



**WATER IS OUR FUTURE**



**MAMMOTH COMMUNITY WATER DISTRICT  
IS SEEKING AN**

**ENGINEERING INTERN  
(Temporary/Summer)**



## ENGINEERING INTERN

Mammoth Community Water District

### FILING DEADLINE:

Friday, 04/24/2026 @ 4:30 p.m.

(Recruitment 26-007)

## THE ORGANIZATION

The Mammoth Community Water District is committed to carefully and effectively managing and maintaining our local water resources. The District provides water and wastewater services to meet the health and safety needs of the community. All work is conducted in a safe, financially sound, and high-quality manner. We are committed to our customers and the environment in which we live.

## THE COMMUNITY OF MAMMOTH LAKES

Located in the Inyo National Forest of Mono County, California, in the Eastern Sierra Nevada Mountain Range, Mammoth Lakes (named from the mining era, Mammoth Mining Co.) is the largest incorporated town within the greater Mono and Inyo County areas. Mammoth Lakes serves as the popular skiing, camping, hiking, fishing, and geological Mecca of the region.

Mammoth Lakes (permanent pop. 7,124, 2024 Census, with periods of up to 35,000 due to tourism) is a dynamic community within a world-renowned natural and geological environment which attracts visitors from around the globe.

With a ski season that generally spans mid-November through the end of May, Mammoth Mountain is one of the premier ski areas in the country, including downhill skiing, snowboarding, cross-country skiing, snowmobiling, and dog sledding. The surrounding area offers summer recreation opportunities, including fishing, hiking, climbing, camping, off-roading, mountain biking, horseback riding, and golf. Mammoth Lakes is also a gateway community to world-class attractions such as Yosemite National Park, Devils Postpile National Monument, Death Valley National Park, and the John Muir and Ansel Adams Wilderness areas.

Mammoth Lakes' regional heritage can also be experienced through the area's numerous festivals, annual events, artisan markets and events, and cultural celebrations. Mammoth Lakes offers an excellent family life environment, housing, a thriving K-12 education system, a well-developed community college network, hospital, clinics, and airport.

## POSITION DESCRIPTION

Under close supervision, the Engineering Intern performs paraprofessional engineering work in the field or office, which may include data collection, standard computations, preparing drawings and visual aids, observing construction activities, research, records retention, and project coordination activities. This work is in support of the District's infrastructure including but not limited to water lines, sewer lines, pump stations, reservoirs, lift stations, pressure reducing stations, and water and wastewater treatment plants.

The Engineering Intern collects and processes data in support of the District's infrastructure; drafts using AutoCAD/ArcGIS; observes and reports on capital projects and permit construction sites; applies standard plans and specifications; makes as-built drawings, reduces survey notes, and prepares and maintains maps; provides initial review of construction and connection permit applications, plans, and specifications.

## THE IDEAL CANDIDATE

The selected Engineering Intern is a positive, motivated, detail-oriented, self-starter and problem solver with outstanding communication skills. The ideal candidate is highly skilled with Microsoft Office software applications, is outgoing and creative, has maturity, integrity, and good judgment.

The selected candidate will have the following minimum qualifications:

- **Education:** High school diploma or equivalent, and current enrolled in or graduation from an accredited college or university in engineering or a closely related field.  
**Desirable:** Completion of college-level engineering coursework equivalent to junior standing.
- **Experience:** None required
- **Driver License:** Possession at time of appointment and continued maintenance of a valid California Class C Driver License, or equivalent. Proof of a driving record free of multiple or serious traffic violations or accidents for two consecutive years.

*Note: Applicants must submit at the time of application, a current copy of their driving record issued no later than one month prior to application submittal.*



## THE COMPENSATION

The Engineering Intern salary range is \$28.00 - \$31.00 hourly.

## BENEFITS

A temporary employee is entitled to the following benefits:

- ◆ Sick Leave – Temporary employees receive five days of sick leave per calendar year, which becomes available for use beginning on the 90th day of employment.
- ◆ Holidays – Nine holidays per year.

## THE SELECTION PROCESS

Depending upon the number of applicants meeting the filing requirements and minimum qualifications, applicants will be scheduled for one or more of the following processes listed below:

- ◆ Application Review (Upon receipt, applications are screened according to the minimum qualifications/standards outlined previously, with the most qualified applicants being recommended to the Engineering Department.)
- ◆ Performance Examination\* (A job-related performance examination.)
- ◆ Oral Examination\* (Candidates are asked structured questions and must respond orally to allow the interview panel to evaluate the specific qualifications of each applicant.)

Applicants must submit a complete and current Employment Application to qualify for consideration. In addition, the District will verify a candidate's employment history, education, certification, licenses, training, and other information contained in the Employment Application, including any other materials submitted by an applicant with their application packet. An offer of employment will be conditioned upon legal ability to work in the United States, passing an occupational medical examination, and verification of a candidate's employment information as noted directly above.

## HOW TO APPLY AND REQUIRED APPLICATION MATERIALS

- ◆ Mammoth Community Water District Employment Application (must be complete and current), a Supplemental Application, and DMV driving record report.
  - The District application and supplemental application forms are available at <http://www.mcwd.dst.ca.us/employment>.
  - A California DMV driver record can be obtained at: <https://www.dmv.ca.gov/portal/customer-service/request-vehicle-or-driver-records/online-driver-record-request/>.
- ◆ The application and application materials are to be submitted by email only to [applications@mcwd.dst.ca.us](mailto:applications@mcwd.dst.ca.us). Applications via U.S. Mail, in person to the District, or fax will not be accepted. Resumes are not accepted in lieu of an application, although candidates are encouraged to attach resumes containing additional qualifying information if applicable.



Date Opened: Thursday, April 9, 2026

APPLICATION DEADLINE: Friday, April 24, 2026 @ 4:30 p.m.

### Mammoth Community Water District

Personnel Services Department

Post Office Box 597

1315 Meridian Boulevard, Mammoth Lakes CA 93546-0597

For application information, call (760) 934-2596, extension 277

Website <http://www.mcwd.dst.ca.us/employment>

\*Should you feel you need special accommodations for the examinations due to a qualifying disability, please contact Personnel Services Department at (760) 934-2596, ext. 277, at least five days prior to your examination.