,800	430,991	3,415,523	0	69,945,189
Total Assets	1,033,366	2,571,231	1,156,854	8,478,128	2,117,337	110,952,264
Current Liabilities	0	-21,056	0	-57,907	0	-384,362
Non-current Liabilities	0	0	0	0	0	-476,349
Assets - Liabilities	1,033,366	2,550,175	1,156,854	8,420,221	2,117,337	110,091,552
Target Fund Balance	1,000,000	1,883,000	798,000	1,000,000	2,050,000	19,414,000
Available Fund Balance	1,041,433	2,539,410	725,863	1,012,226	2,117,337	34,885,455
Over/(Under)	41,433	656,410	-72,137	12,226	67,337	15,471,455

**Table D Trended Utility Bill Aging Report**



The total amount past due is \$32,598 as of February 29, 2024.

# MAMMOTH COMMUNITY WATER DISTRICT

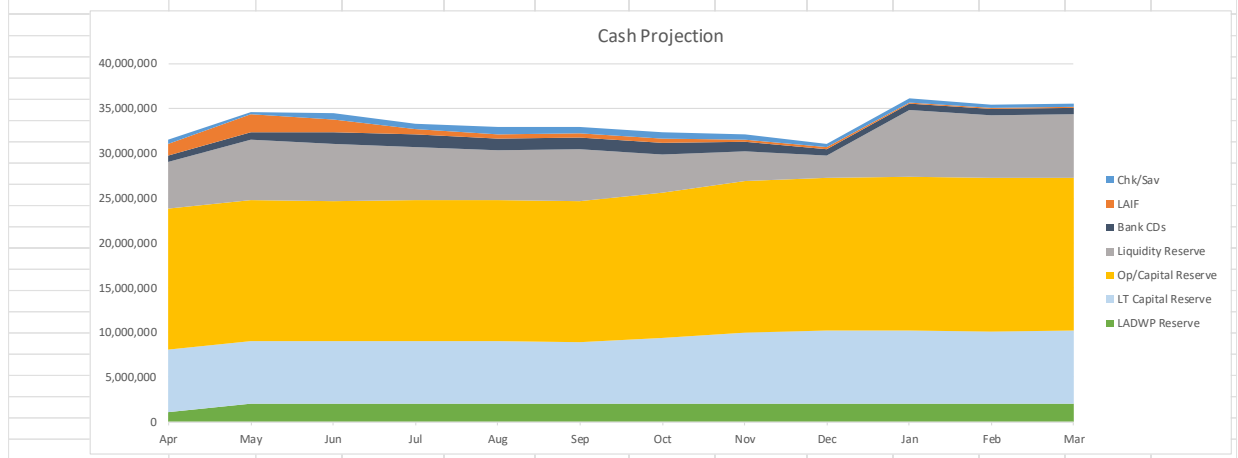
## Finance Department Report

March 2024

### Table E Investment Summary and Cash Balance

The District’s reserve funds have been separated into a multi-layer investment strategy to match the liquidity needs of operations and capital projects while maximizing the opportunity for interest earnings. The chart below illustrates the allocation, from most liquid to least liquid, and the projected balance through the end of the fiscal year.

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Projection Mar
Chk/Sav	400,779	329,130	606,580	628,508	781,090	698,577	702,186	651,832	432,862	480,970	352,605	345,014
LAIF	1,401,221	1,901,221	1,426,221	638,061	438,061	438,061	443,954	243,954	243,954	47,208	47,208	47,303
Bank CDs	639,786	879,786	1,354,786	1,354,786	1,354,628	1,354,390	1,355,110	962,386	716,021	716,057	716,057	717,489
Liquidity Reserve	5,225,157	6,775,313	6,391,124	6,024,998	5,548,463	5,722,320	4,193,885	3,407,793	2,420,196	7,532,866	7,066,441	7,132,451
Op/Capital Reserve	15,773,897	15,729,423	15,691,720	15,728,373	15,776,723	15,764,898	16,265,158	16,874,450	17,081,078	17,134,145	17,077,996	17,112,152
LT Capital Reserve	7,044,150	7,007,997	6,962,599	6,972,035	6,978,108	6,931,828	7,385,612	7,963,097	8,120,899	8,143,592	8,076,842	8,092,996
LADWP Reserve	1,022,935	2,017,556	2,006,717	2,010,480	2,010,565	1,991,568	1,978,971	2,029,474	2,071,821	2,078,313	2,060,985	2,065,107
<b>Total</b>	<b>31,507,925</b>	<b>34,640,426</b>	<b>34,439,747</b>	<b>33,357,241</b>	<b>32,887,638</b>	<b>32,901,642</b>	<b>32,324,876</b>	<b>32,132,985</b>	<b>31,086,830</b>	<b>36,133,151</b>	<b>35,398,135</b>	<b>35,512,512</b>



# MAMMOTH COMMUNITY WATER DISTRICT

## Finance Department Report

### March 2024

Agenda Item: B-3

03-21-2024

#### PORTFOLIO SUMMARY



Mammoth Community Water District Liquidity Portfolio | Account #10987 | As of February 29, 2024

##### Portfolio Characteristics

Average Modified Duration	0.27
Average Coupon	0.39%
Average Purchase YTM	5.18%
Average Market YTM	5.21%
Average Quality	AAA
Average Final Maturity	0.28
Average Life	0.28

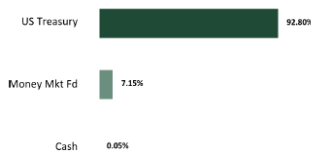
##### Account Summary

	Beg. Values as of 02/01/2024	End Values as of 02/29/2024
Market Value	7,540,889.12	7,066,440.86
Accrued Interest	1,188.56	1,436.54
<b>Total Market Value</b>	<b>7,542,077.68</b>	<b>7,067,877.40</b>
Income Earned	13,906.80	34,440.21
Cont./WD	5,100,000.00	(500,000.00)
Par	7,662,036.66	7,169,040.39
Book Value	7,541,352.29	7,070,702.50
Cost Value	7,530,767.81	7,038,475.53

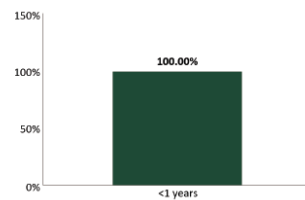
##### Top Issuers

United States	92.80%
First American Govt Oblig fund	7.15%

##### Sector Allocation



##### Maturity Distribution



##### Credit Quality



\*See Footnote

##### Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (09/01/22)
Mammoth Comm WD Liquidity	0.36%	1.19%	0.77%	4.91%	--	--	--	--	4.35%
Benchmark Return*	0.41%	1.31%	0.84%	5.22%	--	--	--	--	4.65%

#### PORTFOLIO SUMMARY



Mammoth Community Water District | Account #10652 | As of February 29, 2024

##### Portfolio Characteristics

Average Modified Duration	2.00
Average Coupon	2.83%
Average Purchase YTM	2.86%
Average Market YTM	4.94%
Average Quality	AA
Average Final Maturity	2.32
Average Life	2.20

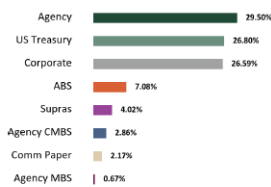
##### Account Summary

	Beg. Values as of 02/01/2024	End Values as of 02/29/2024
Market Value	17,135,403.04	17,077,995.78
Accrued Interest	112,250.22	105,369.04
<b>Total Market Value</b>	<b>17,247,653.26</b>	<b>17,183,364.82</b>
Income Earned	40,251.62	39,575.94
Cont./WD	0.00	0.00
Par	17,471,479.22	17,475,983.65
Book Value	17,437,097.05	17,457,603.32
Cost Value	17,520,655.32	17,545,515.73

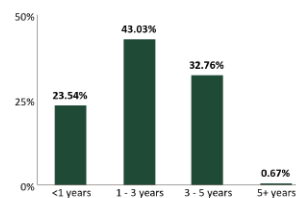
##### Top Issuers

United States	26.80%
Farm Credit System	14.40%
Federal Home Loan Banks	10.63%
FHLMC	5.33%
FNMA	2.65%
International Bank for Recon and Dev	2.18%
Mitsubishi UFJ Financial Group, Inc.	2.17%
Inter-American Development Bank	1.84%

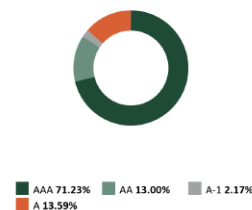
##### Sector Allocation



##### Maturity Distribution



##### Credit Quality



\*See Footnote

##### Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (02/01/19)
Mammoth Comm Water District	(0.36%)	1.30%	0.05%	4.69%	1.29%	0.31%	1.58%	--	1.59%
Benchmark Return*	(0.49%)	1.14%	(0.12%)	4.35%	0.67%	(0.09%)	1.27%	--	1.27%

# MAMMOTH COMMUNITY WATER DISTRICT

## Finance Department Report

### March 2024

Agenda Item: B-3

03-21-2024

#### PORTFOLIO SUMMARY



MCWD Long Term Reserves | Account #11043 | As of February 29, 2024

##### Portfolio Characteristics

Average Modified Duration	3.49
Average Coupon	3.14%
Average Purchase YTM	3.64%
Average Market YTM	4.67%
Average Quality	AA
Average Final Maturity	4.06
Average Life	4.00

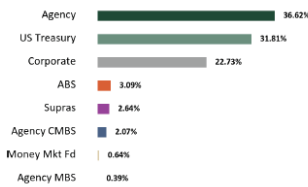
##### Account Summary

	Beg. Values as of 02/01/2024	End Values as of 02/29/2024
Market Value	8,144,177.20	8,076,842.29
Accrued Interest	67,886.03	64,532.82
Total Market Value	8,212,063.23	8,141,375.11
Income Earned	24,068.22	24,343.39
Cont/WD	109,954.90	0.00
Par	8,362,715.42	8,387,262.58
Book Value	8,166,613.66	8,194,222.51
Cost Value	8,154,805.99	8,179,450.33

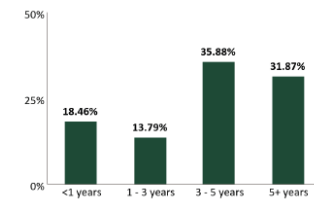
##### Top Issuers

United States	31.81%
Federal Home Loan Banks	18.09%
Farm Credit System	10.56%
FNMA	6.19%
Northern Trust Corporation	3.01%
Caterpillar Inc.	2.79%
Inter-American Development Bank	2.64%
Honda Motor Co., Ltd.	2.54%

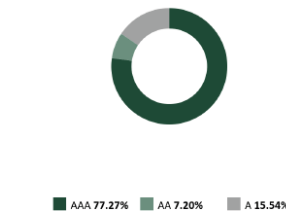
##### Sector Allocation



##### Maturity Distribution



##### Credit Quality



##### Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (02/01/23)
MCWD Long Term Reserves	(0.86%)	1.54%	(0.50%)	4.01%	--	--	--	--	3.40%
Benchmark Return*	(1.04%)	1.25%	(0.74%)	3.62%	--	--	--	--	1.72%

#### PORTFOLIO SUMMARY



MCWD LADWP Settlement Fund | Account #10992 | As of February 29, 2024

##### Portfolio Characteristics

Average Modified Duration	3.51
Average Coupon	2.90%
Average Purchase YTM	4.47%
Average Market YTM	4.71%
Average Quality	AA+
Average Final Maturity	4.05
Average Life	4.05

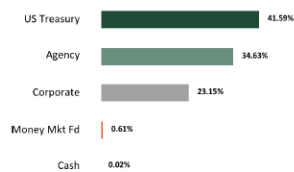
##### Account Summary

	Beg. Values as of 02/01/2024	End Values as of 02/29/2024
Market Value	2,078,908.33	2,060,985.13
Accrued Interest	13,716.47	13,540.26
Total Market Value	2,092,624.81	2,074,525.39
Income Earned	7,575.99	7,678.17
Cont/WD	(109,954.90)	0.00
Par	2,146,940.16	2,152,895.06
Book Value	2,073,175.43	2,080,756.76
Cost Value	2,054,710.43	2,060,693.92

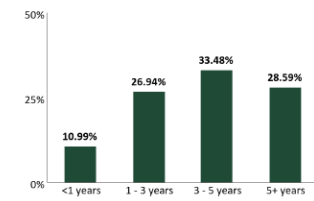
##### Top Issuers

United States	41.59%
Farm Credit System	17.89%
Federal Home Loan Banks	13.36%
JPMorgan Chase & Co.	4.17%
PACCAR Inc	2.16%
Morgan Stanley	2.15%
UnitedHealth Group Incorporated	2.11%
Bank of America Corporation	2.11%

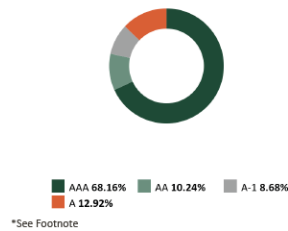
##### Sector Allocation



##### Maturity Distribution



##### Credit Quality



##### Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (10/01/22)
MCWD LADWP Settlement Fund	(0.86%)	1.55%	(0.49%)	4.99%	--	--	--	--	3.59%
Benchmark Return*	(1.04%)	1.25%	(0.74%)	3.62%	--	--	--	--	3.15%

# TRANSACTION LEDGER



Mammoth Community Water District Cons | Account #10988 | As of February 29, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	02/01/2024	31846V203	300,000.00	FIRST AMER:GVT OBLG Y	1.000	4.95%	(300,000.00)	0.00	(300,000.00)	0.00
Purchase	02/02/2024	31846V203	1,111.78	FIRST AMER:GVT OBLG Y	1.000	4.93%	(1,111.78)	0.00	(1,111.78)	0.00
Purchase	02/02/2024	31846V203	8,437.87	FIRST AMER:GVT OBLG Y	1.000	4.93%	(8,437.87)	0.00	(8,437.87)	0.00
Purchase	02/02/2024	31846V203	600.72	FIRST AMER:GVT OBLG Y	1.000	4.93%	(600.72)	0.00	(600.72)	0.00
Purchase	02/02/2024	31846V203	585.94	FIRST AMER:GVT OBLG Y	1.000	4.93%	(585.94)	0.00	(585.94)	0.00
Purchase	02/05/2024	31846V203	175.00	FIRST AMER:GVT OBLG Y	1.000	4.93%	(175.00)	0.00	(175.00)	0.00
Purchase	02/08/2024	31846V203	100,000.00	FIRST AMER:GVT OBLG Y	1.000	4.93%	(100,000.00)	0.00	(100,000.00)	0.00
Purchase	02/12/2024	31846V203	5,018.75	FIRST AMER:GVT OBLG Y	1.000	4.93%	(5,018.75)	0.00	(5,018.75)	0.00
Purchase	02/13/2024	31846V203	453.38	FIRST AMER:GVT OBLG Y	1.000	4.89%	(453.38)	0.00	(453.38)	0.00
Purchase	02/13/2024	31846V203	1,007.50	FIRST AMER:GVT OBLG Y	1.000	4.89%	(1,007.50)	0.00	(1,007.50)	0.00
Purchase	02/15/2024	31846V203	187.50	FIRST AMER:GVT OBLG Y	1.000	4.93%	(187.50)	0.00	(187.50)	0.00
Purchase	02/15/2024	31846V203	41,515.51	FIRST AMER:GVT OBLG Y	1.000	4.93%	(41,515.51)	0.00	(41,515.51)	0.00
Purchase	02/15/2024	31846V203	2,868.76	FIRST AMER:GVT OBLG Y	1.000	4.93%	(2,868.76)	0.00	(2,868.76)	0.00
Purchase	02/15/2024	31846V203	17,225.94	FIRST AMER:GVT OBLG Y	1.000	4.93%	(17,225.94)	0.00	(17,225.94)	0.00
Purchase	02/20/2024	31846V203	156.92	FIRST AMER:GVT OBLG Y	1.000	4.87%	(156.92)	0.00	(156.92)	0.00
Purchase	02/21/2024	31846V203	3,490.32	FIRST AMER:GVT OBLG Y	1.000	4.93%	(3,490.32)	0.00	(3,490.32)	0.00
Purchase	02/21/2024	31846V203	8,612.05	FIRST AMER:GVT OBLG Y	1.000	4.93%	(8,612.05)	0.00	(8,612.05)	0.00
Purchase	02/21/2024	912797HH3	330,000.00	UNITED STATES TREASURY 05/02/2024	98.967	5.38%	(326,592.11)	0.00	(326,592.11)	0.00
Purchase	02/23/2024	31846V203	5,298.62	FIRST AMER:GVT OBLG Y	1.000	4.92%	(5,298.62)	0.00	(5,298.62)	0.00
Purchase	02/26/2024	31846V203	3,890.65	FIRST AMER:GVT OBLG Y	1.000	4.92%	(3,890.65)	0.00	(3,890.65)	0.00
Purchase	02/26/2024	31846V203	1,638.13	FIRST AMER:GVT OBLG Y	1.000	4.92%	(1,638.13)	0.00	(1,638.13)	0.00
Purchase	02/28/2024	912810FF0	325,000.00	UNITED STATES TREASURY 5.25 11/15/2028	103.988	4.30%	(337,961.91)	(4,921.88)	(342,883.79)	0.00
Purchase	02/28/2024	31846V203	35,783.76	FIRST AMER:GVT OBLG Y	1.000	4.93%	(35,783.76)	0.00	(35,783.76)	0.00
Purchase	02/28/2024	912797HH3	65,000.00	UNITED STATES TREASURY 05/02/2024	99.065	5.40%	(64,392.32)	0.00	(64,392.32)	0.00
Purchase	02/29/2024	17275RBR2	250,000.00	CISCO SYSTEMS INC 4.85 02/26/2029	100.052	4.84%	(250,130.00)	(101.04)	(250,231.04)	0.00
Purchase	02/29/2024	17275RBR2	40,000.00	CISCO SYSTEMS INC 4.85 02/26/2029	100.052	4.84%	(40,020.80)	(16.17)	(40,036.97)	0.00

# TRANSACTION LEDGER



Mammoth Community Water District Cons | Account #10988 | As of February 29, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Purchase	02/29/2024	17275RBR2	100,000.00	CISCO SYSTEMS INC 4.85 02/26/2029	100.052	4.84%	(100,052.00)	(40.42)	(100,092.42)	0.00
<b>Total Purchase</b>			<b>1,648,059.10</b>				<b>(1,657,208.24)</b>	<b>(5,079.51)</b>	<b>(1,662,287.75)</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>1,648,059.10</b>				<b>(1,657,208.24)</b>	<b>(5,079.51)</b>	<b>(1,662,287.75)</b>	<b>0.00</b>
<b>DISPOSITIONS</b>										
Sale	02/08/2024	31846V203	(2,581.64)	FIRST AMER:GVT OBLG Y	1.000	4.93%	2,581.64	0.00	2,581.64	0.00
Sale	02/12/2024	31846V203	(500,000.00)	FIRST AMER:GVT OBLG Y	1.000	4.93%	500,000.00	0.00	500,000.00	0.00
Sale	02/21/2024	31846V203	(326,592.11)	FIRST AMER:GVT OBLG Y	1.000	4.93%	326,592.11	0.00	326,592.11	0.00
Sale	02/28/2024	91282CAB7	(400,000.00)	UNITED STATES TREASURY 0.25 07/31/2025	93.691	0.67%	374,765.63	(76.92)	374,842.55	(22,875.09)
Sale	02/28/2024	31846V203	(63,379.82)	FIRST AMER:GVT OBLG Y	1.000	4.93%	63,379.82	0.00	63,379.82	0.00
Sale	02/29/2024	31846V203	(248,043.54)	FIRST AMER:GVT OBLG Y	1.000	4.93%	248,043.54	0.00	248,043.54	0.00
Sale	02/29/2024	31846V203	(39,490.09)	FIRST AMER:GVT OBLG Y	1.000	4.93%	39,490.09	0.00	39,490.09	0.00
Sale	02/29/2024	31846V203	(95,104.92)	FIRST AMER:GVT OBLG Y	1.000	4.93%	95,104.92	0.00	95,104.92	0.00
<b>Total Sale</b>			<b>(1,675,192.12)</b>				<b>1,649,957.75</b>	<b>(76.92)</b>	<b>1,650,034.67</b>	<b>(22,875.09)</b>
<b>TOTAL DISPOSITIONS</b>			<b>(1,675,192.12)</b>				<b>1,649,957.75</b>	<b>(76.92)</b>	<b>1,650,034.67</b>	<b>(22,875.09)</b>
<b>OTHER TRANSACTIONS</b>										
Cash Transfer	02/09/2024	CCYUSD	(500,000.00)	Cash		0.00%	(500,000.00)	0.00	(500,000.00)	0.00
<b>Total Cash Transfer</b>			<b>(500,000.00)</b>				<b>(500,000.00)</b>	<b>0.00</b>	<b>(500,000.00)</b>	<b>0.00</b>
Coupon	02/01/2024	31418BLL8	0.00	FN MA2130 3.5 12/01/2029		2.44%	60.77	0.00	60.77	0.00
Coupon	02/01/2024	3138YTMT8	0.00	FN AZ2169 2.5 07/01/2030		2.17%	31.47	0.00	31.47	0.00
Coupon	02/01/2024	3138YR6T0	0.00	FN AZ0881 2.5 07/01/2030		1.82%	36.16	0.00	36.16	0.00
Coupon	02/01/2024	3138WE3R8	0.00	FN AS5307 3.0 07/01/2030		2.29%	29.83	0.00	29.83	0.00
Coupon	02/01/2024	3137BSRE5	0.00	FHMS K-059 A2 3.12 09/25/2026		2.06%	715.00	0.00	715.00	0.00
Coupon	02/01/2024	3137FETNO	0.00	FHMS K-073 A2 3.35 01/25/2028		4.25%	656.04	0.00	656.04	0.00
Coupon	02/01/2024	3138WE5U9	0.00	FN AS5358 3.0 07/01/2030		2.29%	31.78	0.00	31.78	0.00
Coupon	02/01/2024	3138ETA55	0.00	FN AL8127 2.0 01/01/2031		1.67%	29.81	0.00	29.81	0.00

# TRANSACTION LEDGER



Mammoth Community Water District Cons | Account #10988 | As of February 29, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Coupon	02/01/2024		0.00	FH G15565 3.0 10/01/2030		2.23%	26.36	0.00	26.36	0.00
Coupon	02/01/2024	3132KFBZ4	0.00	FH V60956 2.5 09/01/2030		2.27%	34.48	0.00	34.48	0.00
Coupon	02/01/2024	3137FBTA4	0.00	FHMS K-728 A2 3.064 08/25/2024		2.56%	432.52	0.00	432.52	0.00
Coupon	02/01/2024	31307PEF2	0.00	FH J32834 2.5 09/01/2030		2.08%	23.86	0.00	23.86	0.00
Coupon	02/01/2024	31307PNB1	0.00	FH J33086 3.0 11/01/2030		2.40%	32.65	0.00	32.65	0.00
Coupon	02/01/2024	3138YDAS8	0.00	FN AY0016 2.5 01/01/2030		2.16%	18.78	0.00	18.78	0.00
Coupon	02/05/2024	3135G05Q2	0.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.875 08/05/2030		3.62%	175.00	0.00	175.00	0.00
Coupon	02/12/2024	14913R2Z9	0.00	CATERPILLAR FINANCIAL SERVICES CORP 3.65 08/12/2025		3.69%	5,018.75	0.00	5,018.75	0.00
Coupon	02/13/2024	06051GHY8	0.00	BANK OF AMERICA CORP 2.015 02/13/2026		4.46%	453.38	0.00	453.38	0.00
Coupon	02/13/2024	06051GHY8	0.00	BANK OF AMERICA CORP 2.015 02/13/2026		4.51%	1,007.50	0.00	1,007.50	0.00
Coupon	02/15/2024	44891RAC4	0.00	HART 2020-C A3 0.38 05/15/2025		0.25%	1.81	0.00	1.81	0.00
Coupon	02/15/2024	89240BAC2	0.00	TAOT 2021-A A3 0.26 05/15/2025		4.52%	5.97	0.00	5.97	0.00
Coupon	02/15/2024	47800AAC4	0.00	JDOT 2022-B A3 3.74 02/16/2027		3.77%	296.08	0.00	296.08	0.00
Coupon	02/15/2024	89231CAD9	0.00	TAOT 2022-C A3 3.76 04/15/2027		3.80%	266.33	0.00	266.33	0.00
Coupon	02/15/2024	58768PAC8	0.00	MBART 2022-1 A3 5.21 08/16/2027		5.28%	955.17	0.00	955.17	0.00
Coupon	02/15/2024	448979AD6	0.00	HART 2023-A A3 4.58 04/15/2027		4.63%	305.33	0.00	305.33	0.00
Coupon	02/15/2024	161571HT4	0.00	CHAIT 2023-1 A 5.16 09/15/2028		5.23%	752.50	0.00	752.50	0.00
Coupon	02/15/2024	47787CAC7	0.00	JDOT 2023-C A3 5.48 05/15/2028		5.55%	730.67	0.00	730.67	0.00



# TRANSACTION LEDGER



Mammoth Community Water District Cons | Account #10988 | As of February 29, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Coupon	02/15/2024	912810FE3	0.00	UNITED STATES TREASURY 5.5 08/15/2028		4.32%	10,312.50	0.00	10,312.50	0.00
Coupon	02/15/2024	912828V98	0.00	UNITED STATES TREASURY 2.25 02/15/2027		3.30%	5,062.50	0.00	5,062.50	0.00
Coupon	02/15/2024	9128283W8	0.00	UNITED STATES TREASURY 2.75 02/15/2028		3.60%	4,400.00	0.00	4,400.00	0.00
Coupon	02/15/2024	91282CHU8	0.00	UNITED STATES TREASURY 4.375 08/15/2026		4.48%	7,656.25	0.00	7,656.25	0.00
Coupon	02/15/2024	02582JJR2	0.00	AMXCA 2021-1 A 0.9 11/15/2024		4.95%	187.50	0.00	187.50	0.00
Coupon	02/15/2024	9128286B1	0.00	UNITED STATES TREASURY 2.625 02/15/2029		3.97%	590.63	0.00	590.63	0.00
Coupon	02/15/2024	91282CFF3	0.00	UNITED STATES TREASURY 2.75 08/15/2032		3.80%	618.75	0.00	618.75	0.00
Coupon	02/15/2024	91282CGM7	0.00	UNITED STATES TREASURY 3.5 02/15/2033		3.74%	787.50	0.00	787.50	0.00
Coupon	02/15/2024	91282CHT1	0.00	UNITED STATES TREASURY 3.875 08/15/2033		4.52%	871.88	0.00	871.88	0.00
Coupon	02/15/2024	47800BAC2	0.00	JDOT 2022-C A3 5.09 06/15/2027		5.15%	657.46	0.00	657.46	0.00
Coupon	02/15/2024	912810FP8	0.00	UNITED STATES TREASURY 5.375 02/15/2031		4.23%	5,375.00	0.00	5,375.00	0.00
Coupon	02/15/2024	912828J27	0.00	UNITED STATES TREASURY 2.0 02/15/2025		0.49%	2,750.00	0.00	2,750.00	0.00
Coupon	02/15/2024	9128284V9	0.00	UNITED STATES TREASURY 2.875 08/15/2028		3.76%	2,012.50	0.00	2,012.50	0.00
Coupon	02/15/2024	91282CGM7	0.00	UNITED STATES TREASURY 3.5 02/15/2033		3.56%	2,625.00	0.00	2,625.00	0.00
Coupon	02/15/2024	91282CHT1	0.00	UNITED STATES TREASURY 3.875 08/15/2033		4.42%	3,390.62	0.00	3,390.62	0.00
Coupon	02/20/2024	379929AD4	0.00	GMALT 2023-3 A3 5.38 11/20/2026		5.45%	156.92	0.00	156.92	0.00
Coupon	02/21/2024	43813GAC5	0.00	HAROT 2021-1 A3 0.27 04/21/2025		0.27%	2.82	0.00	2.82	0.00

# TRANSACTION LEDGER



Mammoth Community Water District Cons | Account #10988 | As of February 29, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Coupon	02/21/2024	438123AC5	0.00	HAROT 2023-4 A3 5.67 06/21/2028		5.74%	259.88	0.00	259.88	0.00
Coupon	02/21/2024	43815GAC3	0.00	HAROT 2021-4 A3 0.88 01/21/2026		1.39%	78.00	0.00	78.00	0.00
Coupon	02/23/2024	3133EPBM6	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 08/23/2027		4.35%	5,568.75	0.00	5,568.75	0.00
Coupon	02/25/2024	05592XAD2	0.00	BMWOT 2023-A A3 5.47 02/25/2028		5.54%	136.75	0.00	136.75	0.00
Coupon	02/25/2024	3135G05X7	0.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025		0.52%	750.00	0.00	750.00	0.00
Coupon	02/28/2024	3133EPUN3	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028		4.32%	3,825.00	0.00	3,825.00	0.00
Coupon	02/28/2024	3133EPUN3	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028		4.32%	1,012.50	0.00	1,012.50	0.00
Coupon	02/29/2024	912828YE4	0.00	UNITED STATES TREASURY 1.25 08/31/2024		0.49%	2,187.50	0.00	2,187.50	0.00
Coupon	02/29/2024	91282CFJ5	0.00	UNITED STATES TREASURY 3.125 08/31/2029		3.64%	546.88	0.00	546.88	0.00
Coupon	02/29/2024	91282CFJ5	0.00	UNITED STATES TREASURY 3.125 08/31/2029		3.70%	2,187.50	0.00	2,187.50	0.00
Coupon	02/29/2024	91282CGQ8	0.00	UNITED STATES TREASURY 4.0 02/28/2030		3.67%	2,800.00	0.00	2,800.00	0.00
<b>Total Coupon</b>			<b>0.00</b>				<b>78,938.59</b>	<b>0.00</b>	<b>78,938.59</b>	<b>0.00</b>
Custody Fee	02/23/2024	CCYUSD	(270.13)	Cash		0.00%	(270.13)	0.00	(270.13)	0.00
<b>Total Custody Fee</b>			<b>(270.13)</b>				<b>(270.13)</b>	<b>0.00</b>	<b>(270.13)</b>	<b>0.00</b>
Dividend	02/29/2024	31846V203	0.00	FIRST AMER:GVT OBLG Y		4.93%	84.08	0.00	84.08	0.00
<b>Total Dividend</b>			<b>0.00</b>				<b>84.08</b>	<b>0.00</b>	<b>84.08</b>	<b>0.00</b>
Management Fee	02/07/2024	CCYUSD	(2,581.64)	Cash		0.00%	(2,581.64)	0.00	(2,581.64)	0.00
<b>Total Management Fee</b>			<b>(2,581.64)</b>				<b>(2,581.64)</b>	<b>0.00</b>	<b>(2,581.64)</b>	<b>0.00</b>

# TRANSACTION LEDGER



Mammoth Community Water District Cons | Account #10988 | As of February 29, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Maturity	02/01/2024	912797GE1	(300,000.00)	UNITED STATES TREASURY 02/01/2024	100.000	0.00%	300,000.00	0.00	300,000.00	0.00
Maturity	02/08/2024	912797GM3	(100,000.00)	UNITED STATES TREASURY 02/08/2024	100.000	0.00%	100,000.00	0.00	100,000.00	0.00
<b>Total Maturity</b>			<b>(400,000.00)</b>				<b>400,000.00</b>	<b>0.00</b>	<b>400,000.00</b>	<b>0.00</b>
Principal Paydown	02/01/2024	3138ETA55	338.63	FN AL8127 2.0 01/01/2031		1.67%	338.63	--	338.63	(0.00)
Principal Paydown	02/01/2024	3138YR6T0	284.86	FN AZ0881 2.5 07/01/2030		1.82%	284.86	--	284.86	(0.00)
Principal Paydown	02/01/2024	31307PEF2	178.88	FH J32834 2.5 09/01/2030		2.08%	178.88	--	178.88	0.00
Principal Paydown	02/01/2024	3138YDAS8	154.65	FN AY0016 2.5 01/01/2030		2.16%	154.65	--	154.65	(0.00)
Principal Paydown	02/01/2024	3138YTMT8	220.61	FN AZ2169 2.5 07/01/2030		2.17%	220.61	--	220.61	0.00
Principal Paydown	02/01/2024		193.06	FH G15565 3.0 10/01/2030		2.23%	193.06	--	193.06	0.00
Principal Paydown	02/01/2024	3132KFBZ4	417.50	FH V60956 2.5 09/01/2030		2.27%	417.50	--	417.50	(0.00)
Principal Paydown	02/01/2024	3138WE3R8	201.48	FN AS5307 3.0 07/01/2030		2.29%	201.48	--	201.48	(0.00)
Principal Paydown	02/01/2024	3138WE5U9	314.82	FN AS5358 3.0 07/01/2030		2.29%	314.82	--	314.82	0.00
Principal Paydown	02/01/2024	31307PNB1	179.97	FH J33086 3.0 11/01/2030		2.40%	179.97	--	179.97	(0.00)
Principal Paydown	02/01/2024	31418BLL8	802.64	FN MA2130 3.5 12/01/2029		2.44%	802.64	--	802.64	(0.00)
Principal Paydown	02/01/2024	3137FBTA4	282.18	FHMS K-728 A2 3.064 08/25/2024		2.56%	282.18	--	282.18	(0.00)
Principal Paydown	02/15/2024	44891RAC4	3,069.47	HART 2020-C A3 0.38 05/15/2025		0.25%	3,069.47	--	3,069.47	0.00
Principal Paydown	02/15/2024	89240BAC2	7,029.53	TAOT 2021-A A3 0.26 05/15/2025		4.52%	7,029.53	--	7,029.53	(0.00)
Principal Paydown	02/21/2024	43813GAC5	3,227.62	HAROT 2021-1 A3 0.27 04/21/2025		0.27%	3,227.62	--	3,227.62	0.00
Principal Paydown	02/21/2024	43815GAC3	8,534.05	HAROT 2021-4 A3 0.88 01/21/2026		1.71%	8,534.05	--	8,534.05	(0.00)
<b>Total Principal Paydown</b>			<b>25,429.95</b>				<b>25,429.95</b>	<b>--</b>	<b>25,429.95</b>	<b>(0.01)</b>
<b>TOTAL OTHER TRANSACTIONS</b>			<b>(877,421.82)</b>				<b>1,600.85</b>	<b>0.00</b>	<b>1,600.85</b>	<b>(0.01)</b>

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**\*\*\*Text shown in bold has changed from the previous update\*\*\***

**Active Capital Projects**

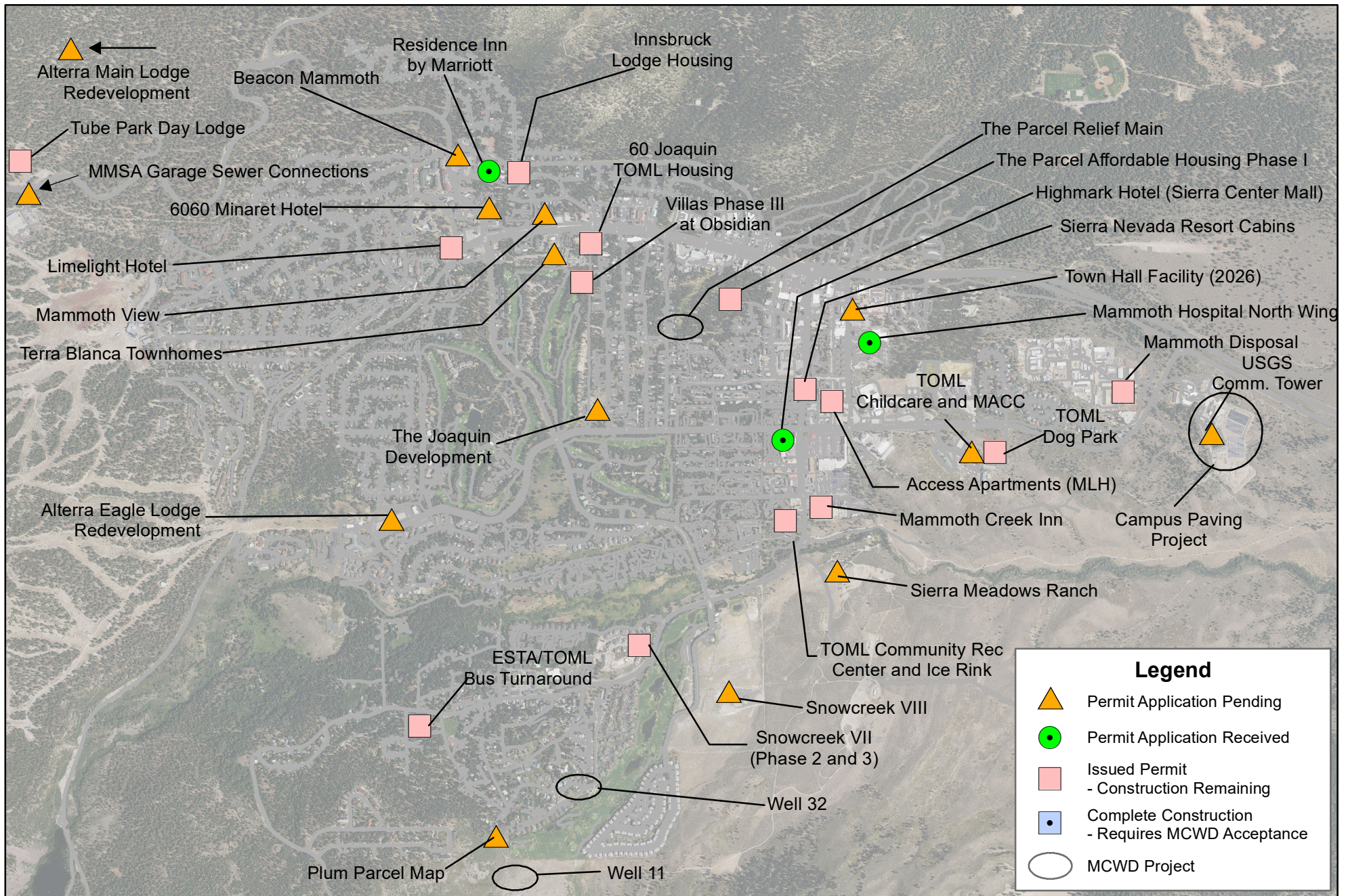
<b>Project</b>	<b>Status</b>
Well 32	Engineering is working with Operations and the lab to complete final water quality sampling for Department of Drinking water permitting.
Seismic Risk Assessment	An RFQ is being prepared to hire a structural engineering consultant for this project. The project scope will be defined and negotiated with the selected consultant.
Campus Pavement Rehab	Plans, Specifications, and Estimates are being prepared in-house. It is expected to go out to bid in early spring.
GIS Utility Network	Engineering staff is working with IS to prepare existing GIS data for the conversion as time allows.
Wells Study	An RFQ for hydrogeology services has been prepared and is out. The project scope will be defined and negotiated with the selected consultant.
Tank Coatings	Plans, Specifications, and Estimates are being prepared in-house. This project is expected to go out to bid in early spring.
Water Distribution Improvements	Plans, Specifications, and Estimates are being prepared in-house. This project is expected to be constructed by the Summer Construction Crew.
Wastewater Collection Improvements	Plans, Specifications, and Estimates are being prepared in-house. This project is expected to go out to bid in early spring.
Laurel Pond Monitoring Wells and Waste Discharge Requirements	As soon as a hydrogeology consultant is selected the consultant will begin work on the detailed monitoring well design and specifications. A RFB is being prepared in-house. It is expected to go out to bid in spring. This work is intended to advance the Basin Plan Amendment Study and proposed new Lahontan WDR.
Shady Rest Park Recycled Water	Engineering is initiating a Project Study Report (PSR) and exploring alternatives and opportunities.

### Engineering Department Activities

Activities	Status
Ormat CD IV Geothermal Monitoring and Response Plan (GMRP)	Q1 2024 sampling is ongoing. An RFQ for a third-party technical advisor has been drafted and is under review by the BLM. The LVHAC partners have requested that MCWD take ownership of another USGS shallow monitoring well north of Mammoth Airport (LV-19) and the Inyo National Forest is initiating the transfer process with the USGS.
Expanded Trucked Recycled Water	New maps have been prepared expanding the trucked recycled water use area. See Item A-5 for more details.
Out-of-District (OOD) Service	Rules and regulations for the Lakes Basin cabin owners were adopted in February. The OOD for existing uses at Sierra Meadows Ranch is nearing completion and they are preparing an application for their proposed OOD expansion. The list of OOD commercial customers needs to be reviewed and updated. RSD will follow up with each OOD commercial customer.
LAFCO Municipal Services Review (MSR) and Sphere of Influence	Engineering staff is working with RSD on a review and comments. In 2010 LAFCO recommended that the MCWD Sphere of Influence be coterminous with the boundaries of the Town of Mammoth Lakes. MCWD serves a couple of OOD customers on Sherwin Creek Road outside the Town boundary and the MCWD SOI may need to be expanded to reflect existing practice.
MCWD Code Overhaul	Engineering staff developed a new fee structure for permit administration, plan checking, and inspections. The proposed changes to the fee structure will be in a revised FY 2025 Master Fee Schedule presented to the Board in April. This will coincide with extensive Sewer Code (Chapter 11) and Water Code (Chapter 12) changes that will be presented at the same time. Engineering is also actively assisting with development of an Environmental Policy that will replace Chapter 8, the final chapter of the MCWD Code.
Project Management Training	Training materials are being drafted for engineering staff and managers/supervisors from other departments involved in project management and delivery.
Capacity Fee Study Update	The update that was planned for 2025-26 has been moved up and budgeted for FY 2025. An RFP will be prepared to hire a consultant. The update will look at ratios for calculating Equivalent Meter Units (EMUs), current system replacement values, the impact of irrigation, and other variables.

### Permits with Recent Activity

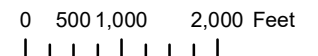
Project Name	Description	Status
Snowcreek VII	Amended transfer agreement is signed and performance bond received to ensure completion of final punch list items.	Close-Out
The Parcel	The developer, Pacific, has submitted plans for Phases 2.1 & 2.2 consisting of 5 additional affordable housing apartment buildings (146 units). MCWD will take over approximately 550 feet of 8" water main.  MCWD is also working with the contractor to complete punch list items for the Phase 1 sewer and water infrastructure prior to accepting the facilities.	Construction & Permitting
The Villas Phase 3 (Obsidian)	Developer has submitted connection permit applications for the remaining duplex units. Construction of water and sewer mains planned for summer 2024.	Permitting
Residence Inn by Marriott	Demolition has started on this site and construction is expected to start in 2024. Developer has submitted plans and MCWD is in the process of reviewing plans and processing applications.	Demolition & Permitting
6060 Minaret Road Hotel	MCWD has issued a demolition permit for the project and is expecting connection and construction permit applications soon. Construction is planned to begin summer 2024.	Demolition & Permitting
College Parkway Daycare Center	TOML is planning to relocate 6 modular buildings to 100 College Parkway to serve as a new Childcare Center. MCWD is currently reviewing the project through the Design Review Committee process.	Planning
Highmark Hotel (Sierra Center Mall)	Redevelop existing Sierra Center Mall into a Hotel with restaurants. Town has extended deadline to June 2024 for the applicant to make plan corrections to the "core and shell" package and get a permit. MCWD is working with the applicant to get to a complete permit.	Permitting
Alterra: Woolly's Tube Park & Garage	New lodge and tube park under construction by Alterra includes restaurant and restroom facilities to be served by MCWD, requiring a construction and connection permit. MMSA has agreed to address deficiencies in their garage drainage system prior to MCWD releasing their final approval for the lodge.	Construction
Energov Permitting Software	Staff is working with a consulting group to optimize our electronic permitting system, including converting inspections to an all-digital format.	On-Going



Mammoth Community Water District  
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## Land Development Activity and Projects - March 2024

### Engineering Department Report



#### **Executive Summary**

The cutover to the new SCADA system has been finalized, and all SCADA operations are being conducted on the new system. ISD and Operations are completing ongoing punch list items and documentation related to the project. The MCWDSVR12 and MCWDGIS server replacement hardware has been received and staff are planning for configuration and deployment of the new hardware in early April. The MCWD AMI system performed well through the winter season overall, but the District R450 Collector has stopped receiving reads over the past couple of weeks. MCWD staff are currently awaiting the next troubleshooting steps for that collector from Neptune. ISD continues to pursue network resiliency and improvement projects with several network hardware additions configured over the past month. ISD and Engineering are also pursuing a Utility Network implementation as a one-time upgrade to the District GIS system. The Utility Network will be a major enhancement to the District GIS and serve as a planning and modeling tool for upcoming Capital Improvement Projects. ISD and Engineering staff are conducting a comprehensive GIS data cleanup in preparation for this project.

#### **Hardware Systems**

- **SCADA System Upgrade** – ISD and Operations are pleased to report that MCWD officially cutover to the new SCADA system on March 7<sup>th</sup>. All staff who use SCADA are conducting operations and administration, alarming and trend reporting on the new system. Overall, the transition to the new system went very smoothly. ISD and Operations will continue to work with the consultant on final punch list items to ensure all communications and reporting protocol function properly. MCWD is no longer running parallel systems as all cut-over testing has been finalized, and values will only update on the new system moving forward. The old SCADA system will be decommissioned soon. In addition, all documentation and reference guides are being created and compiled as the project is finalized.
- **AMI System** - The Automated Meter Infrastructure (AMI) Committee continues monthly meetings to support the health of the District's R450/R900 system. Both R900 collectors are functioning properly, but an issue has risen with one of the five R450 collectors over the past couple of weeks. The collector with the issue is the R450 collector located at the District. Initially, reads gradually declined until staff re-configured the collector as a troubleshooting step, but the collector was still receiving lower reads than normal. So, the collector was power cycled, and the configuration file was revised once more to no avail. Staff are currently awaiting the next troubleshooting steps from Neptune. Fortunately, the District collector usually catches straggler reads on the eastside of Town near the District, but with the lack of snow coverage many of those meters have been picked up by other collectors, so incomplete read rates are still relatively low overall. As of March 13, the District has approximately 120 non-received reads. Staff will continue to utilize the monthly meetings to discuss system upgrades, optimize billing reads, investigate Detector Assembly installations, and analyze usage patterns by billing groups.
- ISD spec'd and ordered new server hardware for the replacement of the MCWDSVR12 and MCWDGIS servers. The new hardware was spec'd for adequate future growth with the potential for a third virtual GIS Server being provisioned when the Utility Network upgrade takes place. The new hardware has arrived on site, and configuration and deployment of the new servers is currently scheduled for an early April timeframe.
- Ongoing hardware support, maintenance, and updates.



#### **Software Systems**

- ISD renewed and co-termed maintenance agreements for all Autodesk Civil 3D CAD licensing, and Innovyze ICM InfoSewer and InfoWater Pro sewer and water modeling software.
- ISD renewed and co-termed all Trimble GPS equipment hardware and software agreements as well.
- Staff completed the installation of Multi-Factor Authentication (MFA) on all District Office 365 accounts.
- Procured additional users for EnerGov Permitting software for additional Engineering, RSD and Mechanical Maintenance staff. Also, created new Smartcards for display of permit information on EnerGov user dashboards.
- Performed firmware updates on all District network equipment and cameras.
- Ongoing software support, maintenance, and updates.

#### **Administrative**

- ISD participates in regular monthly Tyler Integration and Customer Service meetings. The goal of the meeting is to ensure continuous collaboration between ISD, RSD, Finance and Administration for all Tyler software integrations and customer outreach initiatives. It is a forum to raise issues that concern billing, public relations and customer service processes and develop strategies for resolution.
- Performed SQL database maintenance for Remit Plus check reconciliation software and check image library by re-indexing tables.
- Conducted Office 365 maintenance, distribution group and email account administration.
- Continued administration of VoIP phones, iPads, laptops.

#### **Network and Cybersecurity**

- *FirstNet* - ISD is pleased to report that all FirstNet equipment is performing well and offering increased network reliability for field staff operations. Staff recently configured a FirstNet demo router and has conducted initial failover tests as the backup ISP successfully. Staff is also still working with Onward for optimal North/South circuit configuration for the primary District ISP. Onward continues to install new hardware and software equipment to manage its Digital 395 network and has notified the District of a new diverse solution for N/S circuit redundancy that should be available soon. Once all ISP redundancy and failover measures are in place, ISD plans to conduct regular brown-out ISP exercises.
- ISD continues to manage and deploy new cybersecurity campaigns for all staff on the MCWD network. All staff participate in regular monthly training to prevent common industry threats. MCWD staff are also using Multi-Factor Authentication (MFA) via an external personal device to login to their desktop PC and Office 365 accounts.
- ISD continues to install new network and camera equipment in District buildings and facilities. During the past month, two additional switches, two access points and four cameras were added to the Equipment Storage and Vehicle Storage Buildings.
- Managing remote access client connection software and devices, administering additional machines and users as necessary for remote access.
- All network systems secure, no data loss or intrusions.

#### **GIS**

- *Utility Network* - ISD and Engineering staff are working together on a long-term standalone upgrade to the MCWD GIS system by transitioning it to a Utility Network. This is a one-time modernization project for the District GIS system and will be utilized as a planning and management tool for upcoming Capital Improvement Projects. Staff are currently finalizing a Request for Proposals (RFP) and Scope of Services regarding the implementation of a Utility Network for the MCWD GIS system. For MCWD, the new Utility Network will support all aspects of GIS utility management and be especially useful for current water and sewer modeling efforts. GIS and Engineering staff have begun a major data cleanup of the entire GIS in advance of the project kickoff. Staff plan to have the GIS cleanup and RFP completed and posted in early April.
- Utility Network GIS data cleanup activity currently underway: removal of Geometric Network on Water dataset prior to Utility Network conversion, deconstruction of Miscellaneous Assets into several new Feature Classes (Couplings, Dead Ends, Fittings, Reducers, Comfort Stations, etc.), Water line material type and size analysis, Sewer Top Hat Feature Class creation, addition of all Line Maintenance Sewer Rehabilitation work (cracks, roots, grout, Armco) into Sewer mainline feature class, Sewer Line modeling work, and various other data cleanup as necessary.
- ISD and Engineering staff participated in a total of four days of ESRI instructor lead training for the ArcGIS Pro platform. The first two-day class was Mapping and Visualizing Data in ArcGIS Pro, and the second class was Creating and Editing Data with ArcGIS Pro. ISD and Engineering will continue to pursue additional training opportunities for the continued integration of ArcPro in the MCWD GIS environment.

#### **MCWD Websites**

- Continued maintenance and security for all MCWD web platforms: MCWD Internet, MCWD Intranet, and MCWD GIS Portal.
- Postings or updates to Internet/Facebook sites:
  - Mammoth Creek Streamflow Data ending 2-29-24.
  - Conducting regular quarterly review of all web content with each department.
  - Posted Sale of Surplus CAT 938G Loader Notice and Bid Form.
  - Posted Request for Proposals (RFP) for Auditing Services.
  - February Board Meeting Materials.
  - Posted Instrumentation Technician Job Bulletin.
  - Posted Proposed Regulations for Out-of-District (OOD) Cabin Sewer Service.
  - Removed OOD Regulations Public Hearing Notice.
  - Posted revised Water and Sewer Codes with Table of Contents.
  - Posted FY25 Strategic Plan and updated Mission and Core Values page.
  - Posted MCWD 1/17 and 1/18 Board Meeting Minutes.
  - Posted Hydrogeological and Environmental RFQ to Current Info.
  - Updated MCWD website Our Staff page per recent staffing changes.
- Postings or updates to Intranet site:
  - Performed general maintenance, updated Department Pages, Staff Schedule, and Phone Contact List.

### **Administration**

- Continuous and ongoing activities associated with day-to-day administration, including but not limited to:
  - Administrative, organizational, and operational policy development, guidelines, implementation, and related day-to-day projects
  - Participated in L12 MOU Wage Reopener Negotiations
  - Non-personnel and personnel-based legal matters, e.g., ADA/FEHA, COBRA/CalCOBRA, etc.
- Legislative/Client Update 03/2024 (provided by LCW/CSDA):
  - None to report at this time

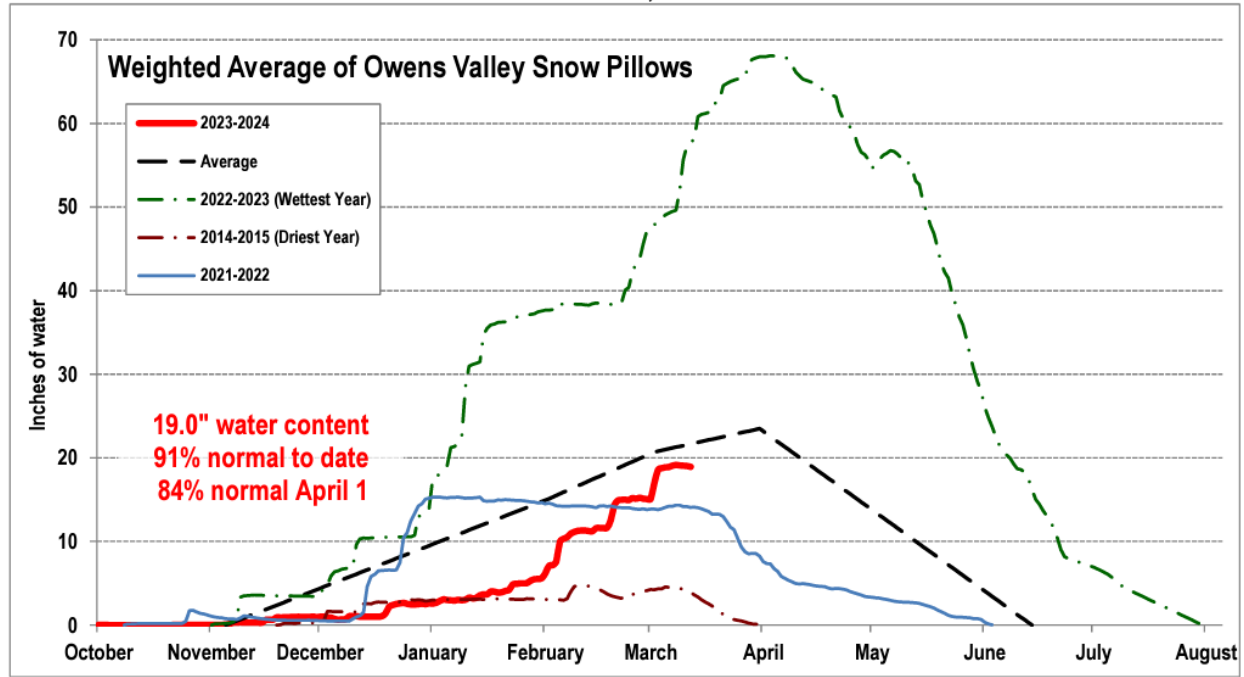
### **Workforce Planning**

- Ongoing administration of one recruitment for a position in the Maintenance Department
- Processed L'Abri Condominiums Owners' Association Board of Directors ballot mailing

### **Risk/Safety/Training**

- Risk/Safety:
  - JPIA Risk Control Grant: Chosen as one of 2023/2024 recipients and awarded \$6,735.30 to purchase four new Metrotech locating tools to support Unmarked Line Prevention. We have the need to verify electrical lines prior to any excavation work, due to inaccurate and missed markings. There have been many occasions where we encounter lines after markings have been completed. Using line locator devices will provide an extra level of caution and confidence prior to excavation.
  - Process safety tailgate and wellness activity logs for 03/2024 safety incentive program
  - Monthly restock of Cal/OSHA compliant first aid safety kits at all locations
  - Continuous and ongoing activities associated with the Injury and Illness Prevention Program written programs development and guidelines
  - Continuous and ongoing activities associated with manual to electronic conversion of Cal/OSHA required Hazard Communication Safety Data Sheets (SDS)
  - Continuous and ongoing activities associated with two District initiated claims to ACWA JPIA; the District suffered structural damage to two assets presumably due to the snow load, the EQ Building roof and Tank T-8
  - Claims received and/or processed:
    - None received or processed
- Training:
  - Webcasts/onsite/offsite training processed, provided, attended, and/or proctored this month:
    - LCW – Labor Code 101 for Public Agencies 02/22/2024
    - ACWA JPIA – Leadership Essentials for the Water Industry (Webinar 2a) 03/08/2024
    - Red Cross – First Aid/CPR/AED Training 03/13/2024-03/14/2024
    - LCW – Managing the Marginal Employee 03/14/2024
    - CASA – HR & Workforce Development Meeting 03/18/2024
    - ACWA JPIA – Hot Java & HR Topics: CA Paid Sick Leave Rules 03/21/2024

**EASTERN SIERRA  
CURRENT PRECIPITATION CONDITIONS  
March 12, 2024**



**Conservation**

***Water Supply Outlook***

March 12, 2024, Eastern Sierra Current Precipitation Conditions reported 35.3 inches of water content at Mammoth Pass or 93% of “normal” to date. The above chart shows the weighted average for all Owens Valley snow pillows. As of March 12, 2024, average water content has increased to 19”, which is 84% normal to April 1.

***Leaks***

Staff continue to utilize WaterSmart for leak detection and sending direct messages to customers. Staff includes a link and message to the Tyler Customer Portal, where customers can enroll in leak notifications. In February, staff notified 26 customers of potential leaks.

***Rebate Program***

The FY24 Indoor Rebate Program will conclude at the end of March, as FY25 begins April 1. The program will continue to offer rebates on toilets, urinals, clothes washers, and dishwashers. In February, nine applications were processed by staff totaling \$2,785.89. Eleven rebates were issued for toilets, two for clothes washers, and one for a dishwasher. Estimated annual water savings from these accumulate to 60,550 gallons.

<b>Indoor Rebate Program</b>	<b>FY 2024</b>	<b>FY 2023</b>	<b>FY 2022</b>	<b>FY 2021</b>	<b>FY 2020</b>
Applications Processed	117	116	199	235	236
High-efficiency Toilets	106	186	223	289	378
Clothes Washers	17	25	32	30	23
Dishwashers	22	38	33	57	13

<b>Indoor Rebate Program</b>	<b>FY 2024</b>	<b>FY 2023</b>	<b>FY 2022</b>	<b>FY 2021</b>	<b>FY 2020</b>
Estimated Annual Savings (gallons)	571,799	944,387	1,458,643	1,715,822	2,101,514
Rebate Awards	\$31,788	\$48,612	\$82,437	\$75,439	\$80,513

The FY 2024 Turf Replacement Rebate Program concluded as of October 15, 2023, per the program terms. Few applications were received for FY24; this may have been due to the long-lasting snow that persisted in yards until July of 2023. The 2022-23 winter snow heavily impacted structures and landscaping throughout town and, as a result, many residents had to prioritize fixing structures rather than landscapes.

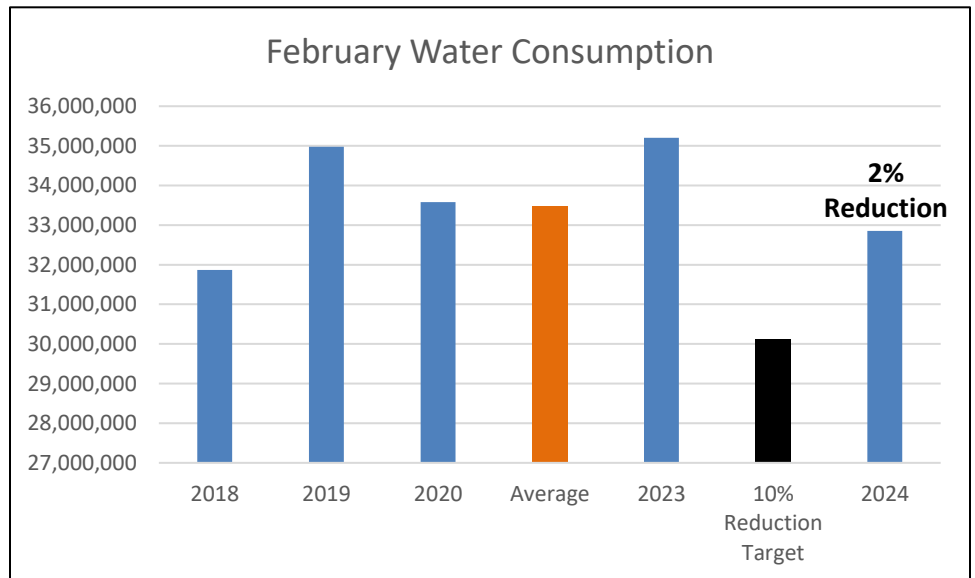
Applications for FY 2025 will be accepted beginning May 1, 2024.

<b>Turf Replacement Rebate Program</b>	<b>FY 2024</b>	<b>FY 2023</b>
Applications processed	2	12
Square-feet converted	3,122	50,270
Estimated water savings (gallons)	70,215	1,052,559
Rebate Awards	\$6,244	\$87,620

RSD is continuing to work on amending the Water Code and developing a policy that will consolidate and further define the rebate programs. A Board agenda item to facilitate this change is anticipated for the April Board meeting.

**MCWD Customer Water Consumption**

Water consumption for February is displayed below. The table presents consumption for 2018, 2019, and 2020, which is used to set the Average. Then, a 10% reduction of the Average is used to determine whether the goal is met. 2024 February consumption was 2% less than average consumption, and 7% less than 2023 February consumption.



**Regulatory**

**Fats, Oil and Grease Control Program (FOG)**

Regulatory Services Division (RSD) continues to conduct regular inspections, which includes 10 inspections in February. Two violations were issued after the grease traps were found to be non-compliant. The Rock 'N' Bowl was issued a first violation, and The Stove was issued a second violation. Both businesses are considering installing a grease trap or Goslyn inside the building after discussing the issue with staff.

Both businesses are considering installing a grease trap or Goslyn inside the building after discussing the issue with staff.

***Cross Contamination Control (Backflow) Program***

A total of 66 tests have been completed in 2024; 11 tests are for the 2024 season and 55 tests were past due tests from 2023. All past due tests for the 2023 season have now been received. A first notice for 2024 testing has been sent to 90 assembly accounts, and 11 passing test results have been received.

RSD is continuing to track the State Water Resources Control Board’s creation and approval of the new Cross-Connection Control Policy Handbook. The handbook is intended to replace existing cross-connection control regulations in CCR Title 17. SWRCB will publish guidance documents and a template for the handbook this summer.

***Local Agency Formation Commission (LAFCO)***

The Mono County LAFCO is working to update the Municipal Service Review (MSR) in 2024. California Senate Bill 244, passed in 2011 and in effect since 2012, significantly revised the requirements for MSRs. Since the previous MSR for the Mammoth Community Water District dates to 2010, this is the first review written to the new requirements.

The MSR will have an update to the MCWD service boundary and staff levels, and include wastewater daily peak flow, capacity of groundwater treatment plants, monitoring conducted by MCWD, and opportunities to potentially share facilities with the Town of Mammoth Lakes or Mono County.

RSD, Engineering, and Operations staff have provided LAFCO staff with the information requested. The next LAFCO meeting has yet to be scheduled, and staff is unsure when the Draft MSR will be made available for public review.

***MCWD-USFS MOA for Laurel Pond (1983)***

The 1983 Memorandum of Agreement for discharge of treated wastewater effluent to Laurel Pond is due for renewal. District staff reviewed and updated an MOA draft that was supplied to USFS in 2022. On February 8, USFS staff responded that the District Ranger would review the MOA and decide if that is the correct instrument to use for this process. There have been no updates since that time.

**Public Affairs and Outreach**

***Conservation Advertisements***

Currently advertisements are running on KMMT and KIBS for the rebate program and winterizing tips. For 2024, the District will continue to sponsor the sport report on KIBS and run ads on KMMT. Print ads have stopped for the season and will be used on an as needed basis.

**The General Manager's report is designed to summarize important District activities and to highlight developments that may require Board action in the future.**

Key items for the past month included MOU labor negotiations with the L12 Union, continued work on the project to bring MCWD Code and policies up to date, supporting the District's FY 2025 budget development process, and work in preparation for a new connection fee study.

Other ongoing items included working with the local development community, monitoring local agency meetings, groundwater monitoring related to geothermal pumping, working with state regulators on the District's waste discharge requirements, and workforce planning.

### **Departmental / General**

#### **Staff Resources and Management**

- Management staff continued the process for finalizing the District's FY25 Annual Budget.
- Ongoing discussions with management staff regarding short-term and long-term workforce planning strategies continue. Considerations are for both current and anticipated vacancies, specific workflow needs for supporting District operations, department head input and recommendations, along with agency benchmarking comparisons.
- Held monthly General All-Staff, Board Staff, and Senior Management Staff meetings.
- Engineering, Operations, and Maintenance hold weekly collaborative meetings, reporting on and tracking progress of current and future capital projects and programs.

#### **District Employee Home Purchase Assistance and Rental Programs**

The Mammoth Community Water District (MCWD) values its employees and has adopted two policies which address local housing challenges. The policies include an Employee Home Purchase Assistance Policy designed to facilitate home ownership for District employees and a Housing Rental Policy which supports District employees living in or near the Town of Mammoth Lakes by providing rental housing assistance. Both policies are designed to promote and support retention, and also provide an incentive for recruiting potential employees to ensure the District maintains the most skilled and professional workforce possible.

- The District currently has 11 employees participating in the EHPAP program: 8 in the shared value option, 1 in the shared value/loan option, and 2 in the loan only option.
- The District currently has 10 rental units occupied by MCWD staff. The waiting list includes 1 staff member who is interested in District owned rental units. The Board directed District management to monitor local economic conditions with regards to potential opportunities to increase the number of rental units available for staff.

#### **Water Conservation and Supply Update**

Following an evaluation of the community's water supply, staff are recommending that the District Board consider moving from its current Water Conservation Level 1 to Water Conservation Level 0. The evaluation found that the current near normal snowpack in the Mammoth Basin coupled with the lingering effects from last winter's massive snowpack, which allowed groundwater resources to show positive recovery effects after the previous widespread drought, no longer supported sustaining water conservation measures above the District's baseline conservation regulations. (See C-10 Water Supply Update for more details.)

The District's various levels of water conservation measures are designed to balance water use with ongoing conservation needs for maintaining a consistent water supply for our community during both heavy water years and drought years. Staff are continually monitoring the District's water supply and demand conditions and based on this analysis make recommendations to the Board regarding water conservation levels.

#### **Water and Wastewater**

Water Operations is currently utilizing surface water as the community's primary water source.

Total water produced in February 2024 was 39.7 million gallons, which is up from the 37.9 million gallons produced in February 2023. Water sources included 99% surface water, 1% groundwater and 0% recycled water. Currently, Lake Mary has a balance of 586 ac/ft, which is 97% of the District's surface water storage capacity.

Total wastewater treated in February 2024 was 46.9 million gallons, which is up from the 40.7 million gallons treated in February 2023. (See B-1 Operations Department Report for more details.)

#### **Financial Management**

The District's 2024 fiscal year continues to reflect revenue tracking above budgeted projections with expenses tracking close to budgeted projections. Finance Department activities over the past month continued to focus on preparation of the FY 2025 budget and preparation of an RFP for a new auditing firm. (See B-3 Finance Department Report for more details.)

#### **Letters of Support, Contracts and Agreements**

- Signed a Letter of Support for the Whitebark Institute's Fish and Wildlife Foundation grant application for additional ESCCRP forest fuels reduction funds.

#### **Departmental Activities**

- Engineering Department staff continued finetuning the District's Capital Improvement Plan and supporting the many active and planned construction projects at the District and throughout the community. (See B-4 Engineering Department Report for more details.)
- Regulatory Services Division staff continue to provide regulatory support for community fuels reduction projects, conservation efforts monitoring and notifying customers of water leaks, processing rebates, administering Backflow and FOG programs, and PR/advertising support. (See B-7 Regulatory Services Division Report for more details.)
- Personnel Services Department activities included updating job descriptions, workforce planning, and participating in MOU labor negotiations with the L12 Union. (See B-6 Personnel Services Department Report for more details.)
- Information Services Department staff continue to support all the District's technology needs. (See B-5 Information Services Report for more details.)
- Operations Department staff continue to monitor water and wastewater production for compliance with all regulations. (See B-1 Operations Department Report for more details.)
- Maintenance Department staff continue preparing for in-house construction projects and meeting maintenance goals and requirements. (See B-2 Maintenance Department Report for more details.)



## **Projects/Related**

### **Fuels Reduction Projects**

The General Manger and District Regulatory Staff continue to participate in the Whitebark Institute's Eastern Sierra Climate & Communities Resilience Project (ESCCRP) and associated Financial Advisory Team meetings. The District's Regulatory Services staff also completed administrative support for the remaining portion of the Lakes Basin Fuels Reduction project.

Currently Whitebark is seeking to expand funding opportunities by utilizing Blue Forest Financial to evaluate how forest fuels reduction projects benefit local stakeholders related to funding. Blue Forest utilizes this approach to assign agencies with potential funding responsibilities managed through a Forest Resilience Bond. The Forest Resilience Bond provides additional forest treatment capacity to The Whitebark Institute. Whitebark has asked that MCWD, along with other local agencies, consider signing an MOU with Blue Forest Financial to explore these stakeholder benefits related to funding. The MOU was considered at the District's January 18<sup>th</sup> regular Board meeting, where Janet Hatfield fielded questions about the specifics required in working with Blue Forest. Ultimately, prior to making a decision, the Board expressed its desire to hear from an agency with experience in working through Blue Forest's process. A presentation is scheduled for the March 21<sup>st</sup> regular Board meeting when the Board will reconsider signing the MOU.

The District has yet to determine to what extent water and wastewater rate-payer funds may or may not be appropriate for this purpose. The District's past practice has been to provide administrative staff time to support local fuels reduction project work.

### **MCWD Code and Policy Review and Update**

MCWD staff and the Board ad-hoc committee continue to work on reviewing and updating the District's Code and policies. This extensive project will bring the District's Code into alignment with current laws and practices.

The MCWD Code Book has three chapters remaining. The goal is to ultimately repeal the remaining three chapters and be left with a Water Code, a Sewer Code and Board adopted policies. Updates to landscaping and rebate regulations are being worked on and should be ready for the Board to consider at the April Board meeting.

### **Water and Wastewater Capacity Fee Study**

MCWD staff in conjunction with the Board Code/Policy Ad Hoc Committee have identified the need to perform a new Water and Wastewater capacity fee study. The new study would ultimately update the connection fee structure which was last updated following the District's 2019 water and wastewater capacity fee study. Staff are currently developing an RFP required for selecting a qualified consultant to support the project.

Capacity fees, also known as connection or developer fees, are one-time capital charges assessed against a new development to recover the proportional share of capital facility investment previously constructed or planned to be constructed to accommodate growth. Capacity fees are codified in California Code and must reflect a link between the fee and the benefit received by a new connection to the system.

### **LAFCO Municipal Services Review (MSR) and Sphere of Influence Recommendation**

LAFCO has prepared a draft updated MSR for MCWD and has submitted it for review. The final Sphere of Influence Recommendation may influence future policy decisions related to water and sewer service for the greater Mammoth area including the Mammoth Main Redevelopment Project. (See B-7 Regulatory Services

Department Report for more details.)

**Alterra/MMSA Main Lodge Development**

Alterra/MMSA has proposed a Main Lodge redevelopment Master Plan and submitted environmental scoping documents for their project to the TOML which listed a new on-site package treatment plant to handle their wastewater needs. The District provided comments on project scoping documents and will continue to stay apprised of any potential changes as the project develops. (See B-4 Engineering Department Report for details.)

**MCWD Water Discharge Requirements (WDR)**

Lahontan staff reviewed and provided feedback on a proposal by MCWD for completing a study of the Laurel Pond area to better identify the appropriateness of specific use classifications. Specifically, Lahontan staff expressed concerns regarding the sampling depth of recently constructed Laurel Pond monitoring wells. The proposed study would likely take up to four years after which time Lahontan will provide comments on updating the District's WDR which has the associated potential for treatment process changes at the WWTP. (See B-4 Engineering Department Report for more details.)



# Yuba Water Agency: Improving forest health and watershed resilience

JoAnna Lessard, PhD  
Watershed Manager



Follow us on social @yubawater  
Visit our website at [yubawater.org](http://yubawater.org)

# Overview:

- Need for forest management
- Our Watershed Resilience Program
- North Yuba Forest Partnership
- Forest Resilience Bond



# Yuba Water Agency's mission areas



Flood Risk Reduction



Sustainable Water Supply



Hydropower Generation



Fisheries Protection  
and Enhancement



Recreation at New  
Bullards Bar

# The Yuba River watershed



# Yuba Water's Watershed Resilience Program

- Established by Yuba Water in 2018 to **reduce risk of catastrophic wildfire, protect local communities and safeguard water supply**
- Program builds collaborative projects within Yuba County and Yuba River watershed that support these goals



# Historical comparison

## Yosemite Valley



1899

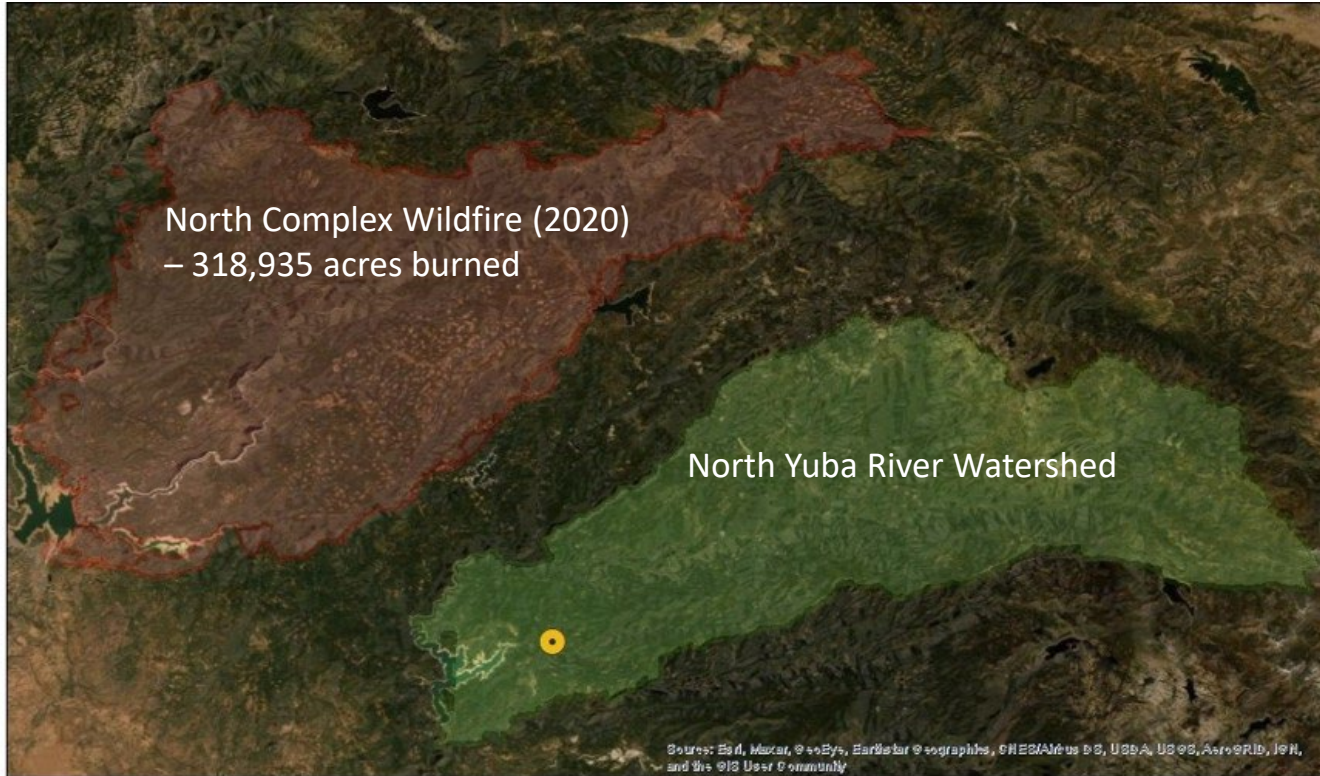


1994

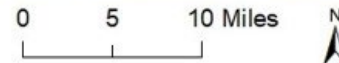
Gruell 2001



# Why do we need forest restoration?

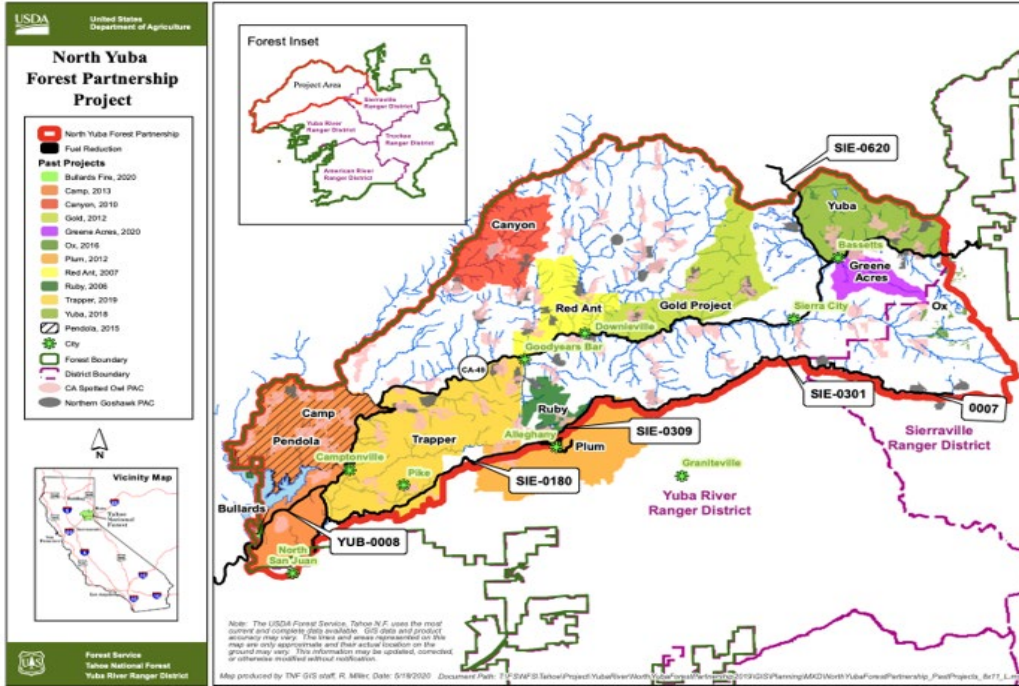


Legend



# North Yuba Forest Partnership

Working together to expedite forest health work across the North Yuba River watershed




# Forest Resilience Bonds and Blue Forest





- First-ever Forest Resilience Bond piloted by Yuba Water and Blue Forest in 2018 with 15,000-acre Yuba 1 Project
  - Yuba Water contributed over 4 years \$1.5 M to leverage \$3 M
  - Project was completed in 2023
- Then in 2022 the 26,000-acre Yuba 2 Project was funded via second Forest Resilience Bond
  - Yuba Water contributes over 10-years \$6 M to leverage \$18 M
- Yuba Water’s investments in these innovative FRBs led to the NYFP MOU
  - Pivotal to increasing pace and scale of this work,
  - attracts local implementation contractors and local workforce development
  - demonstrated NYFP’s ability to get work done—which directly led to \$130 million in new Federal funding for our watershed in 2023


# Watershed Resilience Program


## Successes to Date:

 Invested ~\$10.8 M to date to leverage more than \$172 M in external funds

 Collaborating with 19 partners (and counting)

 Helped develop and fund 14 projects in Yuba County and the upper watershed

 More than 6,100 acres treated so far

 Innovative planning including a NEPA EIS for all 210,000 acres of North Yuba watershed and Cal VTP CEQA for all 175,000 forested acres in Yuba County





# Questions?

JoAnna Lessard, Watershed Manager [jlessard@yubawater.org](mailto:jlessard@yubawater.org)

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## **AGENDA ITEM**

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**Subject:** Discuss and Provide Direction to Staff Regarding a Request by Eastern Sierra Climate & Communities Resilience Project Team (ESCCRP) to Enter into a Memorandum of Understanding with Blue Forest Finance Inc. and Other Agencies to Explore Stakeholder Benefits Related to Funding Forest Restoration Projects in the Mammoth Lakes Region of the Inyo National Forest

**Information Provided By:** Mark Busby, General Manager

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### **Background**

The Whitebark Institute of Interdisciplinary Environmental Sciences (Whitebark) initiated the Eastern Sierra Climate and Communities Resilience Project (ESCCRP) which involves the reduction of hazardous fuels within our local forest. To date Whitebark has initiated fuels reduction work for approximately 58,000 acres. To accomplish this Whitebark has received grant funds from the state of California along with funds from other local sources. MCWD has historically supported fuels reduction efforts by providing staff time to administer grant funds and through participation on the ESCCRP Financial Advisory Team and Mammoth Lakes Fire Safe Council.

### **Discussion**

In addition to grant funding, Whitebark is seeking to expand funding opportunities by utilizing Blue Forest Financial to evaluate the monetary value to local stakeholders of forest fuels reduction projects. Blue Forest utilizes this approach to assign agencies with potential funding responsibilities managed through a Forest Resilience Bond. The Forest Resilience Bond provides additional forest treatment capacity to The Whitebark Institute. Whitebark has asked that MCWD, along with other local agencies, consider signing an MOU with Blue Forest Financial to explore these stakeholder benefits related to funding.

See the attached MOU and ESCCRP forest treatment area map which includes MCWD's watershed area of influence boundary.

### **Fiscal Impact**

While there is no financial commitment assigned to this item, one potential result of assigning a dollar amount to stakeholder benefits related to forest fuels reduction work and the need to repeat these types of projects over time is the potential for adding a long-term liability line item on a local agency's cash flow model.

### **Requested Action**

The Board of Directors is requested to discuss and consider signing the MOU with Blue Forest Financial.

# MEMORANDUM OF UNDERSTANDING

Between

BLUE FOREST FINANCE INC., WORLD RESOURCES INSTITUTE,

And

EASTERN SIERRA CLIMATE & COMMUNITY RESILIENCE PROJECT  
WILDFIRE RESILIENCE ACTION FINANCE TEAM (WRAFT)

This MEMORANDUM OF UNDERSTANDING (this “MOU”), effective on the date of the last signature, sets forth the terms and understandings between Blue Forest Finance Inc., a California 501(c)(3) nonprofit corporation, hereinafter referred to as (“Blue Forest”), World Resources Institute (“WRI”), a 501(c)(3) nonprofit corporation, and the Eastern Sierra Climate & Community Resilience Project (ESCCRP)’s Wildfire Resilience Action Finance Team (“Wildfire Resilience Action Finance Team” and/or “WRAFT”) to pursue the parties’ mutual interest in exploring possible future joint actions to accelerate landscape-scale environmental restoration on the Inyo National Forest as defined in the ESCCRP planning and project documentation. WRAFT is collective partnership comprised of the following organizations: Mono County, Eastern Sierra Council of Governments, National Fish and Wildlife Foundation, Los Angeles Department of Water and Power, U.S. Forest Service, Town of Mammoth Lakes, Whitebark Institute, Mammoth Community Water District, and Alterra Mountain Company (collectively “Partners” or individually a “Partner”). While not all Partners are parties to this MOU, contact information for each Partner is set forth in paragraph VI. Each Partner agency may, in its own discretion, collaborate with other Partners regarding the topics set forth herein. Any collaboration shall be consistent with the governance structure of the participating Partner and no individual affiliated with a Partner may speak or act on behalf of that Partner unless duly authorized through their respective agency’s governance structure.

BACKGROUND: Blue Forest is a nonprofit organization that seeks to support ecological restoration work and realize the associated ecosystem service benefits for local communities. By structuring investments in projects that protect water resources and forest health, Blue Forest seeks to accelerate natural resources management activities that mitigate the effects of wildfire and drought. These non-monetary benefits that advance the public good are of critical importance and have prompted the development of the Forest Resilience Bond (“FRB”), the purpose of which is to deploy private capital to make landscapes more resilient to environmental risks. WRI is a global non-profit focused on the collective pursuit of three interconnected goals for people, nature and climate: improving human well-

being, protecting the natural environment, and tackling climate change. WRI holds a close partnership with Blue Forest and both organizations worked together in the initial development of the FRB. The ESCCRP proposes to implement ecological forest restoration at a landscape scale across the Inyo National Forest lands in Mono County. The ESCCRP's Wildfire Resilience Action Finance Team ~~includes the members listed below in Section VI and~~ serves as an advisory body to help the ESCCRP and other partners achieve landscape-scale forest restoration to reduce catastrophic wildfire risk, and in the process helps bolster community health and sustainability. The goal of the WRAFT is to advise on financial matters and funding strategies to support full implementation of the ESCCRP and achieve long-term management of restoration work, essential for the region's health and sustainability, including protection of recreational values, water resources, and wildlife. Accordingly, Blue Forest, WRI, and the WRAFT share mutual interests. This initial project is designed to be replicated across the Eastern Sierra Region.

I. PURPOSE: The purpose of this MOU is to ensure the communication and coordination necessary to explore possible future joint actions to accelerate landscape-scale restoration, and to foster continued conversations between the WRAFT, Blue Forest, and WRI to work together to identify questions, refine associated science, and explore pathways to use the FRB in landscape-scale demonstration projects across the Inyo National Forest as part of the ESCCRP. Implementing the FRB conservation finance mechanism in a strategic, collaborative manner will increase the likelihood of project success by augmenting public funds with one or more sources of private funds repaid by non-traditional stakeholders. This in turn will help to accelerate the pace and scale of restoration and inform future conservation efforts.

II. PROCESS: This purpose will be accomplished through the following process:

1. BLUE FOREST, WRI, AND THE ESCCRP WILDFIRE RESILIENCE ACTION FINANCE TEAM WILL:

- a. Work together to identify questions, refine associated science, and explore pathways to use the FRB in landscape-scale demonstration projects across the Inyo National Forest as part of the ESCCRP.
- b. Communicate and coordinate regularly, including through regularly scheduled meetings.
- c. Identify roles and responsibilities for Blue Forest, WRI, and the WRAFT to support cooperation across each organization.



- d. Cooperate in the exchange of information consistent with governing laws, regulations, and policies.
  - e. Discuss possible project locations that could be appropriate for implementation of an FRB and identify potential timelines for these potential pilot projects.
  - f. Collaborate in engaging local, state, and federal agencies, as well as tribes in a broader effort to accelerate restoration.
  - g. Identify the potential value(s)/benefit(s) to be accrued from specified restoration activities and pilot methods to model, quantify, measure and verify implementation effectiveness.
  - h. Collaborate in writing joint funding applications to support projects when appropriate, working together to decide who will be the lead applicant on a case-by-case basis.
2. BLUE FOREST AND WRI WILL:
- a. Support implementation financing of forest level pilot projects as identified in collaboration with the ESCCRP Wildfire Resilience Action Finance Team.
  - b. Coordinate with the WRAFT on any outreach to, and engagement with, partner organizations, as well as local, state, and federal agency, and/or tribal partners.
  - c. Develop necessary environmental and economic models to support the identification of candidate sites in collaboration with the WRAFT and trusted implementation partners.
  - d. Coordinate with the WRAFT on the methods used to model and measure benefits related to FRB restoration activities.
  - e. Provide updates to the WRAFT on any changes associated with the FRB, new foundation support, knowledge of future investors, and the level and type of investors that may impact successful use of the FRB.
3. THE WILDFIRE RESILIENCE ACTION FINANCE TEAM WILL:
- a. Work actively with Blue Forest to identify project sites where an FRB might support existing ESCCRP conservation or environmental goals.
  - b. Identify future candidate project sites where an FRB might support existing conservation or environmental goals.
  - c. Collaborate with Blue Forest, WRI, and both companies' research partners to support the environmental and economic analyses of proposed projects.

- d. Communicate and share information openly with Blue Forest and WRI that could support project success including project funding, spatial and environmental data, internal project documents, analysis, and permitting applications.
- e. Identify and facilitate coordination with stakeholders and potential beneficiaries, including but not limited to individual WRAFT members and ESCCRP partners. Facilitate coordination with local, state, and federal agencies, and tribes where facilitation could be helpful.

III. FUNDING: This MOU is not a commitment of funds by either party or any individual WRAFT member to the other party or any third party. This MOU does not commit either party or any individual WRAFT member to fund any proposed project or any specific ESCCRP implementation work.

IV: EFFECTIVE DATE AND DURATION: This MOU is at-will and may be modified only by mutual written consent of all parties. This MOU may be terminated by either party at any time. A WRAFT member signatory may be added or withdraw from this MOU at any time provided that the addition or withdrawal of a WRAFT member signatory shall have no effect on the other signatories. This MOU shall become effective on the date of signature and shall continue until modified or terminated.

V. NONBINDING AGREEMENT: This MOU creates no right, benefit, or responsibility, substantive or procedural, enforceable by law or equity. The parties shall manage their respective resources and activities in a separate, coordinated and mutually beneficial manner to meet the purpose(s) of this MOU. Nothing in this MOU authorizes any of the parties to obligate or transfer anything of value.

VI: PRINCIPAL CONTACTS: Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

Principal Blue Forest Contacts:

Blue Forest	Blue Forest
Name: Jennifer Bernstein Title: Project Development Manager Address: 5960 S Land Park Dr #1264 Sacramento, CA 95822-3313 Telephone: Email: jennie@blueforest.org	Name: Kim Seipp Title: Co-Founder & COO Address: 5960 S Land Park Dr #1264 Sacramento, CA 95822-3313 Telephone: 530-913-7363 Email: kim@blueforest.org

Principal WRI Contact:

WRI	WRI
Name: Andy Gurgol Title: Conservation Finance Manager Address: 10 G St NE #800 Washington, DC 20002 Telephone: Email: andy.gurgol@wri.org	Name: Title: Address: City, State, Zip: Telephone: Email:

ESCCRP WRAFT Contacts:

Mono County	Mono County
Name: Title: Address: City, State, Zip: Telephone: Email:	Name: Title: Address: City, State, Zip: Telephone: Email:

Eastern Sierra Council of Governments	Eastern Sierra Council of Governments
Name: Title: Address: City, State, Zip: Telephone: Email:	Name: Title: Address: City, State, Zip: Telephone: Email:
National Fish and Wildlife Foundation	National Fish and Wildlife Foundation
Name: Title: Address: City, State, Zip: Telephone: Email:	Name: Title: Address: City, State, Zip: Telephone: Email:
Los Angeles Department of Water and Power	Los Angeles Department of Water and Power
Name: Title: Address: City, State, Zip: Telephone: Email:	Name: Title: Address: City, State, Zip: Telephone: Email:

U.S. Forest Service	U.S. Forest Service
Name: Title: Address: City, State, Zip: Telephone: Email:	Name: Nathan Sill Title: Resources & Planning Staff Officer Address: City, State, Zip: Telephone: Email: nathan.sill@usda.gov
Town of Mammoth Lakes	Town of Mammoth Lakes
Name: Rob Patterson Title: Fin./Admin Services Director Address: PO Box 1609 City, State, Zip: Mammoth Lakes CA 93546 Telephone: 760-965-3661 Email: rpatterson@townofmammothlakes.ca.gov	Name: Daniel C. Holler Title: Town Manager Address: PO Box 1609 City, State, Zip: Mammoth Lakes CA 93546 Telephone: 760-965-3601 Email: dholler@townofmammothlakes.ca.gov
Whitebark Institute	Whitebark Institute
Name: Janet Hatfield Title: Forest Resilience Program Manager Address: 3399 Main Street, Suite W5 City, State, Zip: Mammoth Lakes, CA 93546 Telephone: (760) 914-3131 Email: <a href="mailto:janet@whitebarkinstitute.org">janet@whitebarkinstitute.org</a>	Name: Laura Beardsley Title: Executive Director Address: 3399 Main Street, Suite W5 City, State, Zip: Mammoth Lakes, CA 93546 Telephone: (209)628-4681 Email: <a href="mailto:Laura@whitebarkinstitute.org">Laura@whitebarkinstitute.org</a>

Mammoth Community Water District	Mammoth Community Water District
Name: Title: Address: City, State, Zip: Telephone: Email:	Name: Title: Address: City, State, Zip: Telephone: Email:
Alterra Mountain Company	Alterra Mountain Company
Name: Title: Address: City, State, Zip: Telephone: Email:	Name: Title: Address: City, State, Zip: Telephone: Email:
Party	Party
Name: Title: Address: City, State, Zip: Telephone: Email:	Name: Title: Address: City, State, Zip: Telephone: Email:



IN WITNESS WHEREOF:

BLUE FOREST FINANCE INC.

---

Nick Wobbrock, Co-Founder & Chief Operating Officer

Date

WORLD RESOURCES INSTITUTE

---

Jeff Lin, Grants and Contracts Manager

Date

EASTERN SIERRA CLIMATE & COMMUNITY RESILIENCE PROJECT  
WILDFIRE RESILIENCE ACTION FINANCE TEAM

---

Daniel C. Holler, Town Manager

Date

Town of Mammoth Lakes

---

[Name, Title]

Date

[Organization]

---

[Name, Title]

Date

[Organization]



---

[Name, Title]

Date

[Organization]

---

[Name, Title]

Date

[Organization]

---

[Name, Title]

Date

[Organization]

## **AGENDA ITEM**

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**Subject:** Discuss and Possibly Approve a Sponsorship Grant for the High Sierra Energy Foundation's LivingWise Education Program in the Amount of \$4,500.00

**Information Provided By:** Michael Draper, Regulatory Services Department

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### **Background**

The LivingWise Program, organized by the High Sierra Energy Foundation (HSEF), educates and promotes energy and water efficiency and conservation in conjunction with Mammoth Middle School's 6<sup>th</sup> grade Earth Science class. Since 2007, the program has been successfully run by HSEF staff with support from MCWD. The District contributes financially and facilitates an annual field trip in the spring to introduce students to water measuring requirements, water treatment plants and the wastewater treatment process. The District's financial contribution covers the cost of LivingWise kits, which provide students with energy and water efficiency products to be used in their homes.

### **Discussion**

The HSEF LivingWise Program is designed to generate immediate and long-term resource savings by bringing interactive, real-world education home to students and their families. The program begins with classroom discussions that provide students with a foundational understanding of energy and water demand and efficiency. The program is worked into the teacher's existing curriculum. The take-home portion of the program provides students with high-efficiency items to install within their home. The act of installing, along with monitoring the benefits of new products, allows students to practice what they are learning.

The LivingWise Program is well received by the community and enjoyed by students, teachers, and parents. The opportunity for students to take actions in their homes to conserve water and energy has a direct impact on the District's water demand. The program influences the attitudes and actions of students, providing the opportunity to modify the existing culture around water use. The field trip provides good exposure to the District and brings awareness to water and wastewater operations and infrastructure in our community.

Per the California Water Code, urban water suppliers are required to describe demand management measures (DMM) they are implementing or plan to implement. The LivingWise Program meets or partially meets three DMMs: water surveys for single and multi-family customers, residential plumbing retrofits, and school education programs.

### **Fiscal Impact**

This year's LivingWise support costs \$4,500.00. The FY24 Water Conservation budget has sufficient funds available to meet the request to support this year's LivingWise Program.

### **Requested Action**

Consider the sponsorship request from the High Sierra Energy Foundation to support the 2024 LivingWise program.



DATE: March 12, 2024

TO: Board of Directors, Mammoth Community Water District

FROM: Pam Close Bold, Executive Director and Gil Campos, 6<sup>th</sup> Grade Teacher at MMS

SUBJECT: Renewed Funding for LivingWise® Program at Mammoth Middle School

**Request:** The High Sierra Energy Foundation (HSEF) is requesting MCWD's continued support of \$4,500.00 for program kits to implement the LivingWise program.

**Overview:** In conjunction with Mammoth Middle School's 6<sup>th</sup> grade Earth Science class, led by Gil Campos, HSEF has been educating and promoting energy and water efficiency and conservation through the LivingWise® program since 2007, with the exception of 2020 due to the pandemic. The program influences the attitudes and actions of students and their families and friends. HSEF staff co-teaches curriculum aligned with California State curriculum on topics such as energy sources, a primer on alternative energy sources, energy and water efficiency and conservation, droughts, the water life cycle and beginning discussions on the cause, impacts and potential mitigations for climate change. The program culminates with a field trip highlighting the local water cycle, led by MCWD staff.

HSEF appreciates Mammoth Community Water Districts continued support for the kits. HSEF will be funding all other expenses related to program implementation, including classroom lectures, contests and prizes.

**Program Details:** Each student receives a co-branded with MCWD logo, measures-based LivingWise® kit, provided by AM Conservation Group. The kit includes student and teacher's guides, survey form, and energy and water efficiency products such as: LED light bulb, high-efficiency showerhead, faucet aerators, air filter alarm, flow rate test bag and toilet leak detector tablet to be used in the student's homes.

# AGENDA ITEM

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**Subject:** Discuss and consider adopting an amended Operating and Capital Reserve Policy (PL-FIN-002).

**Information Provided By:** Jeff Beatty, Finance Manager

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## **Background**

The District's Operating and Capital Reserve Policy explains the rationale for establishing reserve funds and provides a consistent foundation for calculating the appropriate amount of reserve funds to maintain.

## **Discussion**

The proposed changes to the policy make the calculation of the target reserve balances consistent with the method used in the Capital Improvement Plan, and more accurately explain the basis for calculation of the target reserve balances.

The Reserve Policy addresses the known factors of the age and expected timeline and expense of replacing and rehabilitating District assets. The Policy does not address the uncertainty of regulatory changes. In 2008 the District spent approximately \$850,000 to meet new groundwater arsenic removal requirements. In 2013-2014 the District spent approximately \$6.2 million dollars upgrading the water treatment plants to meet new corrosion control requirements.

Required upgrades to our infrastructure or operations in response to regulatory changes are very difficult to predict in type, timing, and cost. Rather than adding a speculative amount to our target reserve balances to anticipate future costs, it might be appropriate to acknowledge the amount of our current reserve above our target as a buffer against unknown risks.

## **Financial Impact**

The proposed changes to the policy will not affect revenue or expenses and will continue to define an appropriate reserve balance to prepare the District for future capital expenditures.

## **Requested Action**

Discuss and consider adopting the proposed amendments to the Operating and Capital Reserve Policy (PL-FIN-002).

# MAMMOTH COMMUNITY WATER DISTRICT

## OPERATING AND CAPITAL RESERVE POLICY

Approved: March 17, 2016

Amended: ~~November 17, 2022~~ March 21, 2024

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### POLICY

It is fiscally responsible to set aside cash reserves to prepare for planned and unexpected expenses in the future. To ensure equity between current and future ratepayers, a portion of each year's revenue should be reserved for the replacement of assets that are currently in use. Customers who receive the benefit of the water and wastewater infrastructure should contribute to the replacement of those assets as they age so the cost is shared appropriately between current and future ratepayers.

For each of the funds below, a benchmark for appropriate reserves is provided, and a description of circumstances when use of reserve funds is recommended.

The recommended annual contribution to reserves will be the lesser of 5% of revenue or the difference between the total target reserve balance and the total current reserve balance.

#### **Fund 10 – Administrative Operation:**

- Operating reserve equal to average current liabilities for Fund 10, plus 20% of the liability for employee sick and vacation leave balances.
- Reserve balance should be used to pay current liabilities when current revenue is insufficient to meet obligations.

#### **Fund 20 – Water Operation:**

- Operating reserve equal to six months of operating expenses.
- Water operating reserves should be used when short-term fluctuations in expenses or revenue cause water revenue to be insufficient to meet operating expenses.

#### **Fund 30 – Wastewater Operation:**

- Operating reserve equal to six months of operating expenses.
- Wastewater operating reserves should be used when short-term fluctuations in operating expenses or revenue cause wastewater revenue to be insufficient to meet operating expenses.

#### **Fund 21 – Administrative Capital Replacement:**

- Reserve, when combined with the reserve of Fund 31, equal to the expected cost of required upgrades to improve the efficiency of the District administration buildings.
- Reserves will be used to replace or upgrade the administration buildings.

- Funds expected to be spent more than four years in the future may be invested in a long-term capital reserve fund as specified by the MCWD Statement of Investment Policy

**Fund 22 – Water Capital Replacement:**

- Capital Repair and Replacement: The expected life of capital assets varies significantly based on the type of asset. Approximately 75% of District infrastructure will reach the end of expected life over the next 45 years. A reserve of 2.3% of the asset replacement cost approximates the annual replacement cost. ~~reserve equal to 4% of the replacement cost of Fund 22 capital assets. The average expected life of capital assets is about 25 years. 4% (1/25) approximates the annual replacement cost of these assets.~~
- Reserves will be used for the unexpected replacement of a major component of the water infrastructure (e.g. well, treatment plant), for changes to the infrastructure required to meet new regulatory mandates, or for the planned replacement of assets where the cost of the replacement is greater than the current revenue available.
- Funds expected to be spent more than four years in the future may be invested in a long-term capital reserve fund as specified by the MCWD Statement of Investment Policy

**Fund 23 – Wastewater Capital Replacement:**

- Capital Repair and Replacement: The expected life of capital assets varies significantly based on the type of asset. Approximately 75% of District infrastructure will reach the end of expected life over the next 45 years. A reserve of 2.3% of the asset replacement cost approximates the annual replacement cost. ~~reserve equal to 4% of the replacement cost of Fund 23 capital assets. The average expected life of capital assets is about 25 years. 4% (1/25) approximates the annual replacement cost of these assets.~~
- Reserves will be used for the unexpected replacement of a major component of the wastewater infrastructure (e.g. lift stations, treatment plant), for changes to the infrastructure required to meet new regulatory mandates, or for the planned replacement of assets where the cost of the replacement is greater than the current revenue available.
- Funds expected to be spent more than four years in the future may be invested in a long-term capital reserve fund as specified by the MCWD Statement of Investment Policy

**Fund 31 – Administrative Capital Expansion:**

The purpose of the fund is to provide capital for all future expansion of administrative support services required for operations and infrastructure at build-out. The balance of the fund may be negative or positive, depending on the cash flow of revenue and expansion capital projects. The fund balance should be zero when all infrastructure and administrative support expansion services needed for the customer base at build-out is built and in operation.

**Fund 32 – Water Capital Expansion:**

The purpose of the fund is to provide for all future expansion of the water infrastructure required to meet the needs of all future customers. The revenue source is water connection fees. Expenditures will be for capital projects that expand the capacity of the

system to meet the needs of new users. The balance of the fund may be negative or positive, depending on the cash flow of connection fee revenue and expansion capital projects. There is no target fund balance; the balance will be the sum of accumulated contributions less expenditures, and the fund balance should be zero when all infrastructure needed for the customer base at build-out has been built and is in operation.

**Fund 33 – Wastewater Capital Expansion:**

The purpose of the fund is to provide for all future expansion of the wastewater infrastructure required to meet the needs of all future customers. The revenue source is wastewater connection fees. Expenditures will be for capital projects that expand the capacity of the system to meet the needs of new users. The balance of the fund may be negative or positive, depending on the cash flow of connection fee revenue and expansion capital projects. There is no target fund balance, the balance will be the sum of accumulated contributions less expenditures, and the fund balance should be zero when all infrastructure needed for the customer base at build-out has been built and is in operation.

**Fund 96 – New Enterprise:**

- Recommended reserve equal to two years' average participation in the employee down payment assistance program.
- Reserves will be used if participation in the employee down payment assistance program in any year is greater than the annual contribution to the fund from District property tax revenues or to purchase additional housing units to meet the needs of the District's employee housing program.

**Fund 97 – Trout Habitat Enhancement:**

The District has an ongoing obligation according to the Trout Habitat agreement to contribute \$10,000/year (increased annually for inflation) for twenty years ending 2032 and administer the accumulated funds for trout habitat enhancement. There is no target fund balance; the balance will be the sum of accumulated contributions less expenditures according to the settlement agreement.

**Fund 98 – LADWP Settlement:**

The District has a future obligation of \$3.2 million (increased by CPI each year between 2014 and final settlement) to LADWP as part of the agreement entered into by the District and LADWP in July 2013. The date of the final payment will be affected by the amount of water used by the District's customers but will be between the years of 2063 and 2073. The annual contribution to meet the future obligation is approximately \$50K.

# AGENDA ITEM

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**Subject:** Discuss and Possibly Adopt Resolution No. 03-21-24-04 Establishing the Fiscal Year 2025 MCWD Master Fee Schedule

**Information Provided By:** Jeff Beatty, Finance Manager

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## **Background**

The District is required to charge appropriately for all services provided so that those who receive service bear the cost of the service. The Master Fee Schedule (MFS), when adopted by the Board, authorizes all rates and fees charged for FY 2025.

## **Discussion**

The MFS provides amounts for fees that increment annually and defines the fees charged for specific services provided to individual customers.

The changes to the MFS for FY 2024 include:

- 2% increase to water and wastewater base and commodity rates as authorized by the 2021 Rate Study
- 2.58% increase to connection fees for new customers. The annual increase for connection fees is calculated based on the change to the Engineering News Record Construction Cost Index
- Changes to the cost of new water meters based on the cost charged by our supplier
- Addition of a maintenance and replacement charge for Out-of-District water customers corresponding to the charge to Out-of-District sewer customers
- Addition of permit and administration/inspection fees for Trucked Recycled Water to cover the cost of providing those services
- Updates to the application fees for construction, connection, and landscaping permits to accurately reflect the cost of providing service
- Updates to the cost of some lab services, equipment use, administration fees, and materials.

## **Fiscal Impact**

Approval of the Master Fee Schedule authorizes the collection of fees for services that match the cost of delivering services.

## **Requested Action**

Discuss and possibly adopt Resolution No. 03-21-24-04 approving the FY 2025 Master Fee Schedule.



# Mammoth Community Water District

## Master Fee Schedule



Adopted: March ~~16, 2023~~21, 2024

Effective: April 1, ~~2023~~2024

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## Section 1: Water System

### Base Rates and Charges for Water Service

#### New Customer Deposit

<u>New Customer Deposit</u>	<u>Fee</u>
Deposit to begin Water Service	\$503 Months of the Base Rate

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#### Residential and Non-Residential Base Charges

##### Monthly Water Base Service Charges

Effective Date Meter Size	April 1, 2022	April 1, 2023 (Current)	April 1, 2024 (Current)	April 1, 2025	April 1, 2026
5/8"	\$15.25	\$15.56	<b>\$15.88</b>	\$16.20	\$16.53
3/4"	\$15.25	\$15.56	<b>\$15.88</b>	\$16.20	\$16.53
1"	\$23.23	\$23.70	<b>\$24.18</b>	\$24.67	\$25.17
1 1/2"	\$43.17	\$44.04	<b>\$44.93</b>	\$45.83	\$46.75
2"	\$67.10	\$68.45	<b>\$69.82</b>	\$71.22	\$72.65
3"	\$142.88	\$145.74	<b>\$148.66</b>	\$151.64	\$154.68
4"	\$254.56	\$259.66	<b>\$264.86</b>	\$270.16	\$275.57
6"	\$561.66	\$572.90	<b>\$584.36</b>	\$596.05	\$607.98
8"	\$960.50	\$979.71	<b>\$999.31</b>	\$1,019.30	\$1,039.69
MFR*	\$15.25	\$15.56	<b>\$15.88</b>	\$16.20	\$16.53

\*MFR: Multi-Family Residential Dwelling

### Commodity Charges for Water

#### Residential Commodity Charges

##### Water Commodity Rates (\$/kgal)

Effective Date Class	April 1, 2022	April 1, 2023 (Current)	April 1, 2024 (Current)	April 1, 2025	April 1, 2026
<i>SFR*</i>					
Tier 1 - First 4,000 Gal.	\$0.95	\$0.97	<b>\$0.99</b>	\$1.01	\$1.04
Tier 2 - Next 4,000 Gal.	\$1.96	\$2.00	<b>\$2.04</b>	\$2.09	\$2.14
Tier 3 - Above 8,000 Gal.	\$4.83	\$4.93	<b>\$5.03</b>	\$5.14	\$5.25
MFR**	\$2.40	\$2.45	<b>\$2.50</b>	\$2.55	\$2.61

\*SFR: Single Family Residential Dwelling

\*\*MFR: Multi-Family Residential Dwelling

Non-Residential (Commercial, Industrial, and Institutional) Commodity Charges

**Non-Residential Commodity Charges (\$/kgal)**

Effective Date	April 1, 2022	April 1, 2023 <i>(Current)</i>	April 1, 2024 <i>(Current)</i>	April 1, 2025	April 1, 2026
Class					
Commercial	\$3.24	\$3.31	<b>\$3.38</b>	\$3.45	\$3.52

Irrigation Commodity Charges

**Irrigation Commodity Charges (\$/kgal)**

Effective Date	April 1, 2022	April 1, 2023 <i>(Current)</i>	April 1, 2024 <i>(Current)</i>	April 1, 2025	April 1, 2026
Class					
<i>Irrigation</i>					
Tier 1 - 100% of MAWA*	\$3.61	\$3.69	<b>\$3.77</b>	\$3.85	\$3.93
Tier 2 - 100% to 200%	\$6.28	\$6.41	<b>\$6.54</b>	\$6.68	\$6.82
Tier 3 - Above 200%	\$8.51	\$8.69	<b>\$8.87</b>	\$9.05	\$9.24

\*MAWA: Maximum Applied Water Allowance

Out of District (OOD)

Out of District water services are charged at the same rate as customers who are in District boundaries.

OOD Water Services Deposit

$$\frac{\text{New Customer Deposit}}{\text{Deposit to Begin Water Service}} = \frac{\text{Fee}}{\text{Rate}}$$

\$503 Months of the Base

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OOD Water Service Base Rate

**Monthly Base Rate Water Service Charge (OOD)**

Effective Date	April 1, 2022	April 1, 2023 <i>(Current)</i>	April 1, 2024 <i>(Current)</i>	April 1, 2025	April 1, 2026
Meter Size					
5/8"	\$15.25	\$15.56	<b>\$15.88</b>	\$16.20	\$16.53
3/4"	\$15.25	\$15.56	<b>\$15.88</b>	\$16.20	\$16.53
1"	\$23.23	\$23.70	<b>\$24.18</b>	\$24.67	\$25.17
1 1/2"	\$43.17	\$44.04	<b>\$44.93</b>	\$45.83	\$46.75
2"	\$67.10	\$68.45	<b>\$69.82</b>	\$71.22	\$72.65

Effective Date	April 1, 2022	April 1, 2023	April 1, 2024	April 1, 2025	April 1, 2026
Meter Size		<del>(Current)</del>	<del>(Current)</del>		
3"	\$142.88	\$145.74	<b>\$148.66</b>	\$151.64	\$154.68
4"	\$254.56	\$259.66	<b>\$264.86</b>	\$270.16	\$275.57
6"	\$561.66	\$572.90	<b>\$584.36</b>	\$596.05	\$607.98
8"	\$960.50	\$979.71	<b>\$999.31</b>	\$1,019.30	\$1,039.69
MFR*	\$15.25	\$15.56	<b>\$15.88</b>	\$16.20	\$16.53

\*MFR: Multi-Family Residential Dwelling

OOD Water Service Commodity Rates

**Monthly Water Service Commodity Rates for OOD Customers (\$/kgal)**

Effective Date	April 1, 2022	April 1, 2023	April 1, 2024	April 1, 2025	April 1, 2026
Class		<del>(Current)</del>	<del>(Current)</del>		
<i>SFR*</i>					
Tier 1 - First 4,000 Gal.	\$0.95	\$0.97	<b>\$0.99</b>	\$1.01	\$1.04
Tier 2 - Next 4,000 Gal.	\$1.96	\$2.00	<b>\$2.04</b>	\$2.09	\$2.14
Tier 3 - Above 8,000 Gal.	\$4.83	\$4.93	<b>\$5.03</b>	\$5.14	\$5.25
MFR**	\$2.40	\$2.45	<b>\$2.50</b>	\$2.55	\$2.61
Commercial	\$3.24	\$3.31	<b>\$3.38</b>	\$3.45	\$3.52

\*SFR: Single Family Residential Dwelling

\*\*MFR: Multi-Family Residential Dwelling

OOD Water Monthly Maintenance and Replacement Charge

Out of District (OOD) customers shall pay a monthly maintenance and replacement charge corresponding to the revenue provided from the allocation of property taxes from in-District customers. The maintenance and replacement charges are as follows:

**OOD Water Maintenance and Replacement Charge**

Effective Date	April 1, 2024	April 1, 2025	April 1, 2026
Customer Class	<del>(Current)</del>		
<u>OOD - Residential and Commercial</u>	<b><u>\$35.39</u></b>	<u>\$36.10</u>	<u>\$36.82</u>

Recycled Water

<u>Recycled Water</u>	<u>Fee</u>
RW Vehicle Signage (if needed)	\$15/Sticker
<u>Trucked Recycled Water Permit</u>	<u>\$100/Application</u>
<u>Inspection and Administration Fee</u>	<u>\$100/year</u>

Recycled Water Commodity Charges (\$/kgal)

Effective Date	April 1, 2022	April 1, 2023 <i>(Current)</i>	April 1, 2024 <i>(Current)</i>	April 1, 2025	April 1, 2026
Class					
Recycled	\$1.88	\$1.92	\$1.96	\$2.00	\$2.04

Other Water System-Related Charges

Water Availability or Stand-by Charge

<u>Availability Charge</u>	<u>Annual Fee</u>
Water Availability/Stand-by Charge	\$10/acre or parcel (less than 1 acre)

~~Service Calls and On/Off Fees~~

<del>Service Calls and On/Off Fees</del>	<del>Fee</del>
<del>Turn On/Off (Regular Business Hours)</del>	<del>\$40</del>
<del>Turn On/Off (After Business Hours)</del>	<del>\$75</del>
<del>Customer Requested Service Call</del>	<del>\$55/Hour (Min. 1 Hour)</del>

Meter-Related Charges

<u>Meter-Related Charges</u>	<u>Fee</u>
Meter Testing	\$25
Manual Meter Read	\$25/month

Temporary Water Service Through a Fire Hydrant

<u>Fire Hydrant Water Fees</u>	<u>Fee</u>
Deposit	\$2,500.00
Monthly Charge	<del>\$68.45</del> <u>69.82</u>
Commodity Charge (\$/kgal)	<del>\$3.38</del> <u>4</u>

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Temporary Water Service Reconnection for Inspection

<u>Temporary Water Reconnection</u>	<u>Fee</u>
For Buyer/Seller Inspection	\$2540

Water Shortage Contingency Plan (WSCP) Rates

Water ~~shortage~~ conservation level definitions and more details can be found in the [MCWD Water Shortage Contingency Plan](#).

Water Shortage Surcharge

Meter Size	Level 1	Level 2	Level 3	Level 4
5/8"	\$1.31	\$2.62	\$3.93	\$6.55
3/4"	\$1.31	\$2.62	\$3.93	\$6.55
1"	\$2.19	\$4.37	\$6.55	\$10.91
1 1/2"	\$4.37	\$8.73	\$13.09	\$21.82
2"	\$6.99	\$13.97	\$20.95	\$34.91
3"	\$15.27	\$30.54	\$45.81	\$76.35
4"	\$27.49	\$54.98	\$82.46	\$137.43
6"	\$61.08	\$122.16	\$183.24	\$305.40
MFR*	\$1.31	\$2.62	\$3.93	\$6.55

\*Multi-Family Residential Dwelling

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Penalties

Violations and Fees

<u>Violation</u>	<u>Fee</u>
Operating, constructing, altering, connecting, interfering, or otherwise tampering with the District's main line, service connection, shut-off valve, or other portion of the water distribution system which is owned by the District	\$235 per Incident
Utilizing a District shut-off valve without authorization	\$50 per Incident
Cost incurred by District to cover administrative, legal, repair, and other related expenses of investigating and correcting the unauthorized tampering	At Cost

Water Restriction Violation	\$50/day (7 days after notice)
Flow Restrictor Installation	\$200 per meter
Flow Restrictor Operation Fee	\$20/month
Food Service/Lodging Water Restriction Violation	\$50
Violation of Water Shortage Contingency Plan	\$500
Violation of MCWD Water Code	\$500

Service Restoration Charges

<u>Service Restoration Charges</u>	<u>Fee</u>
Reconnection for Disconnected Service	\$100 per meter (plus outstanding account balance)
Reconnection after Business Hours (additional)	\$75
Posting of Shut-Off Notice – First Occurrence	\$50
Posting of Shut-Off Notice – Second Occurrence	\$50
Posting of Shut-Off Notice – Third Occurrence	\$100

## Section 2: Wastewater System

### Rates and Charges for Wastewater Service

#### New Customer Deposit

New Customer Deposit	Fee
Deposit to <del>begin</del> <u>Begin</u> Wastewater Service	<del>3 months</del> <u>Months</u> of the <del>meter</del> <u>Base Rate</u> <del>inoperative rate</del>

#### Residential Wastewater Service Charges

##### Residential Wastewater Monthly Service Charges

Effective Date	April 1, 2022	April 1, 2023	April 1, 2024	April 1, 2025	April 1, 2026
Class/Meter Size		(Current)	(Current)		
Residential	\$20.56	\$20.98	<b>\$21.40</b>	\$21.83	\$21.27

#### Non-Residential (Commercial, Industrial, and Institutional) Service Charges

##### Non-Residential Wastewater Monthly Service Charges

Effective Date	April 1, 2022	April 1, 2023	April 1, 2024	April 1, 2025	April 1, 2026
Class/Meter Size		(Current)	(Current)		
5/8"	\$14.26	\$14.55	<b>\$14.85</b>	\$15.15	\$15.46
¾"	\$14.26	\$14.55	<b>\$14.85</b>	\$15.15	\$15.46
1"	\$35.07	\$35.78	<b>\$36.50</b>	\$37.23	\$37.98
1 ½"	\$66.85	\$68.19	<b>\$69.56</b>	\$70.96	\$72.38
2"	\$124.01	\$126.50	<b>\$129.03</b>	\$131.62	\$134.26
3"	\$258.63	\$263.81	<b>\$269.09</b>	\$274.48	\$279.97
4"	\$523.79	\$534.27	<b>\$544.96</b>	\$555.86	\$566.98
6"	\$523.79	\$534.27	<b>\$544.96</b>	\$555.86	\$566.98
8"	\$523.79	\$534.27	<b>\$544.96</b>	\$555.86	\$566.98

#### Non-Residential Wastewater Commodity Charges

##### Wastewater Commodity Charges

Effective Date	April 1, 2022	April 1, 2023	April 1, 2024	April 1, 2025	April 1, 2026
Non-Residential		(Current)	(Current)		
Volume Rate (\$/kgal)	\$4.12	\$4.21	<b>\$4.30</b>	\$4.39	\$4.48

## Out of District (OOD)

### OOD Wastewater Services Deposit

New Customer Deposit	Fee
Deposit to <del>begin-Begin</del> Wastewater Service	3 <del>months-Months</del> of <del>sewer-service</del> <u>the Base Rate</u>

### OOD Wastewater Monthly Base Charge

The monthly base charge for each OOD customer, including the United States Forest Service and those customers located in the Lakes Basin, are as follows:

#### Out of District (OOD) Monthly Wastewater Service Base Rate Charges

Effective Date	April 1, 2022	April 1, 2023	April 1, 2024	April 1, 2025	April 1, 2026
Customer Class		<del>(Current)</del>	<del>(Current)</del>		
OOD Cabin	\$20.56	\$20.98	<b>\$21.40</b>	\$21.83	\$22.27
OOD Motel	<i>Equal to the In-District Non-Residential Rate</i>				
OOD Commercial	\$13.26	\$13.53	<b>\$13.80</b>	\$14.08	\$14.36
OOD Campground (unit)	\$13.16	\$13.43	<b>\$13.70</b>	\$13.97	\$14.25

### OOD Wastewater Monthly Maintenance and Replacement Charge

Out of District (OOD) customers shall pay a monthly ~~Operation and Maintenance~~ maintenance and replacement charge corresponding to the revenue provided from the allocation of property taxes from in-District customers. The ~~Operations and Maintenance~~ maintenance and replacement charges are as follows:

#### OOD Wastewater Maintenance and Replacement Charge

Effective Date	April 1, 2022	April 1, 2023	April 1, 2024	April 1, 2025	April 1, 2026
Customer Class		<del>(Current)</del>	<del>(Current)</del>		
OOD Cabin - M&R	\$23.14	\$23.61	<b>\$24.09</b>	\$24.58	\$25.08
OOD Motel - M&R	\$23.14	\$23.61	<b>\$24.09</b>	\$24.58	\$25.08
OOD Commercial - M&R	\$14.93	\$15.23	<b>\$15.54</b>	\$15.85	\$16.18
OOD Campground - M&R (unit)	\$14.81	\$15.11	<b>\$15.42</b>	\$15.73	\$16.05

## Other Wastewater System-Related Charges

### Wastewater Availability or Stand-by Charges

<u>Availability Charge</u>	<u>Annual Fee</u>
Wastewater Availability Charge	\$10/acre or parcel (less than 1 acre)

### ~~Service Calls~~

<del>Service Calls</del>	<del>Fee</del>
<del>Customer Requested Service Call</del>	<del>\$55/Hour (Min. 1 Hour)</del>

### ~~Service Restoration Charges~~

<del>Service Restoration</del>	<del>Fee</del>
<del>Reconnection Charges</del>	<del>\$75 (plus unpaid account balance)</del>

### Wastewater Dumping Charges

<u>Type</u>	<u>Fee</u>
RV Dump Station	\$10 per use
Commercial	\$1.70/100 gallons
Industrial	*See Formula Below

$$C = V (a(SS - 200) + b(BOD - 250)) K$$

C = Monthly quality discharge fee in dollars

V = Average daily volume of waste discharged in gallons determined by the District

SS = Suspended solids in the waste discharge expressed in milligrams/liter

BOD = Five-day biochemical oxygen demand of the waste expressed in milligrams/liter

a & b = Costs assessed for each pound of suspended solids and biochemical oxygen demand

K = Constant to convert the formula to monthly fee in dollars

$$K = (365 \times 8.34) / (12 \times 1,000,000)$$

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FOG (Fats, Oils and Grease) Control Program

Type	Fee
Discharge Permit Application*	\$100

\*Applies to change of ownership, a substantial change in operation, remodeling, or an increase in flow or waste.

FOG Fines and Penalties

Type	Fee
Two or More Violations	\$100 on next service bill
Continued Violation (7+ Days After Notice)	\$50/day \$600 (12-day) Maximum

Penalties

Violations and Fees

Violation	Fee
Unpaid Stand-by Wastewater Availability Charge	Unpaid account balance plus 6% of that total
Violation of MCWD <del>Wastewater Sewer</del> Code	\$500

## Section 3: Permit and ~~Plan-Checking~~Administration Fees – Engineering and Landscape

### Construction Permit Fees

#### Application Fee

Description	Fee
Application Fee	<del>\$50</del> 200

#### Pre-Plan Check Fees

Meter Size	Water Plan Check Fee	Wastewater Plan Check Fee
¾"	\$25	\$25
1"	\$42	\$66
1 ½"	\$75	\$114
2"	\$117	\$170
3"	\$196	\$302
4"	\$313	\$562
6"	\$633	\$945

#### Plan Checking Fees

##### Water Checking Fees

Water Mains	Fees
1000' or Less	\$75.00
More than 1000'	\$75.00 plus .05/ft over 1000
Hydro-pneumatic Systems	\$50.00 each
Pressure Reducing Systems	\$50
Other Water Facilities	\$1.50 for each \$100 or fractional part thereof the total valuation of the work
Re-checking Fee	\$10.00 Minimum

**Wastewater Checking Fees**

Main Line Sewer	Fees
1000' or Less	\$75.00
1001' – 2000'	\$75.00 plus \$0.05/ft. over 1000 ft.
2001' – 3000'	\$125.00 plus \$0.05/ft. over 2000 ft.
3001' – 4000'	\$175.00 plus \$0.04/ft. over 3000 ft.
4001' – 5000'	\$215.00 plus \$0.04/ft. over 4000 ft.
5001' – 6000'	\$255 plus \$0.03/ft. over 5000 ft.
6001' – 7000'	\$285 plus \$0.03/ft. over 6000 ft.
7001' – and up	\$315.00 plus \$20.00/1000' or portion thereof
Pumping Plants	\$75.00
Interceptors	\$20.00
Other Facilities	\$1.50 for each \$100.00 or fraction thereof of the total valuation of the work

If any portion of the plans, after having been checked, are required to be redrawn or rechecked, as a result of additional footage of main line sewer, the applicant shall pay a rechecking fee based on \$0.05 per foot of additional main line sewer. However, there will be a minimum rechecking fee of \$10.00. No plan checking will be done until the required rechecking fee is paid.

Construction Permit Fees

**Water Construction Permit Fees**

Water Mains	Fees
50' or Less	\$40.00
50' to 350'	\$40.00 plus \$1.30/ft. over 50 ft.
350' to 1350'	\$130.00 plus \$0.20/ft. over 350 ft.
Over 1350'	\$330.00 plus \$0.15/ft. over 1350 ft.
Pressure Reading Stations	\$40.00
Pumping Plant	\$50.00
Hydro-pneumatic system	\$50.00 each
Water Connection at Property Line	\$25.00 each
Water Tap to Main	\$40.00 each Structure
Inspection	\$25.00 per building



For other items of construction, not identified above, which relate to the District's water system, the applicant shall pay, in addition to the fees specified above, a fee of \$1.50 for each \$100 or fractional part thereof, of the total valuation of the items subject to this subsection.

**Wastewater Construction Permit Fees**

Main Line Sewer	Fees
50' or Less	\$40.00
50' to 350'	\$40.00 plus \$0.40/ft. over 50 ft.
350' to 1350'	\$160.00 plus \$0.30/ft. over 350 ft.
Over 1350'	\$460.00 plus \$0.15/ft. over 1350 ft.
Manhole Reconstruction	\$25.00
Pumping Stations	\$25.00
Pre-Treatment Facilities	\$25.00
Interceptors	\$25.00
House Laterals in Street	\$40.00
House Connection at Property Line	\$25.00
Structure Inspection	\$25.00 Per Building

For other items of construction, not identified above, which relate to the District's water system, the applicant shall pay, in addition to the fees specified above, a fee of \$1.50 for each \$100.00 or fractional part thereof, of the total valuation of the items subject to this subsection.

**Fees for Processing Water or Sewer Line Easements**

Description	Fee
First Parcel Description	\$40
Each Additional Parcel Description	\$30
Re-write of Description for Realignment or Revision	\$30

**Inspection Fees**

Description	Fee
Inspection	\$ <del>25</del> -100 per Inspection

**Connection Permit Fees**

Application Fees

Description	Fee
Application Fee	\$ <u>50,200</u>

Water and Wastewater Connection Fees

Meter Size	Water Connection Charge	Wastewater Connection Charge
¾"	\$ <u>8,360,580</u>	\$ <u>3,620,710</u>
1"	\$ <u>13,940,300</u>	\$ <u>9,510,760</u>
1 ½"	\$ <u>27,880,600</u>	\$ <u>18,530,010</u>
2"	\$ <u>44,610,760</u>	\$ <u>34,730,630</u>
3"	\$ <u>97,580,100</u>	\$ <u>72,910,790</u>
4"	\$ <u>175,650,180</u>	\$ <u>148,090,151,910</u>
6"	\$ <u>390,340,400,410</u>	\$ <u>259,050,265,730</u>
8"	\$ <u>669,150,686,410</u>	

**Meter Costs**

Meter Size	Cost
¾"	\$ <u>1,505,965</u>
1"	\$ <u>1,905,865</u>
1 ½"	\$ <u>4,938,421</u>
2"	\$ <u>6,078,627</u>
3"	quote required
4"	quote required
6"	quote required

Fees for District Installation of House Laterals

House Lateral Installation – Case I – Case II				
	Quantity	Unit	Unit Cost	Item Total
Excavation	22	C.Y.	\$5.00	\$110.00
Pipe Material & Installation	30	L.F.	\$7.00	\$210.00
Bedding	4	C.Y.	\$9.50	\$38.00
Backfill	18	C.Y.	\$6.50	\$117.00
A.C. Pavement Repair	60	Sq.Ft.	\$1.50	\$90.00
<b>TOTAL Cost</b>				<b>\$565.00</b>
TOTAL Amount – Deposit				\$565.00

Inspection Fees

<u>Description</u>	<u>Fee</u>
Inspection	\$ <del>25</del> - <del>100</del> per Inspection

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Landscape Fees and Charges

<u>Description</u>	<u>Fee</u>
<b>New and Existing Customers</b>	
Application Fee	\$ <del>25</del> - <del>100</del>
Inspection Fee	\$ <del>50</del> - <del>100</del>
Meter, Plumbing and Backflow Prevention Device Landscape Plan Check Fee	\$ <del>30</del> - <del>50</del>
<b>Existing Landscape</b>	
Plan Check and Inspection Fee	\$30

Other Engineering Fees

Fees for Preparing and Checking for Special Studies

<u>Description</u>	<u>Fee</u>
Estimated Cost of Preparing Study	<del>Minimum</del> <del>\$100</del> Cost plus <del>10%</del> Admin Fee
Study Prepared by Others	<del>Minimum</del> <del>\$50</del> Cost plus <del>10%</del> Admin Fee

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## Section 4: Laboratory Service Fees

### Laboratory Testing Fees

<u>Test</u>	<u>Fee</u>
Alkalinity	\$45.00
Biochemical Oxygen Demand Prep	\$129.00
Biochemical Oxygen Demand Sample	\$30.00
Carbonaceous BOD sample	\$30.00
Chemical Oxygen Demand	\$41.00
Color	\$15.00
Dissolved Oxygen	\$15.00
Odor	\$30.00
pH & Temperature	\$15.00
Settleable Solids	\$15.00
Total + E. coli + Fecal Multiple Tube MPN	\$137.00
Total Coliform + E. coli Colilert MPN 51 wells	\$24.00
Total Coliform + E. coli Colilert MPN 97 wells	\$25.00
Total Coliform + E. coli Colilert Present/Absent	\$22.00
Total Coliform Multiple Tube MPN	\$124.00
Total Dissolved Solids	<del>\$1530.00</del>
Total Solids	\$15.00
Total Suspended Solids	\$15.00
Turbidity	\$15.00

### Other Lab Service Fees

<u>Miscellaneous Lab Services</u>	<u>Fee</u>
Prior Results Search Fee	\$15.00

## Section 5: Miscellaneous Fees

### Service Calls and On/Off Fees

<u>Service Calls and On/Off Fees</u>	<u>Fee</u>
<u>Turn On/Off (Regular Business Hours)</u>	<u>\$40</u>
<u>Turn On/Off (After Business Hours)</u>	<u>\$75</u>
<u>Customer Requested Service Call</u>	<u>\$55/Hour (Min. 1 Hour) Fully Burdened Labor Cost</u>

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### Service Restoration Charges

<u>Service Restoration</u>	<u>Fee</u>
<u>Reconnection Charges</u>	<u>\$75 (plus unpaid account balance)</u>

## Labor and Equipment Fees

<u>Equipment</u>	<u>Rate</u>
Heavy Equipment	\$100/hour
Vactor	\$150/hour
Dump Truck	\$75/hour
TV Inspection Van	\$100/hour
Utility Truck	\$40/hour
Water Line Tap Tool	\$100/hour
See Snake	\$100/hour
<del>Road Plate</del>	<del>\$25/hour</del>
<del>Flat-bed Truck</del>	<del>\$40/hour</del>
Compressor	\$12/hour
Traffic Control Equipment	\$12/hour
Contracted Services	Cost + 10%
Labor Rate	Fully Burdened Hourly Rate
Out-of-District Response Fee	Equipment and Labor Cost plus 25%

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## Material Costs

<u>Material</u>	<u>Unit cost</u>
Cold Mix	\$131/ton
<del>Hot Mix</del>	<del>\$23/sq. ft.</del>
Concrete Bags	\$9/60 lb. bag
<del>6-Sack Slurry</del>	<del>\$153.30/yard</del>
1.5 Sack Slurry	\$98/yard <sup>3</sup>
<u>Town-Spec Concrete</u>	<u>\$163/yard<sup>3</sup></u>

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<b>Material</b>	<b>Unit cost</b>
Fill Dirt	\$50/yard <sup>3</sup>
Fill Sand	\$21/ton
¾" Gravel	\$38/ton
Plumbing Fittings/Other Materials	Cost + 20%
Pit Run	\$50
2-Foot Hyd Ext Kit	\$567
Concentric Cone	\$209
Manhole Base	\$821
Road Plates	\$25
¾-Crushed Rock	\$15
Kent Seal	\$18

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GIS Fees

<b>Description</b>	<b>Fee</b>
Contour Data (Any Interval)	\$ 12/MB
Plotter Photo Paper Hard Copy Charge	\$ 25/sq. ft.
Black & White Map Copy (8 x 11)	\$ 0.15/page
Color Map Copy (8 x 11)	\$ 0.30/page
Black & White Map Copy (11 x 17)	\$ 0.30/page
Color Map Copy (11 x 17)	\$ 0.40/page

Commented [LB4]: According to JM we don't actually use GIS fees. There is nothing in the Code to address these fees.

Administrative Fees

Additional Customer Fees

<b>Description</b>	<b>Fee</b>
Delinquent Accounts	Additional 10% of the Current Monthly Charge
Returned Check Fee	\$20
Refund Processing Fee	\$2555
Release of Lien	\$20
Payment by Credit Card or Debit Card	3.5% of transaction amount

Reproduction Fees

<b>Description</b>	<b>Fee</b>
Reproduction Fees - Black and White	\$0.15/page
Reproduction Fees - Color	\$0.30/page

# Mammoth Community Water District

## Master Fee Schedule



Adopted: March 21, 2024

Effective: April 1, 2024

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## Section 1: Water System

### Base Rates and Charges for Water Service

#### New Customer Deposit

<b>New Customer Deposit</b>	<b>Fee</b>
Deposit to Begin Water Service	3 Months of the Base Rate

#### Residential and Non-Residential Base Charges

##### Monthly Water Base Service Charges

Effective Date Meter Size	April 1, 2022	April 1, 2023	April 1, 2024 (Current)	April 1, 2025	April 1, 2026
5/8"	\$15.25	\$15.56	<b>\$15.88</b>	\$16.20	\$16.53
3/4"	\$15.25	\$15.56	<b>\$15.88</b>	\$16.20	\$16.53
1"	\$23.23	\$23.70	<b>\$24.18</b>	\$24.67	\$25.17
1 ½"	\$43.17	\$44.04	<b>\$44.93</b>	\$45.83	\$46.75
2"	\$67.10	\$68.45	<b>\$69.82</b>	\$71.22	\$72.65
3"	\$142.88	\$145.74	<b>\$148.66</b>	\$151.64	\$154.68
4"	\$254.56	\$259.66	<b>\$264.86</b>	\$270.16	\$275.57
6"	\$561.66	\$572.90	<b>\$584.36</b>	\$596.05	\$607.98
8"	\$960.50	\$979.71	<b>\$999.31</b>	\$1,019.30	\$1,039.69
MFR*	\$15.25	\$15.56	<b>\$15.88</b>	\$16.20	\$16.53

\*MFR: Multi-Family Residential Dwelling

### Commodity Charges for Water

#### Residential Commodity Charges

##### Water Commodity Rates (\$/kgal)

Effective Date Class	April 1, 2022	April 1, 2023	April 1, 2024 (Current)	April 1, 2025	April 1, 2026
<i>SFR*</i>					
Tier 1 - First 4,000 Gal.	\$0.95	\$0.97	<b>\$0.99</b>	\$1.01	\$1.04
Tier 2 - Next 4,000 Gal.	\$1.96	\$2.00	<b>\$2.04</b>	\$2.09	\$2.14
Tier 3 - Above 8,000 Gal.	\$4.83	\$4.93	<b>\$5.03</b>	\$5.14	\$5.25
MFR**	\$2.40	\$2.45	<b>\$2.50</b>	\$2.55	\$2.61

\*SFR: Single Family Residential Dwelling

\*\*MFR: Multi-Family Residential Dwelling

Non-Residential (Commercial, Industrial, and Institutional) Commodity Charges

**Non-Residential Commodity Charges (\$/kgal)**

Effective Date Class	April 1, 2022	April 1, 2023	April 1, 2024 (Current)	April 1, 2025	April 1, 2026
Commercial	\$3.24	\$3.31	<b>\$3.38</b>	\$3.45	\$3.52

Irrigation Commodity Charges

**Irrigation Commodity Charges (\$/kgal)**

Effective Date Class	April 1, 2022	April 1, 2023	April 1, 2024 (Current)	April 1, 2025	April 1, 2026
<i>Irrigation</i>					
Tier 1 - 100% of MAWA*	\$3.61	\$3.69	<b>\$3.77</b>	\$3.85	\$3.93
Tier 2 - 100% to 200%	\$6.28	\$6.41	<b>\$6.54</b>	\$6.68	\$6.82
Tier 3 - Above 200%	\$8.51	\$8.69	<b>\$8.87</b>	\$9.05	\$9.24

\*MAWA: Maximum Applied Water Allowance

**Out of District (OOD)**

Out of District water services are charged at the same rate as customers who are in District boundaries.

OOD Water Services Deposit

<b>New Customer Deposit</b>	<b>Fee</b>
Deposit to Begin Water Service	3 Months of the Base Rate

OOD Water Service Base Rate

**Monthly Base Rate Water Service Charge (OOD)**

Effective Date Meter Size	April 1, 2022	April 1, 2023	April 1, 2024 (Current)	April 1, 2025	April 1, 2026
5/8"	\$15.25	\$15.56	<b>\$15.88</b>	\$16.20	\$16.53
3/4"	\$15.25	\$15.56	<b>\$15.88</b>	\$16.20	\$16.53
1"	\$23.23	\$23.70	<b>\$24.18</b>	\$24.67	\$25.17
1 ½"	\$43.17	\$44.04	<b>\$44.93</b>	\$45.83	\$46.75
2"	\$67.10	\$68.45	<b>\$69.82</b>	\$71.22	\$72.65
3"	\$142.88	\$145.74	<b>\$148.66</b>	\$151.64	\$154.68
4"	\$254.56	\$259.66	<b>\$264.86</b>	\$270.16	\$275.57

Effective Date Meter Size	April 1, 2022	April 1, 2023	April 1, 2024 (Current)	April 1, 2025	April 1, 2026
6"	\$561.66	\$572.90	<b>\$584.36</b>	\$596.05	\$607.98
8"	\$960.50	\$979.71	<b>\$999.31</b>	\$1,019.30	\$1,039.69
MFR*	\$15.25	\$15.56	<b>\$15.88</b>	\$16.20	\$16.53

\*MFR: Multi-Family Residential Dwelling

### OOD Water Service Commodity Rates

#### Monthly Water Service Commodity Rates for OOD Customers (\$/kgal)

Effective Date Class	April 1, 2022	April 1, 2023	April 1, 2024 (Current)	April 1, 2025	April 1, 2026
<i>SFR*</i>					
Tier 1 - First 4,000 Gal.	\$0.95	\$0.97	<b>\$0.99</b>	\$1.01	\$1.04
Tier 2 - Next 4,000 Gal.	\$1.96	\$2.00	<b>\$2.04</b>	\$2.09	\$2.14
Tier 3 - Above 8,000 Gal.	\$4.83	\$4.93	<b>\$5.03</b>	\$5.14	\$5.25
MFR**	\$2.40	\$2.45	<b>\$2.50</b>	\$2.55	\$2.61
Commercial	\$3.24	\$3.31	<b>\$3.38</b>	\$3.45	\$3.52

\*SFR: Single Family Residential Dwelling

\*\*MFR: Multi-Family Residential Dwelling

### OOD Water Monthly Maintenance and Replacement Charge

Out of District (OOD) customers shall pay a monthly maintenance and replacement charge corresponding to the revenue provided from the allocation of property taxes from in-District customers. The maintenance and replacement charges are as follows:

#### OOD Water Maintenance and Replacement Charge

Effective Date Customer Class	April 1, 2024 (Current)	April 1, 2025	April 1, 2026
OOD - Residential and Commercial	<b>\$35.39</b>	\$36.10	\$36.82

## Recycled Water

<b>Recycled Water</b>	<b>Fee</b>
RW Vehicle Signage (if needed)	\$15/Sticker
Trucked Recycled Water Permit	\$100/Application
Inspection and Administration Fee	\$100/year

### Recycled Water Commodity Charges (\$/kgal)

Effective Date	April 1, 2022	April 1, 2023	April 1, 2024 (Current)	April 1, 2025	April 1, 2026
Class					
Recycled	\$1.88	\$1.92	<b>\$1.96</b>	\$2.00	\$2.04

## Other Water System-Related Charges

### Water Availability or Stand-by Charge

<b>Availability Charge</b>	<b>Annual Fee</b>
Water Availability/Stand-by Charge	\$10/acre or parcel (less than 1 acre)

### Meter-Related Charges

<b>Meter-Related Charges</b>	<b>Fee</b>
Meter Testing	\$25
Manual Meter Read	\$25/month

### Temporary Water Service Through a Fire Hydrant

<b>Fire Hydrant Water Fees</b>	<b>Fee</b>
Deposit	\$2,500.00
Monthly Charge	69.82
Commodity Charge (\$/kgal)	\$3.38

### Temporary Water Service Reconnection for Inspection

<b>Temporary Water Reconnection</b>	<b>Fee</b>
For Buyer/Seller Inspection	\$40

## Water Shortage Contingency Plan (WSCP) Rates

Water conservation level definitions and more details can be found in the [MCWD Water Shortage Contingency Plan](#).

### Water Shortage Surcharge

Meter Size	Level 1	Level 2	Level 3	Level 4
5/8"	\$1.31	\$2.62	\$3.93	\$6.55
3/4"	\$1.31	\$2.62	\$3.93	\$6.55
1"	\$2.19	\$4.37	\$6.55	\$10.91
1 ½"	\$4.37	\$8.73	\$13.09	\$21.82
2"	\$6.99	\$13.97	\$20.95	\$34.91
3"	\$15.27	\$30.54	\$45.81	\$76.35
4"	\$27.49	\$54.98	\$82.46	\$137.43
6"	\$61.08	\$122.16	\$183.24	\$305.40
MFR*	\$1.31	\$2.62	\$3.93	\$6.55

\*Multi-Family Residential Dwelling

## Penalties

### Violations and Fees

Violation	Fee
Operating, constructing, altering, connecting, interfering, or otherwise tampering with the District's main line, service connection, shut-off valve, or other portion of the water distribution system which is owned by the District	\$235 per Incident
Utilizing a District shut-off valve without authorization	\$50 per Incident
Cost incurred by District to cover administrative, legal, repair, and other related expenses of investigating and correcting the unauthorized tampering	At Cost
Water Restriction Violation	\$50/day (7 days after notice)
Flow Restrictor Installation	\$200 per meter
Flow Restrictor Operation Fee	\$20/month

<b>Violation</b>	<b>Fee</b>
Food Service/Lodging Water Restriction Violation	\$50
Violation of Water Shortage Contingency Plan	\$500
Violation of MCWD Water Code	\$500

#### Service Restoration Charges

<b>Service Restoration Charges</b>	<b>Fee</b>
Reconnection for Disconnected Service	\$100 per meter (plus outstanding account balance)
Reconnection after Business Hours (additional)	\$75
Posting of Shut-Off Notice – First Occurrence	\$50
Posting of Shut-Off Notice – Second Occurrence	\$50
Posting of Shut-Off Notice – Third Occurrence	\$100



## Section 2: Wastewater System

### Rates and Charges for Wastewater Service

#### New Customer Deposit

<b>New Customer Deposit</b>	<b>Fee</b>
Deposit to Begin Wastewater Service	3 Months of the Base Rate

#### Residential Wastewater Service Charges

##### Residential Wastewater Monthly Service Charges

Effective Date	April 1, 2022	April 1, 2023	April 1, 2024 (Current)	April 1, 2025	April 1, 2026
Class/Meter Size					
Residential	\$20.56	\$20.98	<b>\$21.40</b>	\$21.83	\$21.27

#### Non-Residential (Commercial, Industrial, and Institutional) Service Charges

##### Non-Residential Wastewater Monthly Service Charges

Effective Date	April 1, 2022	April 1, 2023	April 1, 2024 (Current)	April 1, 2025	April 1, 2026
Class/Meter Size					
5/8"	\$14.26	\$14.55	<b>\$14.85</b>	\$15.15	\$15.46
¾"	\$14.26	\$14.55	<b>\$14.85</b>	\$15.15	\$15.46
1"	\$35.07	\$35.78	<b>\$36.50</b>	\$37.23	\$37.98
1 ½"	\$66.85	\$68.19	<b>\$69.56</b>	\$70.96	\$72.38
2"	\$124.01	\$126.50	<b>\$129.03</b>	\$131.62	\$134.26
3"	\$258.63	\$263.81	<b>\$269.09</b>	\$274.48	\$279.97
4"	\$523.79	\$534.27	<b>\$544.96</b>	\$555.86	\$566.98
6"	\$523.79	\$534.27	<b>\$544.96</b>	\$555.86	\$566.98
8"	\$523.79	\$534.27	<b>\$544.96</b>	\$555.86	\$566.98

#### Non-Residential Wastewater Commodity Charges

##### Wastewater Commodity Charges

Effective Date	April 1, 2022	April 1, 2023	April 1, 2024 (Current)	April 1, 2025	April 1, 2026
Non-Residential Volume Rate (\$/kgal)	\$4.12	\$4.21	<b>\$4.30</b>	\$4.39	\$4.48

## Out of District (OOD)

### OOD Wastewater Services Deposit

<u>New Customer Deposit</u>	<u>Fee</u>
Deposit to Begin Wastewater Service	3 Months of the Base Rate

### OOD Wastewater Monthly Base Charge

The monthly base charge for each OOD customer, including the United States Forest Service and those customers located in the Lakes Basin, are as follows:

#### Out of District (OOD) Monthly Wastewater Service Base Rate Charges

Effective Date	April 1, 2022	April 1, 2023	April 1, 2024 (Current)	April 1, 2025	April 1, 2026
Customer Class					
OOD Cabin	\$20.56	\$20.98	<b>\$21.40</b>	\$21.83	\$22.27
OOD Motel	<i>Equal to the In-District Non-Residential Rate</i>				
OOD Commercial	\$13.26	\$13.53	<b>\$13.80</b>	\$14.08	\$14.36
OOD Campground (unit)	\$13.16	\$13.43	<b>\$13.70</b>	\$13.97	\$14.25

### OOD Wastewater Monthly Maintenance and Replacement Charge

Out of District (OOD) customers shall pay a monthly maintenance and replacement charge corresponding to the revenue provided from the allocation of property taxes from in-District customers. The maintenance and replacement charges are as follows:

#### OOD Wastewater Maintenance and Replacement Charge

Effective Date	April 1, 2022	April 1, 2023	April 1, 2024 (Current)	April 1, 2025	April 1, 2026
Customer Class					
OOD Cabin - M&R	\$23.14	\$23.61	<b>\$24.09</b>	\$24.58	\$25.08
OOD Motel - M&R	\$23.14	\$23.61	<b>\$24.09</b>	\$24.58	\$25.08
OOD Commercial - M&R	\$14.93	\$15.23	<b>\$15.54</b>	\$15.85	\$16.18
OOD Campground - M&R (unit)	\$14.81	\$15.11	<b>\$15.42</b>	\$15.73	\$16.05

## Other Wastewater System-Related Charges

Wastewater Availability or Stand-by Charges

<b>Availability Charge</b>	<b>Annual Fee</b>
Wastewater Availability Charge	\$10/acre or parcel (less than 1 acre)

Wastewater Dumping Charges

<b>Type</b>	<b>Fee</b>
RV Dump Station	\$10 per use
Commercial	\$1.70/100 gallons
Industrial	*See Formula Below

$$C = V (a(SS - 200) + b(BOD - 250)) K$$

C = Monthly quality discharge fee in dollars

V = Average daily volume of waste discharged in gallons determined by the District

SS = Suspended solids in the waste discharge expressed in milligrams/liter

BOD = Five-day biochemical oxygen demand of the waste expressed in milligrams/liter

a & b = Costs assessed for each pound of suspended solids and biochemical oxygen demand

K = Constant to convert the formula to monthly fee in dollars

$$K = (365 \times 8.34) / (12 \times 1,000,000)$$

FOG (Fats, Oils and Grease) Control Program

<b>Type</b>	<b>Fee</b>
Discharge Permit Application*	\$100

\*Applies to change of ownership, a substantial change in operation, remodeling, or an increase in flow or waste.

FOG Fines and Penalties

<b>Type</b>	<b>Fee</b>
Two or More Violations	\$100 on next service bill
Continued Violation (7+ Days After Notice)	\$50/day \$600 (12-day) Maximum

Penalties

Violations and Fees

<b>Violation</b>	<b>Fee</b>
Unpaid Stand-by Wastewater Availability Charge	Unpaid account balance plus 6% of that total
Violation of MCWD Sewer Code	\$500

## Section 3: Permit and Administration Fees – Engineering and Landscape

### Construction Permit Fees

#### Application Fee

Description	Fee
Application Fee	\$200

#### Pre-Plan Check Fees

Meter Size	Water Plan Check Fee	Wastewater Plan Check Fee
¾"	\$25	\$25
1"	\$42	\$66
1 ½"	\$75	\$114
2"	\$117	\$170
3"	\$196	\$302
4"	\$313	\$562
6"	\$633	\$945

#### Plan Checking Fees

##### Water Checking Fees

Water Mains	Fees
1000' or Less	\$75.00
More than 1000'	\$75.00 plus .05/ft over 1000
Hydro-pneumatic Systems	\$50.00 each
Pressure Reducing Systems	\$50
Other Water Facilities	\$1.50 for each \$100 or fractional part thereof the total valuation of the work
Re-checking Fee	\$10.00 Minimum

### Wastewater Checking Fees

Main Line Sewer	Fees
1000' or Less	\$75.00
1001' – 2000'	\$75.00 plus \$0.05/ft over 1000 ft.
2001' – 3000'	\$125.00 plus \$0.05/ft. over 2000 ft.
3001' – 4000'	\$175.00 plus \$0.04/ft. over 3000 ft.
4001' – 5000'	\$215.00 plus \$0.04/ft. over 4000 ft.
5001' – 6000'	\$255 plus \$0.03/ft. over 5000 ft.
6001' – 7000'	\$285 plus \$0.03/ft. over 6000 ft.
7001' – and up	\$315.00 plus \$20.00/1000' or portion thereof
Pumping Plants	\$75.00
Interceptors	\$20.00
Other Facilities	\$1.50 for each \$100.00 or fraction thereof of the total valuation of the work

If any portion of the plans, after having been checked, are required to be redrawn or rechecked, as a result of additional footage of main line sewer, the applicant shall pay a rechecking fee based on \$0.05 per foot of additional main line sewer. However, there will be a minimum rechecking fee of \$10.00 No plan checking will be done until the required rechecking fee is paid.

### Construction Permit Fees

#### Water Construction Permit Fees

Water Mains	Fees
50' or Less	\$40.00
50' to 350'	\$40.00 plus \$1.30/ft. over 50 ft.
350' to 1350'	\$130.00 plus \$0.20/ft. over 350 ft.
Over 1350'	\$330.00 plus \$0.15/ft. over 1350 ft.
Pressure Reading Stations	\$40.00
Pumping Plant	\$50.00
Hydro-pneumatic system	\$50.00 each
Water Connection at Property Line	\$25.00 each
Water Tap to Main	\$40.00 each Structure
Inspection	\$25.00 per building

For other items of construction, not identified above, which relate to the District’s water system, the applicant shall pay, in addition to the fees specified above, a fee of \$1.50 for each \$100 or fractional part thereof, of the total valuation of the items subject to this subsection.

### Wastewater Construction Permit Fees

Main Line Sewer	Fees
50’ or Less	\$40.00
50’ to 350’	\$40.00 plus \$0.40/ft. over 50 ft.
350’ to 1350’	\$160.00 plus \$0.30/ft. over 350 ft.
Over 1350’	\$460.00 plus \$0.15/ft. over 1350 ft.
Manhole Reconstruction	\$25.00
Pumping Stations	\$25.00
Pre-Treatment Facilities	\$25.00
Interceptors	\$25.00
House Laterals in Street	\$40.00
House Connection at Property Line	\$25.00
Structure Inspection	\$25.00 Per Building

For other items of construction, not identified above, which relate to the District’s water system, the applicant shall pay, in addition to the fees specified above, a fee of \$1.50 for each \$100.00 or fractional part thereof, of the total valuation of the items subject to this subsection.

### Fees for Processing Water or Sewer Line Easements

<u>Description</u>	<u>Fee</u>
First Parcel Description	\$40
Each Additional Parcel Description	\$30
Re-write of Description for Realignment or Revision	\$30

### Inspection Fees

<u>Description</u>	<u>Fee</u>
Inspection	\$100 per Inspection

## Connection Permit Fees

### Application Fees

Description	Fee
Application Fee	\$200

### Water and Wastewater Connection Fees

Meter Size	Water Connection Charge	Wastewater Connection Charge
¾"	\$8,580	\$3,710
1"	\$14,300	\$9,760
1 ½"	\$28,600	\$19,010
2"	\$45,760	\$35,630
3"	\$100,100	\$74,790
4"	\$180,180	\$151,910
6"	\$400,410	\$265,730
8"	\$686,410	

## Meter Costs

Meter Size	Cost
¾"	\$1,965
1"	\$1,865
1 1/2"	\$5,421
2"	\$6,627
3"	quote required
4"	quote required
6"	quote required

### Fees for District Installation of House Laterals

House Lateral Installation – Case I – Case II				
	Quantity	Unit	Unit Cost	Item Total
Excavation	22	C.Y.	\$5.00	\$110.00
Pipe Material & Installation	30	L.F.	\$7.00	\$210.00
Bedding	4	C.Y.	\$9.50	\$38.00
Backfill	18	C.Y.	\$6.50	\$117.00
A.C. Pavement Repair	60	Sq.Ft.	\$1.50	\$90.00
<b>TOTAL Cost</b>				<b>\$565.00</b>
TOTAL Amount – Deposit				\$565.00



### Inspection Fees

<b>Description</b>	<b>Fee</b>
Inspection	\$100 per Inspection

### Landscape Fees and Charges

<b>Description</b>	<b>Fee</b>
<b>New and Existing Customers</b>	
Application Fee	\$100
Inspection Fee	\$100
Meter, Plumbing and Backflow Prevention Device Landscape Plan Check Fee	\$50
<b>Existing Landscape</b>	
Plan Check and Inspection Fee	\$30

### Other Engineering Fees

#### Fees for Preparing and Checking for Special Studies

<b>Description</b>	<b>Fee</b>
Estimated Cost of Preparing Study	Cost plus 10% Admin Fee
Study Prepared by Others	Cost plus 10% Admin Fee

## Section 4: Laboratory Service Fees

### Laboratory Testing Fees

<b>Test</b>	<b>Fee</b>
Alkalinity	\$45.00
Biochemical Oxygen Demand Prep	\$129.00
Biochemical Oxygen Demand Sample	\$30.00
Carbonaceous BOD sample	\$30.00
Chemical Oxygen Demand	\$41.00
Color	\$15.00
Dissolved Oxygen	\$15.00
Odor	\$30.00
pH & Temperature	\$15.00
Settleable Solids	\$15.00
Total + E. coli + Fecal Multiple Tube MPN	\$137.00
Total Coliform + E. coli Colilert MPN 51 wells	\$24.00
Total Coliform + E. coli Colilert MPN 97 wells	\$25.00
Total Coliform + E. coli Colilert Present/Absent	\$22.00
Total Coliform Multiple Tube MPN	\$124.00
Total Dissolved Solids	\$30.00
Total Solids	\$15.00
Total Suspended Solids	\$15.00
Turbidity	\$15.00

### Other Lab Service Fees

<b>Miscellaneous Lab Services</b>	<b>Fee</b>
Prior Results Search Fee	\$15.00

## Section 5: Miscellaneous Fees

### Service Calls and On/Off Fees

<b>Service Calls and On/Off Fees</b>	<b>Fee</b>
Turn On/Off (Regular Business Hours)	\$40
Turn On/Off (After Business Hours)	\$75
Customer Requested Service Call	Fully Burdened Labor Cost

### Service Restoration Charges

<b>Service Restoration</b>	<b>Fee</b>
Reconnection Charges	\$75 (plus unpaid account balance)

### Labor and Equipment Fees

<b>Equipment</b>	<b>Rate</b>
Heavy Equipment	\$100/hour
Vactor	\$150/hour
Dump Truck	\$75/hour
TV Inspection Van	\$100/hour
Utility Truck	\$40/hour
Water Line Tap Tool	\$100/hour
See Snake	\$100/hour
Road Plate	\$25/hour
Compressor	\$12/hour
Traffic Control Equipment	\$12/hour
Contracted Services	Cost + 10%
Labor Rate	Fully Burdened Hourly Rate
Out-of-District Response Fee	Equipment and Labor Cost plus 25%

### Material Costs

<b>Material</b>	<b>Unit cost</b>
Cold Mix	\$131/ton
Concrete	\$9/60 lb. bag
1.5 Sack Slurry	\$98/yard <sup>3</sup>
Town-Spec Concrete	\$163/yard <sup>3</sup>
Fill Dirt	\$50/yard <sup>3</sup>
Fill Sand	\$21/ton
¾" Gravel	\$38/ton
Other Materials	Cost + 20%

## Administrative Fees

### Additional Customer Fees

<b>Description</b>	<b>Fee</b>
Delinquent Accounts	Additional 10% of the Current Monthly Charge
Returned Check Fee	\$20
Refund Processing Fee	\$55
Release of Lien	\$20
Payment by Credit Card or Debit Card	3.5% of transaction amount

### Reproduction Fees

<b>Description</b>	<b>Fee</b>
Reproduction Fees - Black and White	\$0.15/page
Reproduction Fees - Color	\$0.30/page

## RESOLUTION NO. 03-21-24-04

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**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MAMMOTH COMMUNITY WATER DISTRICT  
ADOPTING THE MAMMOTH COMMUNITY WATER DISTRICT  
FISCAL YEAR 2024-2025 MASTER FEE SCHEDULE**

**WHEREAS**, the Master Fee Schedule for the Mammoth Community Water District has been prepared by staff and is attached to and made a part of this resolution as Exhibit A;

**WHEREAS**, the rates, fees and charges set forth in the District's Master Fee Schedule have been calculated and established in accordance with applicable laws and represent the actual costs of providing the services for which each rate, fee, or charge is imposed, and, as necessary, have been approved by the District Board of Directors; and

**WHEREAS**, the Board intends that the Master Fee Schedule, as approved in this resolution and approved as amended in subsequent years, shall be the sole official document of the District stating the actual amount of all rates, fees, and charges for water, wastewater, and miscellaneous services provided by the District and also intends to include the Master Fee Schedule as an attachment to the Mammoth Community Water District Water Code and Sewer Code for reference only.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Mammoth Community Water District as follows:

1. The Board hereby approves and adopts the MCWD Master Fee Schedule for the Fiscal Year 2024-2025 as presented in Exhibit A.
2. The General Manager or his designee is directed to implement the Master Fee Schedule effective April 1, 2024 and to append a copy to the amended District Code as also approved at this meeting.

**PASSED AND ADOPTED** by the Board of Directors of the Mammoth Community Water District at a regular Board meeting held on March 21, 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MAMMOTH COMMUNITY WATER DISTRICT

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Thomas R. Smith, President  
Board of Directors

ATTEST:

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Mark Busby, Secretary  
Board of Directors

# AGENDA ITEM

**Subject:** Discuss and Consider Adopting Resolution No. 3-21-24-06 Adopting the Fiscal Year 2024-2025 Operating and Capital Budget

**Information Provided By:** Jeff Beatty, Finance Manager

## Background

The draft capital and operating budget was presented to the Board at the February 15, 2024 regular meeting. Finance staff received direction from the Board and the Board committees and received additional information regarding expected expenses from staff. The proposed FY 2025 budget is now presented for review and possible adoption.

## Discussion

The changes to the budget from the initial draft to the proposed budget include:

- An increase to the water revenue budget of \$324,200. The snowpack is close to average and no additional water conservation is expected this summer.
- Added \$90,600 to the professional services budget for an anticipated increase in cost for auditing services, and for the connection fee study that has been moved forward from FY 2026 to FY 2025.
- Added \$80,000 to the building maintenance budget for a rehab of the Tank T-2 pump building roof and replacing windows at GWTP 2
- Added \$9,100 to the operating chemicals budget to cover a price increase for chlorine.
- Added \$6,000 to the employee housing expense budget to cover expected flooring repairs.
- Added \$5,000 to the software licenses budget for additional seats to the permitting software system
- Added \$3,600 for a pension fiduciary report
- An additional \$2,800 for minor changes including: an increase to the Finance training budget, an increase to the budget for janitorial service, and an increase to the estimate for the annual Trout settlement payment.

## Financial Impact

The net of the changes to the revenue and expense budgets is a reduction of \$127,100 to the amount expected to be withdrawn from our reserves.

Account	FY 2024 Budget	FY 2024 Proj.	FY 2025 Budget	Change - FY 2024 Budget		Change - FY 2024	
				to FY 2025 Budget		Proj. to FY 2025 Budget	
<b>Total Revenue</b>	17,903,000	18,848,800	19,147,800	1,244,800	7%	299,000	2%
<b>Personnel</b>	7,224,100	6,740,000	7,648,900	424,800	6%	908,900	13%
<b>Operations</b>	3,832,800	3,743,500	4,182,100	349,300	9%	438,600	12%
<b>Capital</b>	4,937,000	5,929,000	8,891,200	3,954,200	80%	2,962,200	50%
<b>Capital Labor</b>	(389,000)	(135,000)	(412,300)	(23,300)	6%	(277,300)	205%
<b>Capital Reserve</b>	2,298,100	2,571,300	(1,162,100)	(3,460,200)		(3,733,400)	

## **Requested Action**

Review the proposed FY 2025 operating and capital budget and adopt resolution 3-21-24-06 adopting the MCWD FY 2025 Budget.



# Mammoth Community Water District

## Draft Budget for the Fiscal Year April 1, 2024- March 31, 2025

March 2024

Jeff Beatty

### Introduction

The mission statement of the Mammoth Community Water District includes a commitment to provide excellent water and wastewater services, carefully manage and maintain our local water resources, and conduct our work in a financially sound manner. The annual budget is a component of managing our resources and our finances as we work to accomplish our mission. The budget describes the source and expected amounts of revenue and defines the expected types and amounts of expenditures. Once approved by the Board, the budget defines strategic and operational direction and grants authority to the managers and staff of the District to expend resources to deliver water and wastewater services.

The budget is a collaborative effort that incorporates the strategic plan developed by staff and approved by the Board. Leaders from each department are involved in the planning and allocation of resources to accomplish our mission effectively and efficiently. The budget is guided by the experience of past years and plans for the coming year.

The budget is organized into funds representing the type of service (water or wastewater), function (administration, operation, or capital) and lifecycle (replacement or expansion). Each fund is intended to be self-contained with balanced revenue and expenses and an appropriate reserve. The budget is primarily focused on the 2025 fiscal year (FY) and looks forward to FY 2026-2035 to project available fund balances.

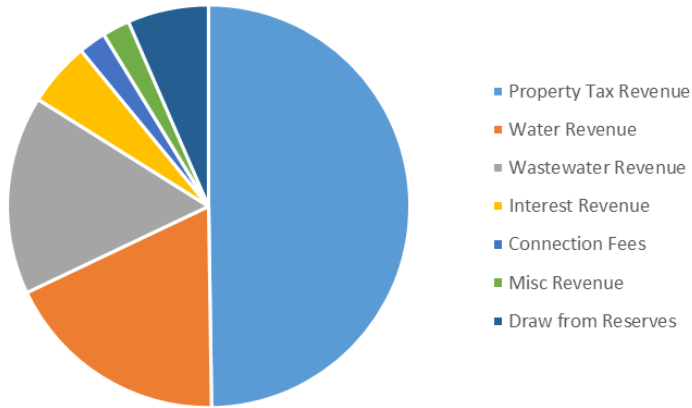
The District receives revenue primarily from property taxes and fixed and variable charges for water and wastewater services from our customers. Other revenue sources are connection fees for new water/wastewater customers, fees for lab and engineering services, and interest on invested funds. The District spends money on capital assets, personnel and operating expenses, and services from outside experts.

Revenue from water sales is variable based on the availability of surface water supplied by the winter snowpack. In a low-snow year, water conservation measures may be implemented to reduce water use, which results in a corresponding reduction in water sales revenue.

Total revenue for FY 2025 is budgeted at \$19,147,800. Budgeted expenditures on operations, personnel, and capital are \$20,508,100. The difference of \$1,360,300 (approximately 7.1% of revenue) will be withdrawn from our operating and capital reserves. Capital labor of \$412,300 is included in both the Personnel Budget and Capital Budget, so it is subtracted from the total to avoid double-counting. Projected revenue for the current year (FY 2024) excludes non-recurring revenue of approximately \$1,645,000 in insurance proceeds to offset the cost of replacing Tank T-8 damaged by snow load.

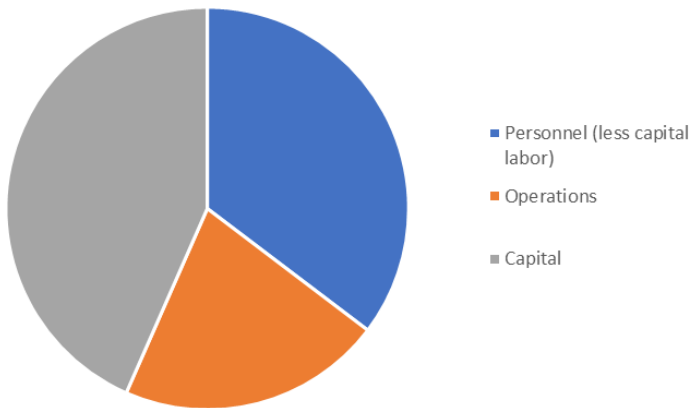
Account	FY 2024 Budget	FY 2024 Proj.	FY 2025 Budget	Change - FY 2024 Budget		Change - FY 2024	
				to FY 2025 Budget		Proj. to FY 2025	Budget
<b>Total Revenue</b>	17,903,000	18,848,800	19,147,800	1,244,800	7%	299,000	2%
<b>Personnel</b>	7,224,100	6,740,000	7,648,900	424,800	6%	908,900	13%
<b>Operations</b>	3,832,800	3,743,500	4,380,300	547,500	14%	636,800	17%
<b>Capital</b>	4,937,000	5,929,000	8,891,200	3,954,200	80%	2,962,200	50%
<b>Capital Labor</b>	(389,000)	(135,000)	(412,300)	(23,300)	6%	(277,300)	205%
<b>Capital Reserve</b>	2,298,100	2,571,300	(1,360,300)	(3,658,400)		(3,931,600)	

Revenue Budget FY 2025



Account	Budget FY 2025
Property Tax Revenue	\$ 10,196,000
Water Revenue	\$ 3,723,300
Wastewater Revenue	\$ 3,269,000
Interest Revenue	\$ 1,058,000
Connection Fees	\$ 450,000
Misc Revenue	\$ 451,500
<b>Total Revenue</b>	<b>\$ 19,147,800</b>
<b>Draw from Reserves</b>	<b>\$ 1,360,300</b>
<b>Total</b>	<b>\$ 20,508,100</b>

Expense Budget FY 2025



Account	Budget FY 2025
Personnel (less capital labor)	7,236,600
Operations	4,380,300
Capital	8,891,200
<b>Total</b>	<b>20,508,100</b>

**FY 2025 Budget**

This presentation contains the following components:

- Revenue Budget
- Budgeted Operations Expenses
- Budgeted Personnel Expenses
- Budgeted Capital Expenditures
- Reserve Fund Balance Projections

## Revenue Budget

The total revenue budget of \$19,147,800 for FY 2025 represents a 6.9% increase from the FY 2024 revenue budget and a 1.6% increase from the 2024 revenue projection. Notable components of these increases include:

- Property tax revenue in FY 2024 is projected to be 4% higher than budgeted for the year. The average annual increase for the last five years has been 7.9%. Property tax revenue for FY 2025 is budgeted at 8.1% over the FY 2024 budget and 4% above the FY 2024 projection.
- Water and wastewater base rates are budgeted at a 2% increase from FY 2024. The snowpack so far this winter is close to average, and water use this summer is projected to be close to the long-term average. The summer irrigation season was delayed in 2023 so water use revenue is projected to be 12.2% above the FY 2024 projection.
- Connection fee revenue varies significantly from year to year based on economic conditions and residential and commercial development in town. Connection fee revenue in FY 2024 was significantly above average, and revenue for FY 2025 is budgeted slightly above the long-term average. The possibility of economic slowdown over the next year might decrease the development activity in town.
- Interest revenue is the net of interest paid by the investments in the portfolio and the gain or loss in the market value of the portfolio. Market interest rates have risen substantially over the last year and maturing securities have been reinvested at higher rates. The Federal Reserve expects to decrease short-term interest rates over the next year, but interest rates will continue to be higher than the last five years. The interest revenue is calculated based on the yield of the portfolio with the expectation that securities which mature over the course of the year will be replaced by higher-yielding securities. Loans made under the District's employee home purchase assistance program also provide interest revenue.

**Table A** shows the budgeted revenue for FY 2025 with comparisons to the budgeted and projected revenue for FY 2024.

**Table B** shows projections of revenue and expenses for FY 2025 and the following five fiscal years with the projected available reserve balance for each year.

**Table A – FY 2025 Budgeted Revenue**

Account	Projection		Budget FY 2025	Change - FY 2024		Change FY 2024 Proj.	
	Budget FY 2024	FY 2024		Budget to FY 2025	to FY 2025 Budget		
Billing - Water Usage	1,889,000	1,589,000	1,782,900	(106,100)	-5.6%	193,900	12.2%
Water Base Rates	1,894,000	1,902,400	1,940,400	46,400	2.4%	38,000	2.0%
Wastewater Base Rates	2,696,000	2,705,900	2,760,000	64,000	2.4%	54,100	2.0%
Wastewater Flow - Commercial	501,000	499,000	509,000	8,000		10,000	
Engineering Revenue	40,000	41,000	40,000	-	0.0%	-1,000	-2.4%
Housing Rents	142,000	157,100	172,900	30,900	21.8%	15,800	10.1%
Miscellaneous Revenue *	227,000	106,400	238,600	11,600	5.1%	132,200	124.2%
Permits - Connection Fees	350,000	947,600	450,000	100,000	28.6%	-497,600	-52.5%
Property Tax Revenue	9,428,000	9,803,000	10,196,000	768,000	8.1%	393,000	4.0%
Interest Income	750,000	1,097,400	1,058,000	308,000		-39,400	
<b>Total Revenue</b>	<b>17,917,000</b>	<b>18,848,800</b>	<b>19,147,800</b>	<b>1,230,800</b>	<b>6.9%</b>	<b>299,000</b>	<b>1.6%</b>

\* To show the year-over-year comparison more clearly, insurance reimbursement for the Tank T-8 repairs has been excluded from the FY 2024 projection.

**Table B – Projected Revenue, Expenses, and Available Fund Balances**

	FY 2025 Budget	FY 2026 Projection	FY 2027 Projection	FY 2028 Projection	FY 2029 Projection	FY 2030 Projection
Revenue (excluding Connection Fee)	\$ 18,697,800	19,258,734	19,836,496	20,431,591	21,044,539	21,675,875
Connection Fee Revenue	\$ 450,000	463,500	477,405	491,727	506,479	521,673
Personnel Expense (excluding Capital Labor)	\$ 7,236,600	7,526,064	7,827,107	8,140,191	8,465,798	8,804,430
Operating Expense	\$ 4,380,300	4,511,709	4,647,060	4,786,472	4,930,066	5,077,968
Capital R&R Expense	\$ 8,679,700					
Capital Expansion Expense	\$ 211,500		1,077,000			
Long-Range Capital Replacement		6,500,000	6,747,000	7,003,000	7,269,000	7,545,000
Addition (Reduction) to Capital Reserves	\$ (1,598,800)	720,961	615,329	501,928	379,674	248,476
Addition (Reduction) to Expansion Reserves	\$ 238,500	463,500	(599,595)	491,727	506,479	521,673
	<b>Projected ending balance</b>	<b>Projected ending balance</b>	<b>Projected ending balance</b>	<b>Projected ending balance</b>	<b>Projected ending balance</b>	<b>Projected ending balance</b>
Operating/Capital Fund Reserve	\$ 28,776,200	\$ 29,497,161	\$ 30,112,490	\$ 30,614,418	\$ 30,994,092	\$ 31,242,568
Expansion Fund Reserve	\$ 4,653,500	\$ 5,117,000	\$ 4,517,405	\$ 5,009,132	\$ 5,515,611	\$ 6,037,284
<b>Total Fund Reserve</b>	<b>\$ 33,429,700</b>	<b>\$ 34,614,161</b>	<b>\$ 34,629,895</b>	<b>\$ 35,623,550</b>	<b>\$ 36,509,703</b>	<b>\$ 37,279,853</b>

**Operations Budget**

The FY 2025 operations budget of \$4,380,300 is an increase of \$547,517 (14%) from the FY 2024 budget.

Some significant changes in the FY 2025 budget include:

- An increase of \$253,600 to the professional services budget primarily related to anticipated work in Engineering and Regulatory Services related to easement research, analysis of the Lead and Copper Rule changes, hydrogeological analysis for the Capital Improvement Plan, expected increase in the cost of the annual audit, and a connection fee study.
- An increase of \$129,500 to the electricity budget to account for cost increases as policies are implemented at the state and federal level which decrease the supply and increase the demand for electricity.
- An increase of \$127,300 to the insurance budget to reflect the impact of inflation.
- An increase of \$80,222 to the equipment maintenance and repair (M&R) budget primarily related to expected repairs to equipment in the water treatment plants and work on the water meter radio system.
- An increase of \$48,536 to employee housing expense as a result of additional rental units purchased and expected replacement of flooring in one unit.
- An increase of \$37,896 to the outside services budget, primarily related to analysis planned for the filters in the water treatment plants.
- A decrease of \$164,040 to the building M&R budget in part because the Administration Building HVAC project has been completed and additional work is on hold until the planned seismic study is complete.

Table C shows the operating budget for each category with comparisons to the prior year’s budget and projected expenses.

**Table C – Operating Budget Comparison**

Acct-Name	FY24 Budget	FY24 YID	FY24 Proj	FY25 Budget	FY25-FY24	% Change
6100-Outside Services	233,205	167,375	200,850	271,100	37,896	16%
6101-Property Tax Admin. Fee	220,000	46,371	220,000	220,000	0	0%
6102-Sludge Disposal	46,750	31,439	37,730	46,700	(50)	0%
6105-Software Licenses/Agreements	277,401	236,503	283,800	290,700	13,299	5%
6106-IT Services	62,000	31,360	37,630	53,300	(8,700)	-14%
6108-Banking Fees	48,480	43,264	51,920	60,600	12,120	25%
6110-Professional Services	133,900	46,889	56,270	387,500	253,600	189%
6111-Outside Lab Services	63,000	63,260	75,910	63,000	0	0%
6114-Equipment Rental	10,000	0	0	10,000	0	0%
6115-Employee Housing Expenses	73,464	94,252	113,100	122,000	48,536	66%
6120-Operating Tools/Equipment	47,700	57,733	69,280	33,300	(14,400)	-30%
6123-Employee Engagement	20,110	16,412	19,690	20,600	490	2%
6124-Employee Uniform	23,575	20,313	24,380	21,100	(2,475)	-10%
6125-Gasoline	40,690	26,389	31,670	41,200	510	1%
6126-Diesel Fuel	24,620	38,673	46,410	27,300	2,680	11%
6130-Insurance	176,600	182,057	218,470	303,900	127,300	72%
6140-Legal Services	85,000	56,411	67,690	80,000	(5,000)	-6%
6145-M&R- Line Repair/Equipment	279,878	247,004	296,400	360,100	80,222	29%
6150-M&R- Buildings	329,240	249,617	299,540	165,200	(164,040)	-50%
6155-M&R- Vehicles	109,372	216,685	260,020	129,100	19,728	18%
6160-Memberships/Certifications	47,977	46,527	55,830	53,400	5,423	11%
6165- Meter Sales - Permits	15,000	52,095	62,510	40,000	25,000	167%
6179-Operating Chemicals	326,619	252,776	303,330	344,700	18,081	6%
6180-Operating Supplies	116,880	132,815	159,380	126,800	9,920	8%
6181-Computer Systems/Equipment	54,500	37,010	44,410	70,200	15,700	29%
6185-Postage/Freight	10,094	6,380	7,660	9,300	(794)	-8%
6190-Advertising Publications &PR	28,000	20,763	24,920	27,500	(500)	-2%
6192-Books &Subscriptions	1,985	908	1,090	1,800	(185)	-9%
6200-Safety	37,508	17,498	21,000	27,100	(10,408)	-28%
6205-Permits &Licensing	95,125	84,865	101,840	112,500	17,375	18%
6207-Settlement Cost	14,000	13,944	13,944	14,400	400	3%
6210-Telephone	46,790	35,269	42,320	34,000	(12,790)	-27%
6215-Training &Meetings	85,081	66,461	79,750	83,400	(1,681)	-2%
6220-Travel Expenses	69,300	30,964	37,160	66,100	(3,200)	-5%
6230-Utilities - Electric	342,900	370,536	444,640	472,400	129,500	38%
6231-Utilities - Propane	44,000	26,880	32,260	40,000	(4,000)	-9%
6237-Water Conservation	192,040	36,808	44,170	150,000	(42,040)	-22%
<b>Total</b>	<b>3,832,783</b>	<b>3,104,509</b>	<b>3,886,974</b>	<b>4,380,300</b>	<b>547,517</b>	<b>14%</b>

Negative numbers in the FY25-FY24 column represent a reduction in budget from last fiscal year. Positive numbers represent an increase from last year.

## Personnel Budget

The FY 2025 District personnel budget of \$7,648,900 is 5.9% higher than last fiscal year. The increase is due to regularly scheduled performance increases for employees and the increased cost of employee health insurance.

As in FY 2024, the personnel budget includes four temporary employees who will work on the summer construction projects and two summer interns for special work planned in the Laboratory and in Engineering.

The cost of District labor on capital projects is included in the Capital budget. To avoid double counting, the capital labor of MCWD employees is subtracted from the total personnel budget when presenting the combined budget overview. The capitalized labor component is \$412,300.

The District's Organizational Chart is included as Attachment A.

**Table D** provides a high-level view of expenses for MCWD personnel and a comparison to FY 2024.

**Table D – Personnel Expenses Comparison**

	Total Pay	Pension	Insurance	FICA tax	WC Cost	UI Cost	Total Cost
<b>FY 2025 Budget</b>	5,236,000	1,111,000	1,075,000	87,500	99,700	39,700	7,648,900
<b>FY 2024 Budget</b>	4,953,844	1,048,874	975,382	83,377	93,276	69,334	7,224,087
<b>Change '25 - '24</b>	282,156	62,126	99,618	4,123	6,424	(29,634)	424,813
<b>% Change</b>	5.7%	5.9%	10.2%	4.9%	6.9%	-42.7%	5.9%

## Capital Budget

The District has approximately \$69 million (net of depreciation) in capital assets including: wells, distribution and collection lines for water and wastewater, water and wastewater treatment plants, buildings, vehicles, and equipment. These assets are essential to our mission of reliably providing water and wastewater services to our customers. The capital budget represents the cost of incrementally refurbishing or replacing our infrastructure as it wears out in service and adding new infrastructure to increase the efficiency of operations.

Significant components of the \$8,891,237 capital budget include:

- Improvements to the distribution and collections systems;
- Rehabilitation of two water tanks;
- Re-paving around the District offices and WWTP;
- Expansions of the wastewater lines in The Parcel;
- Replacement of four medium- and heavy-duty service trucks due to new CARB requirements that will make these vehicles more expensive and less available in coming years; and,
- The purchase of one additional condominium unit for employee rental housing and anticipated employee home purchase loans.

Additional details about capital projects can be found in the Capital Improvement Plan.

**Table E** lists capital projects planned for FY 2025.

## Table E – Capital Projects

Description	FY 2025 Budget
Distribution System Improvements	572,861
Tank T-7 (or T-2) Rehab	632,000
LMTP backwash tank Rehab	148,000
Collection System Improvements	319,715
Manhole rehab	212,613
Parcel Relief Main - Center St	211,513
WWTP Step Screen	225,504
West Twin LS upgrade (PLC, mechanical)	35,000
East Twin LS rehab	100,120
GIS Utility Network Conversion	199,912
Seismic/snow evaluation/retrofits	100,000
Additional Laurel Pond Monitoring Wells	220,000
MCWD Paving	2,900,000
EHPAP	1,560,000
Ee housing condo purchase	700,000
<b>Projects Total</b>	<b>8,137,237</b>
<b>Capital Equipment</b>	
Replacement for Backhoe	190,000
Replace Truck 70	55,000
Replace Truck 53	93,000
Replace Truck 58	104,000
Replace Truck 39	42,000
Replace Tucker snow cat	270,000
<b>Equipment Total</b>	<b>754,000</b>
<b>Total</b>	<b>8,891,237</b>

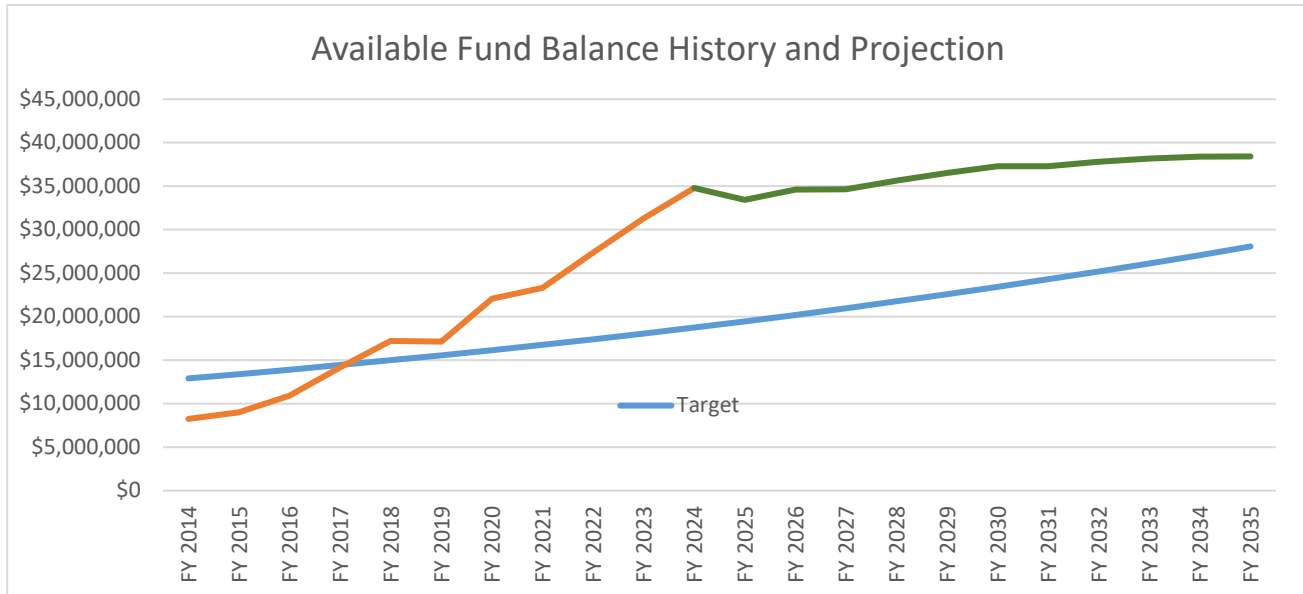
### Reserve Fund Balance Projections

The District has adopted an operations and capital reserve policy that defines targets for financial reserves consistent with prudent planning and risk management. The projected reserve balance at the beginning of FY 2025 is approximately \$34,790,000. The target reserve balance at the end of FY 2035 is approximately \$28,068,500. If revenue and expenses occur as projected, the 2035 reserve balance will be approximately \$38,284,900.

Because of the significant uncertainty about specific future capital projects, the reserve balance projection is based on the expected useful life and expected future replacement cost of all District assets. The expected life of assets varies from 10 years for some equipment to 80 years for some distribution and collection pipes. 75% of the District capital assets are expected to reach the end of their life in the next 45 years. The total replacement cost is divided by 45 to estimate the annual replacement cost, with an inflation increase calculated for each subsequent year.

The District's Reserve Policy and the FY 2025 Fund Reserve Targets are included as Attachment B to this document.

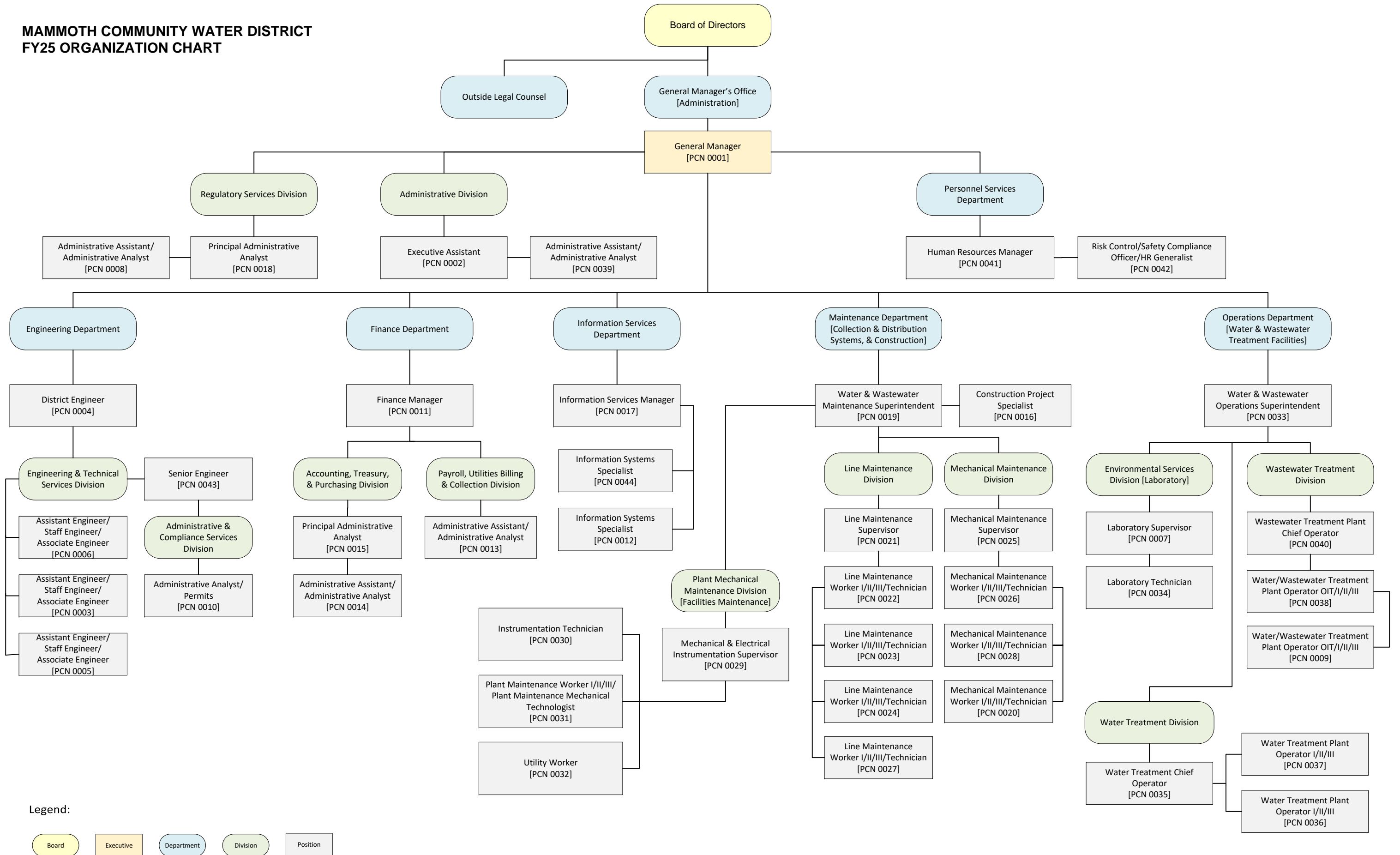
The orange line on the graph below represents the District’s historical available fund balance. The green line represents the projected fund balance. The blue line represents the target fund balance defined by the reserve policy.



Proposed



**MAMMOTH COMMUNITY WATER DISTRICT  
FY25 ORGANIZATION CHART**



# MAMMOTH COMMUNITY WATER DISTRICT

## OPERATING AND CAPITAL RESERVE POLICY

Approved: March 17, 2016

Amended: ~~November 17, 2022~~ March 21, 2024

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### POLICY

It is fiscally responsible to set aside cash reserves to prepare for planned and unexpected expenses in the future. To ensure equity between current and future ratepayers, a portion of each year's revenue should be reserved for the replacement of assets that are currently in use. Customers who receive the benefit of the water and wastewater infrastructure should contribute to the replacement of those assets as they age so the cost is shared appropriately between current and future ratepayers.

For each of the funds below, a benchmark for appropriate reserves is provided, and a description of circumstances when use of reserve funds is recommended.

The recommended annual contribution to reserves will be the lesser of 5% of revenue or the difference between the total target reserve balance and the total current reserve balance.

#### **Fund 10 – Administrative Operation:**

- Operating reserve equal to average current liabilities for Fund 10, plus 20% of the liability for employee sick and vacation leave balances.
- Reserve balance should be used to pay current liabilities when current revenue is insufficient to meet obligations.

#### **Fund 20 – Water Operation:**

- Operating reserve equal to six months of operating expenses.
- Water operating reserves should be used when short-term fluctuations in expenses or revenue cause water revenue to be insufficient to meet operating expenses.

#### **Fund 30 – Wastewater Operation:**

- Operating reserve equal to six months of operating expenses.
- Wastewater operating reserves should be used when short-term fluctuations in operating expenses or revenue cause wastewater revenue to be insufficient to meet operating expenses.

#### **Fund 21 – Administrative Capital Replacement:**

- Reserve, when combined with the reserve of Fund 31, equal to the expected cost of required upgrades to improve the efficiency of the District administration buildings.
- Reserves will be used to replace or upgrade the administration buildings.

- Funds expected to be spent more than four years in the future may be invested in a long-term capital reserve fund as specified by the MCWD Statement of Investment Policy

**Fund 22 – Water Capital Replacement:**

- Capital Repair and Replacement: The expected life of capital assets varies significantly based on the type of asset. Approximately 75% of District infrastructure will reach the end of expected life over the next 45 years. A reserve of 2.3% of the asset replacement cost approximates the annual replacement cost. ~~reserve equal to 4% of the replacement cost of Fund 22 capital assets. The average expected life of capital assets is about 25 years. 4% (1/25) approximates the annual replacement cost of these assets.~~
- Reserves will be used for the unexpected replacement of a major component of the water infrastructure (e.g. well, treatment plant), for changes to the infrastructure required to meet new regulatory mandates, or for the planned replacement of assets where the cost of the replacement is greater than the current revenue available.
- Funds expected to be spent more than four years in the future may be invested in a long-term capital reserve fund as specified by the MCWD Statement of Investment Policy

**Fund 23 – Wastewater Capital Replacement:**

- Capital Repair and Replacement: The expected life of capital assets varies significantly based on the type of asset. Approximately 75% of District infrastructure will reach the end of expected life over the next 45 years. A reserve of 2.3% of the asset replacement cost approximates the annual replacement cost. ~~reserve equal to 4% of the replacement cost of Fund 23 capital assets. The average expected life of capital assets is about 25 years. 4% (1/25) approximates the annual replacement cost of these assets.~~
- Reserves will be used for the unexpected replacement of a major component of the wastewater infrastructure (e.g. lift stations, treatment plant), for changes to the infrastructure required to meet new regulatory mandates, or for the planned replacement of assets where the cost of the replacement is greater than the current revenue available.
- Funds expected to be spent more than four years in the future may be invested in a long-term capital reserve fund as specified by the MCWD Statement of Investment Policy

**Fund 31 – Administrative Capital Expansion:**

The purpose of the fund is to provide capital for all future expansion of administrative support services required for operations and infrastructure at build-out. The balance of the fund may be negative or positive, depending on the cash flow of revenue and expansion capital projects. The fund balance should be zero when all infrastructure and administrative support expansion services needed for the customer base at build-out is built and in operation.

**Fund 32 – Water Capital Expansion:**

The purpose of the fund is to provide for all future expansion of the water infrastructure required to meet the needs of all future customers. The revenue source is water connection fees. Expenditures will be for capital projects that expand the capacity of the

system to meet the needs of new users. The balance of the fund may be negative or positive, depending on the cash flow of connection fee revenue and expansion capital projects. There is no target fund balance; the balance will be the sum of accumulated contributions less expenditures, and the fund balance should be zero when all infrastructure needed for the customer base at build-out has been built and is in operation.

**Fund 33 – Wastewater Capital Expansion:**

The purpose of the fund is to provide for all future expansion of the wastewater infrastructure required to meet the needs of all future customers. The revenue source is wastewater connection fees. Expenditures will be for capital projects that expand the capacity of the system to meet the needs of new users. The balance of the fund may be negative or positive, depending on the cash flow of connection fee revenue and expansion capital projects. There is no target fund balance, the balance will be the sum of accumulated contributions less expenditures, and the fund balance should be zero when all infrastructure needed for the customer base at build-out has been built and is in operation.

**Fund 96 – New Enterprise:**

- Recommended reserve equal to two years' average participation in the employee down payment assistance program.
- Reserves will be used if participation in the employee down payment assistance program in any year is greater than the annual contribution to the fund from District property tax revenues or to purchase additional housing units to meet the needs of the District's employee housing program.

**Fund 97 – Trout Habitat Enhancement:**

The District has an ongoing obligation according to the Trout Habitat agreement to contribute \$10,000/year (increased annually for inflation) for twenty years ending 2032 and administer the accumulated funds for trout habitat enhancement. There is no target fund balance; the balance will be the sum of accumulated contributions less expenditures according to the settlement agreement.

**Fund 98 – LADWP Settlement:**

The District has a future obligation of \$3.2 million (increased by CPI each year between 2014 and final settlement) to LADWP as part of the agreement entered into by the District and LADWP in July 2013. The date of the final payment will be affected by the amount of water used by the District's customers but will be between the years of 2063 and 2073. The annual contribution to meet the future obligation is approximately \$50K.

**MAMMOTH COMMUNITY WATER DISTRICT**  
**FISCAL YEAR 2025**  
**OPERATING AND CAPITAL RESERVE FUND TARGETS**

<b>Fund 10</b>	Administrative Operation	\$150,000
<b>Fund 20</b>	Water Operation	\$2,064,500
<b>Fund 30</b>	Wastewater Operation	\$1,961,500
<b>Fund 21</b>	Administrative Replacement	\$1,030,000
<b>Fund 22</b>	Water Capital Replacement	\$4,300,000
<b>Fund 23</b>	Wastewater Capital Replacement	\$4,800,000
<b>Fund 31</b>	Administrative Expansion	\$1,030,000
<b>Fund 32</b>	Water Expansion	\$2,540,000 (current balance)
<b>Fund 33</b>	Wastewater Expansion	\$835,000 (current balance)
<b>Fund 96</b>	New Enterprise	\$1,030,000
<b>Fund 97</b>	Trout Settlement	\$146,000
<b>Fund 98</b>	LADWP Settlement	\$2,150,000

The projected available fund balance (cash – liabilities) at the beginning of fiscal year 2025 is projected to be approximately \$34,790,000. The target reserve balance for the end of fiscal year 2025 is \$19,451,500. The proposed operating and capital budget for fiscal year 2025 will result in a withdrawal from operating and capital reserves of approximately \$1,360,300. If budgeted revenue and expenses occur as planned, we will end fiscal year 2025 with a reserve balance of approximately \$33,429,700.

**RESOLUTION NO. 03-21-24-05**

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**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MAMMOTH COMMUNITY WATER DISTRICT  
ADOPTING THE OPERATING AND CAPITAL BUDGET  
FOR THE FISCAL YEAR 2024-2025**

**WHEREAS**, the Water and Wastewater Operating Budget for the Mammoth Community Water District (“District”) has been prepared by staff and included within Exhibit A, entitled “Mammoth Community Water District Budget for the Fiscal Year April 1, 2024 – March 31, 2025,” which is attached hereto and incorporated herein by this reference; and,

**WHEREAS**, the Capital Budget for the District has been prepared by staff and included within Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Mammoth Community Water District hereby approves and adopts the Water and Wastewater Operating Budget and Capital Budget for the Fiscal Year 2024-2025 presented in attached Exhibit A, entitled “Mammoth Community Water District Budget for the Fiscal Year April 1, 2024 – March 31, 2025”.

**PASSED AND ADOPTED** by the Board of Directors of the Mammoth Community Water District at a regular Board meeting held on March 21, 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MAMMOTH COMMUNITY WATER DISTRICT

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Thomas R. Smith, President  
Board of Directors

ATTEST:

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Mark Busby, Secretary  
Board of Directors

## **AGENDA ITEM**

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**Subject:** Discuss and Consider Adopting Resolution No. 03-21-24-06 Establishing the Initial Appropriations Limit for the Fiscal Year 2025

**Information Provided By:** Jeff Beatty, Finance Manager

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### **Background**

Article 13B of the California State Constitution establishes a maximum amount of tax revenue all government entities and special districts may receive and requires that each entity annually adopt that limit. The appropriations limit begins from a base year (1978) and increases or decreases each year based on changes to local population and state per capita personal income.

### **Discussion**

Because MCWD's fiscal year begins in April, and the State Department of Finance releases the data required for the appropriations limit calculation in May, the appropriations limit adopted by the District for Fiscal Year 2025 is estimated based on prior year data and will be calculated exactly when the current data is received. The chart showing the estimated calculation is attached as Exhibit A.

The estimated appropriation limit for Fiscal Year 2024 is \$17,028,205.

### **Fiscal Impact**

The estimated appropriations limit is almost double our expected tax revenue, so there is no fiscal impact.

### **Requested Action**

Discuss and possibly adopt Resolution No. 03-21-24-06 establishing an initial appropriations limitation for Fiscal Year 2025.

MAMMOTH COMMUNITY WATER DISTRICT  
 APPROPRIATIONS LIMITATION

BASE YEAR LIMITATION: 1,674,480

FISCAL YEAR	PER CAPITA INCOME FACTOR	POPULATION FACTOR	COMBINED FACTOR	APPROPRIATIONS LIMITATION
1979-1980	1.1017	1.0519	1.1589	1,940,555
1980-1981	1.1211	1.0712	1.2009	2,330,412
1981-1982	1.0912	1.0536	1.1497	2,679,275
1982-1983	1.0679	0.9878	1.0549	2,826,367
1983-1984	1.0235	1.0235	1.0476	2,960,902
1984-1985	1.0474	0.8400	0.8798	2,605,002
1985-1986	1.0374	0.9893	1.0263	2,673,514
1986-1987	1.0230	1.0047	1.0278	2,747,838
1987-1988	1.0347	0.9973	1.0319	2,835,494
1988-1989	1.0466	1.0424	1.0910	3,093,524
1989-1990	1.0519	1.0289	1.0823	3,348,121
1990-1991	1.0421	1.1057	1.1522	3,857,705
1991-1992	1.0414	1.0479	1.0913	4,209,913
1992-1993	0.9936	1.0151	1.0086	4,246,118
1993-1994	1.0272	1.0480	1.0765	4,570,946
1994-1995	1.0071	1.0411	1.0485	4,792,637
1995-1996	1.0472	1.0218	1.0700	5,128,122
1996-1997	1.0521	0.9987	1.0507	5,388,118
1997-1998	1.0467	0.9937	1.0401	5,604,182
1998-1999	1.0415	1.0116	1.0536	5,904,566
1999-2000	1.0453	1.0066	1.0522	6,212,784
2000-2001	1.0491	1.0171	1.0670	6,629,041
2001-2002	1.0782	1.0410	1.1224	7,440,436
2002-2003	0.9873	1.0256	1.0126	7,534,185
2003-2004	1.0231	1.0062	1.0294	7,755,690
2004-2005	1.0328	0.9955	1.0282	7,974,400
2005-2006	1.0526	1.0230	1.0768	8,586,834
2006-2007	1.0396	1.0151	1.0553	9,061,686
2007-2008	1.0442	1.0087	1.0533	9,544,674
2008-2009	1.0429	1.0008	1.0437	9,961,776
2009-2010	1.0062	0.9881	0.9942	9,903,998
2010-2011	0.9746	1.0005	0.9751	9,657,388
2011-2012	1.0251	1.0094	1.0347	9,992,499
2012-2013	1.0377	1.0015	1.0393	10,385,204
2013-2014	1.0512	1.0045	1.0559	10,965,737
2014-2015	0.9977	0.9879	0.9856	10,807,830
2015-2016	1.0382	1.0042	1.0426	11,268,244
2016-2017	1.0537	1.0022	1.0560	11,899,266
2017-2018	1.0369	1.0023	1.0393	12,366,907
2018-2019	1.0367	1.0013	1.0380	12,836,849
2019-2020	1.0385	0.9926	1.0308	13,232,224
2020-2021	1.0373	0.9964	1.0336	13,676,827
2021-2022	1.0573	0.9967	1.0538	14,412,640
2022-2023	1.0755	1.0056	1.0815	15,587,270
2023-2024	1.0444	1.0008	1.0452	16,291,815
2024-2025	1.0444	1.0008	1.0452	17,028,205

Estimate

The Appropriations Limitation establishes for the ensuing fiscal year the revenues that the District may receive from taxes, investment of taxes and excess user charges.



## RESOLUTION NO. 03-21-24-06

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**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MAMMOTH COMMUNITY WATER DISTRICT  
ESTABLISHING AN INITIAL APPROPRIATIONS LIMITATION  
FOR FISCAL YEAR 2024-2025**

**WHEREAS**, pursuant to Sections 7900, et. seq., of the California Government Code and Article 13B of the California Constitution, the Mammoth Community Water District is required to adopt a limit on appropriations for its Fiscal Year 2024-2025; and,

**WHEREAS**, the State Department of Finance has previously provided documentation to enable the District to calculate and adopt such a limitation for Fiscal Year 2023-2024, which documentation has been on file at the District office for at least 15 days before the Board meeting at which this resolution is adopted.

**WHEREAS**, because the data required to calculate the appropriations limit for Fiscal Year 2024-2025 will not be provided by the State Department of Finance until May 2024, the data from Fiscal Year 2023-2024 has been used to estimate the initial appropriations limit for Fiscal Year 2024-2025.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Mammoth Community Water District that the amount of appropriations which is subject to limitation under the provisions of the Government Code and California Constitution for the Mammoth Community Water District for Fiscal Year 2024-2025 is hereby estimated to be \$17,028,205.

**PASSED AND ADOPTED** by the Board of Directors of the Mammoth Community Water District at a regular meeting held on March 21, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MAMMOTH COMMUNITY WATER DISTRICT

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Thomas R. Smith, President  
Board of Directors

ATTEST:

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Mark Busby, Secretary  
Board of Directors

# AGENDA ITEM

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**Subject:** Discuss and Consider Adopting Resolution No. 03-21-24-07, the Fiscal Year 2025 (FY25) Salary And Authorized Positions (SAPR)

**Information Provided By:** Chris Weibert, Human Resources Manager

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## **Background**

As part of the annual budgeting process staff prepares and presents a resolution to the Board that defines the District's salary and authorized positions for the coming fiscal year. This Salary and Authorized Positions Resolution (SAPR) establishes rules for the application of District employee compensation rates, schedules, salary ranges and adjustments, and related requirements. It also shows the compensation rates and salary ranges negotiated with the bargaining units. Additionally, it establishes the number of permanent full-time positions in which persons may be employed within the various departments as approved in the budget for the coming fiscal year.

## **Discussion**

All of the salaries and pay rules incorporated in the resolution for existing classes have been approved by the Board in resolutions, memoranda of understanding, General Manager classification maintenance plan direction, and the adopted FY25 Operating and Capital Budget. The FY25 SAPR includes the following:

- Section 2, Subsection B. Alphabetical Class/Position Listing: Reflects the salary range structure for all represented classes under the current Memorandum of Understanding to be effective April 1, 2024.
- Section 2, Subsection B. Alphabetical Class/Position Listing: Reflects the salary range structure for non-represented classes in accordance with direction from the Board and General Manager to be effective April 1, 2024.
- Section 3, Subsection B. Authorized Positions Table, Part 1: Allocates the number of permanent full-time positions in which persons may be employed by the District during the fiscal year and in accordance with the funding approved in the original FY25 budget.

Of particular note, the Senior Administrative Analyst classification is being deleted from the District's classification plan and this SAPR. There are two supervisory classifications in the Administrative Analyst series which is not typical of a job series under the District's classification plan or industry standards. The District determined the Senior Administrative Analyst classification was no longer necessary and no employees are in the classification.

The salary ranges have not changed from the current range rates. The District is currently conducting reopener negotiations (wages only) with the International Union of Operating Engineers, Local Union No. 12 for years four and five of the Memorandum of Understanding. The District may or may not return with a SAPR amendment at the conclusion of negotiations.

The adoption of this SAPR implements the motions and actions of the Board in the original approved FY25 Operating and Capital Budget, other motions to date for direction in drafting this final action, and General Manager classification maintenance plan direction.

**Fiscal Impact**

Refer to the original approved FY25 Operating and Capital Budget.

**Requested Action**

It is requested that the Board review and adopt the attached FY25 SAPR.

Attachment(s): FY25 Salary & Authorized Positions Resolution, No. 03-21-24-07

MAMMOTH COMMUNITY WATER DISTRICT  
*"WATER IS OUR FUTURE"*



**Fiscal Year 2025**

(April 1, 2024, through March 31, 2025)

**Salary and Authorized Positions Resolution  
Resolution No. 03-21-24-07**

**SALARY AND AUTHORIZED POSITIONS RESOLUTION**  
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## RESOLUTION NUMBER 03-21-24-07

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### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MAMMOTH COMMUNITY WATER DISTRICT FOR FISCAL YEAR 2025 RULES FOR THE APPLICATION OF DISTRICT EMPLOYEE COMPENSATION RATES, SCHEDULES AND RELATED REQUIREMENTS, COMPENSATION RATES AND SCHEDULES FOR, AND THE NUMBER OF POSITIONS AUTHORIZED IN THE VARIOUS DEPARTMENTS AND OFFICES OF THE DISTRICT

BE IT RESOLVED by the Board of Directors of the Mammoth Community Water District as follows:

#### **SECTION 1 – SPECIAL PROVISIONS APPLICABLE TO ALL CLASSES**

Unless specified otherwise in a Section, the rules set forth in this Salary and Authorized Positions Resolution (“SAPR”) constitute special provisions applicable to all classes of employment in the District service; provided, however, that if any provision of a Memorandum of Understanding or the District’s Employment Rules and Regulations adopted and approved by the Board of Directors and currently in effect is clearly and specifically in conflict with any rule contained in this SAPR, the provision in such Memorandum of Understanding or Employee Rules and Regulations shall prevail.

#### **SECTION 2 – ALPHABETICAL CLASS/POSITION LISTING**

##### **A. Definitions**

1. Classification Title: Under the heading “Class Title” is designated the title of classification of job class and/or position.
2. Job Classification Number: Under the heading “JCN” is the job classification number, which identifies the job title for personnel accounting and classification maintenance purposes.
3. Federal Fair Labor Standards Act: Under the heading “FLSA” is the designation of classification under the Federal Fair Labor Standards Act. The following are the FLSA designations:

A – Administrative  
E – Executive  
P – Professional  
L – Elective  
N – Non-Exempt

Employees in classes that do not have an “N” are exempt from FLSA, and are not eligible for overtime or compensatory time off for overtime as provided for in the rules and regulations of the FLSA.

4. Probationary Period: Under the heading “PP” is the number of months for the probationary period of new incumbents.

5. Unit: Under the heading "Unit" is the designation of the registered bargaining unit which represents the classification. Non-represented classifications are designated as "NR" and elected officials are designated as "EL".
6. Salary Range: The figures under this heading represent the minimum and maximum salaries in an hourly equivalent. Actual placement and movement within the salary range is determined consistent with the Personnel Manual and merit-based performance factors.

**B. Alphabetical Class/Position Listing, Effective April 1, 2024**

**SECTION 2 - ALPHABETICAL CLASS/POSITION LISTING**

Effective April 1, 2024

*Subsection B.*

CLASSIFICATION TITLE	JCN	FLSA	PP (PAYMON THS)	UNIT	SALARY RANGE	
					MINIMUM HOURLY	MAXIMUM HOURLY
Account Clerk I	-	N	<del>1806</del>	GEU	25.31	33.18
Account Clerk II	-	N	<del>1806</del>	GEU	29.80	37.11
Account Clerk III	-	N	<del>1806</del>	GEU	34.46	48.50
Administrative Analyst	0340	N	<del>1806</del>	GEU	36.37	48.92
Administrative Analyst/Permits	0813	N	<del>1806</del>	GEU	40.45	48.92
Administrative Assistant	0339	N	<del>1806</del>	GEU	30.86	36.55
Assistant Engineer	<del>-0806</del>	N	<del>1806</del>	NR	39.55	47.48
Associate Engineer	<del>-0803</del>	N	<del>1806</del>	NR	51.68	62.00
Board of Directors, Member	-	L	-	EL	Stipend & Expenses	
Board of Directors, President	-	L	-	EL	Stipend & Expenses	
Board of Directors, Vice President	-	L	-	EL	Stipend & Expenses	
Construction Project Specialist	4705	N	<del>1806</del>	GEU	40.49	48.92
District Engineer	0801	E	<del>1806</del>	NR	71.99	96.17
Executive Assistant	0311	A	<del>1806</del>	NR	46.02	55.21
Finance Manager	<del>-0501</del>	E	<del>1806</del>	NR	70.86	93.92
General Manager	0001	E	-	NR	Per Contract	
Heavy Equipment Operator and Line Maintenance Worker	-	N	<del>1806</del>	GEU	30.58	37.99
Human Resources Manager	<del>-0201</del>	E	<del>1806</del>	NR	67.47	85.47
Information Services Manager	2201	E	<del>1806</del>	NR	71.59	93.06
Information Systems Specialist	2212	N	<del>1806</del>	GEU	45.91	55.55
Inspector	-	N	<del>1806</del>	GEU	34.57	47.47
Instrumentation Technician	<del>-2804</del>	N	<del>1806</del>	GEU	36.98	49.49
Instrumentation Technician Supervisor	-	N	<del>1806</del>	GEU	45.17	61.28
Laboratory Supervisor	1320	N	<del>1806</del>	NR	50.61	70.08
Laboratory Technician	-	N	<del>1806</del>	GEU	36.15	50.04
Line Maintenance Supervisor	1641	N	<del>1806</del>	NR	50.61	70.08
Line Maintenance Technician	-	N	<del>1806</del>	GEU	40.49	48.92
Line Maintenance Worker I	-	N	<del>1806</del>	GEU	25.31	33.18
Line Maintenance Worker II	-	N	<del>1806</del>	GEU	28.12	37.11



**SECTION 2 - ALPHABETICAL CLASS/POSITION LISTING**

Effective April 1, 2024

*Subsection B.*

CLASSIFICATION TITLE	JCN	FLSA	PP (MAXIMUM THS)	UNIT	SALARY RANGE	
					MINIMUM HOURLY	MAXIMUM HOURLY
Line Maintenance Worker III	-	N	<del>1806</del>	GEU	33.18	42.32
Mechanical Maintenance Supervisor	-	N	<del>1806</del>	NR	50.61	70.08
Mechanical Maintenance Technician	-	N	<del>1806</del>	GEU	40.49	48.92
Mechanical Maintenance Worker I	-	N	<del>1806</del>	GEU	25.31	33.18
Mechanical Maintenance Worker II	-	N	<del>1806</del>	GEU	28.12	37.11
Mechanical Maintenance Worker III	-	N	<del>1806</del>	GEU	33.18	42.32
Permit Official	-	N	<del>1806</del>	GEU	36.55	43.87
Plant Maintenance Mechanical Technologist	<del>-4734</del>	N	<del>1806</del>	GEU	40.49	48.92
Plant Maintenance Worker I	<del>-4731</del>	N	<del>1806</del>	GEU	25.31	33.18
Plant Maintenance Worker II	<del>-4732</del>	N	<del>1806</del>	GEU	28.12	37.11
Plant Maintenance Worker III	<del>-4733</del>	N	<del>1806</del>	GEU	33.18	42.32
Plant Mechanical and Electrical Instrumentation Supervisor	<del>-4730</del>	N	<del>1806</del>	NR	50.61	70.08
Principal Administrative Analyst	0342	A	<del>1806</del>	NR	53.98	70.08
Purchasing Agent	<del>-1150</del>	N	<del>1806</del>	GEU	32.77	43.95
Resource Monitoring Specialist/Water Treatment Plant Operator I	-	N	<del>1806</del>	GEU	29.80	38.89
Resource Monitoring Specialist/Water Treatment Plant Operator II	-	N	<del>1806</del>	GEU	35.43	46.35
Resource Monitoring Specialist/Water Treatment Plant Operator III	-	N	<del>1806</del>	GEU	41.06	51.74
Risk Control/Safety Compliance Officer/Human Resources Generalist	-	A	<del>1806</del>	NR	36.37	48.92
<del>Senior Administrative Analyst</del>	<del>0344</del>	<del>A</del>	<del>180</del>	<del>NR</del>	<del>41.61</del>	<del>53.98</del>
Senior Engineer	0802	P	<del>1806</del>	NR	62.00	71.99
Staff Engineer	0804	N	<del>1806</del>	NR	45.20	54.24
Storekeeper	<del>-1151</del>	N	<del>1806</del>	GEU	24.57	32.48
Technician Trainee	-	N	<del>1806</del>	GEU	24.75	34.04
Utility Worker	-	N	<del>1806</del>	GEU	23.64	29.24
Wastewater Treatment Plant Chief Operator	-	N	<del>1806</del>	NR	54.86	73.11
Wastewater Treatment Plant Operator (OIT)/Laboratory Assistant	-	N	<del>1806</del>	GEU	28.79	39.68
Water and Wastewater Maintenance Superintendent	0002	E	<del>1806</del>	NR	67.47	89.41
Water and Wastewater Operations Superintendent	-	E	<del>1806</del>	NR	67.47	89.41
Water Treatment Chief Operator	-	N	<del>1806</del>	NR	50.61	70.08
Water Treatment Plant Operator I	-	N	<del>1806</del>	GEU	29.80	38.89
Water Treatment Plant Operator II	-	N	<del>1806</del>	GEU	35.43	46.35
Water Treatment Plant Operator III	-	N	<del>1806</del>	GEU	41.06	51.74
Water/Wastewater Treatment Plant Operator I	-	N	<del>1806</del>	GEU	29.80	38.89
Water/Wastewater Treatment Plant Operator II	-	N	<del>1806</del>	GEU	35.43	46.35
Water/Wastewater Treatment Plant Operator III	-	N	<del>1806</del>	GEU	41.06	51.74
Water/Wastewater Treatment Plant Operator-In-Training	-	N	<del>1806</del>	GEU	27.26	36.18

## **SECTION 3 – AUTHORIZED POSITIONS TABLE**

### **A. Definitions**

1. General: This table establishes the number of permanent/regular, full-time and part-time positions in which persons may be employed by the District during the Fiscal Year. A change in the total number of authorized permanent/regular, full-time and part-time positions in a department or office shall only be accomplished by a resolution adopted by the Board. The number of persons employed in permanent/regular, full-time and part-time positions shall not exceed the total number of authorized positions in a department, division or office in any section of this table.
  - a. The number of permanent positions allocated by class to divisions is for budgeting consideration and convenience only, and is not intended to constitute separate authorization of permanent positions by class.
    - i. The number of permanent/regular, full-time and part-time positions allocated to any division may be adjusted, provided that the total number of permanent/regular, full-time and part-time positions authorized does not change, and there are sufficient unspent appropriations available to provide funds for the adjustment.
    - ii. The General Manager or their designee may, upon the recommendation of the Personnel Services Department, adjust the number of permanent/regular, full-time and part-time positions allocated by class within any division provided that the total number of permanent/regular positions authorized does not change, and there are sufficient unspent appropriations as verified by the Finance Department Budget Division available to provide funds for the adjustment.
    - iii. Any adjustment made pursuant to Section 3.A.1.a.(i)-(ii) above shall only be made with guidelines established by the General Manager.
  - b. By adoption of this SAPR, the Board of Directors hereby directs responsible District staff to make necessary technical and clerical corrections to this SAPR to implement the intent of the Board. Such corrections shall not alter, in any manner, the substance or intent of the Board in adopting this SAPR.
2. Department: Under this heading is the designated department and associated divisions.
3. Months Authorized: Under this heading is the months within the fiscal year the positions are authorized.
4. Number of Positions Authorized: Under this heading is the number of permanent/regular, full-time positions authorized.
5. Full-Time Equivalent: Numbers appearing under this heading represent the full-time equivalencies for the number of permanent/regular, part-time positions authorized.

**B. Authorized Positions Table**

1. Part 1, Permanent/Regular Full-Time:

**SECTION 3 - AUTHORIZED POSITIONS TABLE**

*Subsection B., Part 1., Permanent/Regular Full-Time*

<b>DEPARTMENT</b>			<b>MONTHS AUTHORIZED</b>	<b>NUMBER OF POSITIONS AUTHORIZED</b>
<b>GENERAL MANAGER'S OFFICE/ADMINISTRATION</b>				
Section	1.1	General Manager Division	Full Year	1
Section	1.2	Administration Division	Full Year	2
Section	1.3	Regulatory Services Division	Full Year	2
				5
<b>ENGINEERING DEPARTMENT</b>				
Section	2.1	Administration Division	Full Year	1
Section	2.2	Engineering and Technical Services Division	Full Year	4
Section	2.3	Compliance Division	Full Year	1
				6
<b>FINANCE DEPARTMENT</b>				
Section	3.1	Administration Division	Full Year	1
Section	3.2	Accounting, Treasury, and Purchasing Division	Full Year	2
Section	3.3	Payroll, Utilities Billing and Collection Division	Full Year	1
				4
<b>INFORMATION SERVICES DEPARTMENT</b>				
Section	4.1	Administration Division	Full Year	3
				3
<b>MAINTENANCE DEPARTMENT (Collection &amp; Distribution Systems)</b>				
Section	5.1	Administration Division	Full Year	2
Section	5.2	Line Maintenance Division	Full Year	5
Section	5.3	Mechanical Maintenance Division	Full Year	4
Section	5.4	Plant Mechanical Maintenance Division	Full Year	4
				15
<b>OPERATIONS DEPARTMENT (Water &amp; Wastewater Treatment Facilities)</b>				
Section	6.1	Administration Division	Full Year	1
Section	6.2	Environmental Services (Laboratory) Division	Full Year	2
Section	6.3	Wastewater Treatment Division	Full Year	3
Section	6.4	Water Treatment Division	Full Year	3
				9
<b>PERSONNEL SERVICES DEPARTMENT</b>				
Section	7.1	Administration Division	Full Year	2
				2
				2
<b>DISTRICT TOTAL</b>				<b>44</b>

**SECTION 4 – COMPENSATION FOR EMPLOYEES IN NON-REPRESENTED CLASSES**

**A. Compensatory Time Off (“CTO”)**

Non-exempt, non-represented employees who work overtime (“OT”) may, with approval of their department manager, elect to accrue CTO on a time and one-half basis for each hour of OT worked

in lieu of OT pay. CTO accrual shall be limited to forty (40) hours. CTO is to be used for time off, and is subject to approval in the same manner as other leave requests (e.g., vacation). Employees who have reached the maximum accrual balance shall be given cash payment for additional OT hours worked until such balance has been reduced below the maximum allowable accrual amount (i.e., 40 hours). The District may compensate by cash payment all CTO balances on the last payday in each fiscal year at the current hourly rate of pay, or in any given payperiod at the employee's request.

**B. On Call/Call Back/Standby – Non-Represented Classes**

It is expressly understood that department management determines and designates divisions/units/sections within their department that may implement on call, call back and standby. Additionally, department management may determine and designate specific job classes within their department to be solely eligible to receive on call, call back and standby premium pay. Management retains the exclusive right to determine, designate and assign on call, call back and standby duty, withdraw such assignments, and develop and implement internal policies and procedures concerning the administration thereof.

1. On Call duty is defined as any time outside of a non-exempt employee's normal/regular scheduled work shift/hours, and they are not prescheduled for standby, where the employee is contacted to respond to a problem (normally by phone/other communication device), and which does not require the employee to return to the work site to respond to the problem. Calls such as attempts to locate an employee or provide information on changes in work schedules are not compensable for the purpose of this provision.
  - a. On Call Compensation: Premium pay for on call contact outside of an employee's normal/regular scheduled work shift/hours requiring a response to a problem by phone/other communication device, and which does not require the employee to physically return to the work site shall be a minimum of one (1) hour, or actual hours worked, whichever is greater, at time and one-half (1½) an employee's current regular rate of pay. Within a twenty-four (24) hour period, there will be only one (1), one (1) hour minimum paid outside of an employee's normal/regular daily work schedule.
2. Call Back duty is defined as any time outside of a non-exempt employee's normal/regular scheduled work shift/hours, whether or not prescheduled for standby. Call back includes all time spent by the employee from the time of reporting to the work site through completion of the task/problem.
  - a. Call Back Eligibility: An employee shall be eligible for call back premium pay when all of the following conditions are met.
    - i. The employee is ordered without prior notice to return to work and does in fact return to work; and
    - ii. The order to return to work is given following termination of the employee's normal/regular work shift and the employee has departed from the work site; and

- iii. The return to work occurs not less than two (2) hours prior to the established start time of the employee's next shift.
  - b. Call Back Compensation – Not on Standby: Premium pay for call back assignments during each twenty-four (24) hour period (i.e., 12:01 a.m. to 12:00 a.m.) shall be a minimum of three (3) hours, or actual hours worked, whichever is greater, at time and one-half (1½) an employee's current regular rate of pay. There will be only one (1), three (3) hour minimum paid in each twenty-four (24) hour period.
  - c. Call Back Compensation - On Standby Duty and Report to the Work Site Within One (1) Hour, Weather Permitting: Premium pay for call back assignments during each twenty-four (24) hour period (i.e., 12:01 a.m. to 12:00 a.m.) shall be a minimum of one (1) hour, or actual hours worked, whichever is greater, at time and one-half (1½) an employee's current regular rate of pay. There will be only one (1), one (1) hour minimum paid in each twenty-four (24) hour period.
  - d. Call Back Compensation - On Standby Duty and Report to a Problem by Phone/ Other Communication Device: Premium pay for call back assignments under this circumstance shall be actual hours worked at time and one-half (1½) an employee's current regular rate of pay from the time of reporting to the work site (i.e., by phone/other communication device) through completion of the task/problem.
- 3. Standby duty is defined as any time outside of an employee's normal/regular scheduled work shift/hours where management requires an employee to be available to respond to work related problems.
  - a. Standby Availability: An employee so assigned must:
    - i. Be readily available at all hours by telephone or other agreed upon communications device; and
    - ii. Respond immediately to a call for service, and weather permitting shall respond and report to the work site within one (1) hour of being called; and
    - iii. Refrain from activities which might impair their performance of all assigned/ required duties upon call out.
  - b. Standby assignments will be made on a rotational basis. Trading or switching a standby assignment is permitted with prior notice to applicable department management. The standby period is one (1) week, from Tuesday at 4:00 p.m. through the subsequent Tuesday at 7:00 a.m.
  - c. Time spent on standby duty shall not be considered hours worked.
  - d. Standby premium pay for Monday through Friday is fifty-four dollars (\$54.00) per day. Standby premium pay for Saturday is sixty-seven dollars (\$67.00) for the day. Standby premium pay for Sunday is eighty-two dollars (\$82.00) for the day. Standby premium pay for District recognized holidays is ninety-five dollars (\$95.00) per day/holiday.

### **C. Safety Footwear**

When the District requires that safety shoes be worn by employees as a condition of employment, the District shall reimburse said employees for the cost, not to exceed two hundred twenty-five dollars (\$225.00) per fiscal year, of an acceptable safety shoe. To be eligible for this reimbursement, the employee must obtain prior authorization from the department manager before purchasing safety shoes, and must submit the receipt to the District to verify the cost and substantiate the reimbursement. The District maintains the right to specify the type of required safety shoe.

## **SECTION 5 – INSURANCE FOR EMPLOYEES IN NON-REPRESENTED CLASSES**

### **A. Definitions**

General: Consistent with the Personnel Manual, group medical, dental, vision and life insurance is available to all permanent/regular, full-time and part-time, non-represented employees (Ref. Alphabetical Class/Position Listing) and their eligible dependents. In addition, these employees are eligible to participate in group insurance plans providing for benefits in the event of accidental death or dismemberment, long-term disability and short-term disability. With respect to each District group insurance plan described below, coverage for any employee, spouse, or dependent child is subject to the terms and conditions of such plan. Coverage is not immediate or automatic and may be subject to certain waiting periods or other matters.

### **B. Premium Contributions**

1. Group Health Insurance: The group health insurance plan includes three Anthem Blue Cross plan type options (Classic PPO, Advantage PPO, and Consumer Driven Health Plan [CDHP]) available for selection during open enrollment.
2. For employees who elect/select the Advantage PPO, the District shall pay the total actual premium cost per month for each employee, spouse, and dependent children to participate in the Advantage PPO.
3. For employees who elect/select the Classic PPO, the employee shall make up the monthly premium cost difference between the Classic premium and Advantage PPO premium through payroll deductions, and which may be paid through IRS Section 125 pre-tax payroll deductions.
4. For employees who elect/select the CDHP, the District will share the saving 50%-50% as a contribution into the employee's Health Savings Account (HSA) each plan year. Savings sharing is defined as 50% of the difference between the Advantage PPO and CDHP premium rates, subject to a limit equal to the IRS maximum (indexed annually) HSA contribution amount for any year. The exact amount of savings to be applied for each upcoming plan year is calculated during the month of December immediately preceding the plan year (e.g., in December 2013, perform calculations using 2014 plan year rates. Advantage PPO plan year rates minus CDHP plan year rates x # of permanent employees enrolled in CDHP plan = \$ total savings x 50% ÷ # of permanent employees enrolled in CDHP plan = \$ amount contributed to each employee HSA for each plan year, subject to

a limit equal to the IRS maximum [indexed annually] HSA contribution amount for any year).

5. The District shall pay the total actual premium cost for each employee, spouse, and dependent children to participate in the District group dental insurance plan.
6. The District shall pay the total actual premium cost for each employee, spouse, and dependent children to participate in the District group (term) life insurance plan.
7. The District shall pay the total actual premium cost for each employee, spouse, and dependent children to participate in the District group vision care insurance plan.
8. The District shall pay the total actual premium cost for each employee to participate in long-term and short-term disability insurance.
9. The District shall maintain Health and Welfare benefits at or above the current level during the term of this SAPR.

#### **SECTION 6 – CONSOLIDATED OMNIBUS BUDGET RECONCILIATION ACT (“COBRA”) COVERAGE FOR ALL CLASSES**

The District provides COBRA continuation coverage for its employees in accordance with all federal and state laws. If an employee elects COBRA continuation coverage, they will be entitled to the same health coverage that they had when the event occurred that caused their health coverage under the Plan to end. The employee is responsible for the cost of the coverage plus a 2.0% administrative fee.

If an employee dies, or leaves District service and is eligible for Long-Term Disability, the District shall continue group medical, dental, and vision insurance for a period of three calendar months via COBRA continuation coverage for the employee and the employee’s eligible dependents. The District will waive the administrative fee during the time that the District is paying for COBRA continuation coverage. Thereafter, the employee and eligible dependents will be offered COBRA continuation coverage in accordance with all federal and state laws.

#### **SECTION 7 – RETIREMENT FOR EMPLOYEES IN NON-REPRESENTED CLASSES**

Effective January 1, 2014, the District will provide a Pension contribution for all permanent/regular, full-time and part-time, employees in non-represented classes of 20% of an employee’s gross pay, and a \$0.50 (limited at 2% of an employee’s gross pay) matching Pension contribution for every \$1.00 of an employee’s contribution (limited at 4% of an employee’s gross pay) to their 457 plan.

#### **SECTION 8 – UNUSUAL CIRCUMSTANCES**

In any case where, by reason of unusual circumstances, rigid adherence to the foregoing rules would cause a manifest injustice, the General Manager, on recommendation of the appropriate department head and the Personnel Services Department, may make such order deviating therefrom, as is in the General Manager’s judgment, proper to mitigate the injustice.

**SECTION 9 – REPEALER**

Resolution Number 03-16-23-06, all amendments thereto, and all other prior resolutions are hereby repealed and of no further effect, except as such resolutions or parts thereof were approved in a Memorandum of Understanding and are of continuing validity and application.

**SECTION 10 – VALIDITY**

If any section, subsection, paragraph, sentence, clause or phrase of this SAPR is for any reason held by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of remaining portions of this SAPR. The Board of Directors of the Mammoth Community Water District hereby declares that it would have passed and does hereby enact this SAPR and each section, subsection, paragraph, sentence, clause and phrase hereof, irrespective of the fact that any one or more sections, subsections, paragraphs, sentences, clauses, or phrases be declared invalid or unconstitutional.

BE IT FURTHER RESOLVED by the Board of Directors of the Mammoth Community Water District that this SAPR shall become effective on April 1, 2024, unless otherwise specified, and shall remain in effect until it is modified, revoked, or rescinded by a future SAPR.

PASSED AND ADOPTED by the Board of Directors of the Mammoth Community Water District, County of Mono, State of California, this 21<sup>st</sup> day of March, 2024, at a regular meeting of the Board by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

MAMMOTH COMMUNITY WATER DISTRICT

\_\_\_\_\_  
Thomas R. Smith, President  
Board of Directors

ATTEST:

\_\_\_\_\_  
Mark D. Busby, Secretary  
Board of Directors

Res. 03-21-24-07



# AGENDA ITEM

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**Subject: Annual Update on the Status of the LADWP Agreement**

**Information Provided By: Clay Murray, Jeff Beatty**

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## **Background**

In 2013, the Mammoth Community Water District (MCWD) and the Los Angeles Department of Water and Power (LADWP) reached an agreement to settle questions about water resource management and consumptive beneficial uses in the Mammoth Creek watershed. The agreement established that 40.55% of all water delivered by MCWD is “consumptive use” and set MCWD’s maximum consumptive use of 1,779 ac-ft per year.

## **Discussion**

The agreement set a primary term of 50 years starting on January 1, 2014 and has a financial and water usage component. During the primary term, all MCWD consumptive use less than 1,779 ac-ft per year is considered water savings and added to a Consumptive Use Savings Credit Balance (credit balance). The credit balance is then escalated by the lesser of CPI or 3% at the end of each year.

At the end of the 50-year primary term, the credit balance is used to extend the primary term for no more than 10 years. Each year in the extended primary term the consumptive use is deducted from the credit saving balance. When the credit balance reaches a negative value or once 10 years has expired, the extension of the Primary Term is over, and MCWD will make the second payment and enter a Secondary Term of 50 years.

Since 2014, MCWD has calculated the annual consumptive use and reported to LADWP as required by the agreement. The total credit balance is currently 9,827 ac-ft and will likely continue to grow at a rate of ~850 ac-ft/year based on average usage since 2014. The CPI portion of the current credit balance is 1,134 ac-ft or 11.5%.

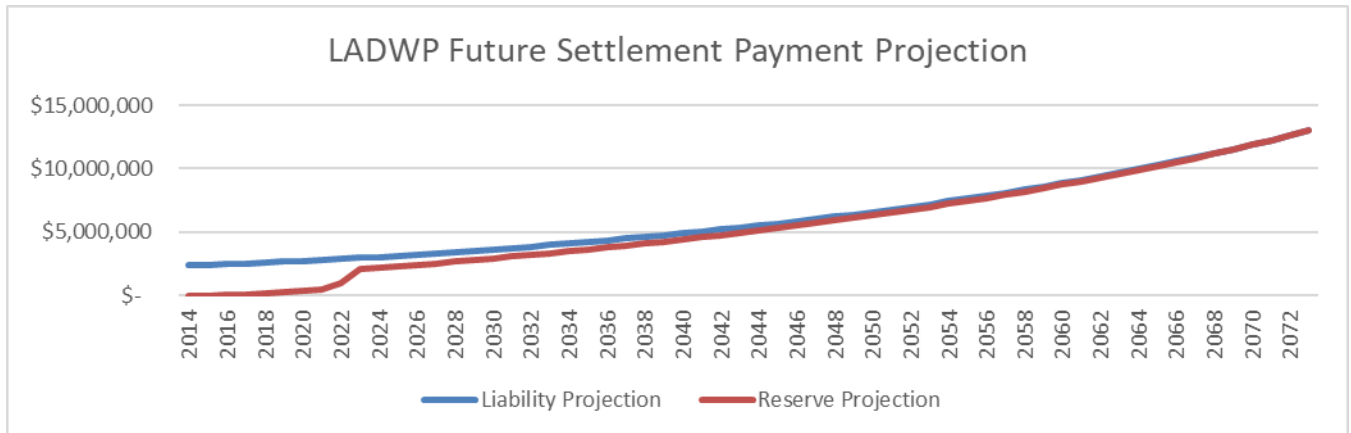
By using the current credit balance of 9,827 ac-ft we can project the extension of the primary term by estimating usages and CPI values. If we estimate a 25% increase in usage over the initial 50-year term and CPI to be 3% or greater, the primary term will easily be extended by 10 years. Though this projection is made with a lot of unknowns, it illustrates that our current usage and savings credits are tracking well to extend the primary term.

## **Financial Impact**

The agreement called for an initial payment to LADWP of \$3,400,000 to pay for LADWP’s implementation of, and on-going operation and maintenance of, water conservation and water use efficiency actions in the watershed. At the end of the extended primary term of the agreement, MCWD will pay to LADWP an amount equal to \$2,400,000 escalated each year by the smaller of the CPI or three percent.

The estimated future payment to LADWP is \$13,006,000 in January 2074. In 2022 and 2023, MCWD took the opportunity to purchase longer-term securities at higher interest rates and reduce the required annual contributions in future years. MCWD has contributed a total of \$2,035,000 to the LADWP reserve fund and

the current investment return on the reserve fund is 4.47%. The calculated annual payment to reach the final obligation is \$34,000 increased each year by inflation.



### **Requested Action**

This report is provided for information only. Our current practices of water conservation and saving for the future payment are projected to prepare the District to take full advantage of the extension of the primary term of the agreement and have sufficient savings to make the payment due at the end of the extended primary term. There are no recommendations for change.

## AGENDA ITEM

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**Subject:** Water Supply Update and Discuss and Consider Changing the Water Conservation Level

**Information Provided By:** Clay Murray, Operations Superintendent

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### **Background**

Due to the sustained low snowpack resulting in multi-year drought conditions from April 2012 through 2015, the staff recommended the Board implement various levels of water restrictions to conserve water supplies. With the record drought recorded in the winter of 2014-15, the Board implemented Level 3 water conservation measures in April 2015 through April 2017. After a massive winter in 2017, the Board modified the conservation level to Level 0 and requested the Water Supply Update be produced on a quarterly basis. The District is currently operating under Level 1 water restrictions which was approved in March 2023 following staff recommendations on the Water Supply Update. The purpose of this update is to provide an analysis of supply and demand patterns.

### **Discussion**

Staff reviewed the status of both surface water and groundwater sources and compared the available supplies against historical monthly demands. From this analysis staff projected demands and our ability to meet those demands.

**Surface water:** Current precipitation and snowpack conditions at Mammoth Pass are 93% of normal to date and 83% of normal for April 1<sup>st</sup>. Surface water from Lake Mary has provided 96% of our supply since January. A total of 297 ac-ft of surface water was supplied from January through March 13<sup>th</sup>. Approximately 20 ac-ft of storage was used from Lake Mary when stream flows were less than the requirement. Lake Mary is 0.18' from full and stream flows are mostly above the requirement. A total of 586 ac-ft is stored in Lake Mary and will remain available for use when stream flows are below the requirement.

Surface water will be the primary source of supply for the next quarter using a combination of direct diversion and usage from storage depending on flows in Mammoth Creek. The current flows are slightly above the stream flow requirement and are expected to fluctuate below the requirement periodically.

**Groundwater:** Engineering staff closely track groundwater levels in all nine of the District's production wells, and have conducted an aquifer monitoring analysis of over 30 years of groundwater data spanning multiple drought periods. This analysis indicates that multiple wet or normal years are required to recover the aquifer following a multi-year drought. This example was demonstrated by the 2012 – 2015 drought and the massive winter of 2017. The recharge that was experienced in 2017 did not recover the aquifer to predrought levels and it took 2 more normal and above normal snow years to see complete recovery.

This pattern will continue until multiple wet or normal years reduce dependence on groundwater production and allow the aquifer to recharge to pre-drought conditions. Engineering recently updated aquifer monitoring analysis by including all values recorded in 2023. The analysis determined that the large winter and subsequent run off, coupled with a reduction in groundwater usage, has given the opportunity for some aquifer recharge. By meeting most demand with surface water supplies there was only 11 ac-ft of groundwater used since the beginning of the year. Aquifer levels continue to show a positive trend with the lack of pumping and some continued recharge.

**Demand:** Water production for the previous quarter was as follows.

January, 130 ac-ft

February, 122 ac-ft

March (estimated), 125 ac-ft

The total demand for this quarter was 377 ac-ft. This is 3% or 12 ac-ft more than the projected volume of 365 ac-ft.

**Demand Projections:** The demand projection for the April - June quarter is 497 ac-ft and is based on the average water consumption since 2011.

April, 109 ac-ft

May, 151 ac-ft

June, 237 ac-ft

### **Conclusion and Recommendation**

In conclusion, winter storm accumulations have reached normal to date and 83% of normal for April 1st. Current surface water supplies are able to meet most of the demand with minor usages from storage. Though groundwater levels are still below predrought levels, they are continuing to trend upward with the reduced dependence on well water. Staff are recommending that the Board consider reducing the conservation level to 0 as both ground and surface water supplies are sufficient to meet the summer irrigation demands.