

MINUTES

Thursday, August 20, 2020
Mammoth Community Water District
Regular Board Meeting

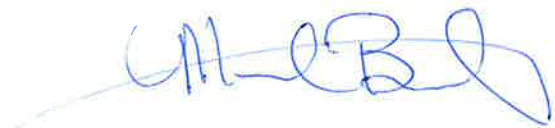
The Board of Directors convened in session at the hour of 5:39 p.m. No recess was taken and the meeting was adjourned at 6:51 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Mark Busby
Board Secretary

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District held on Thursday, August 20 2020 at 5:39 p.m.

ROLL CALL

Board Present *

Director: Tom Cage
Director: Robert Creasy (*arrived at 5:42 p.m.*)
Director: Tom Smith
Director: Gary Thompson

Board Absent

Director: Dennis Domaille

Staff Present *

General Manager: Mark Busby
District Engineer: Garrett Higerd
Operations Superintendent: Clay Murray
Information Services Manager: Justin Mulbay
Finance Manager: Jeff Beatty
Administrative Analyst: Betty Hylton
Administrative Analyst: Chris Weibert
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz

Guests Present *

Richard Teaman - Teaman, Ramirez and Smith, Inc.
Rick Gallo - Teaman, Ramirez and Smith, Inc.

**** As a result of the threat of COVID-19, the Governor issued Executive Order N-25-20 dated March 12, 2020 allowing for Directors, staff, and members of the public to attend this public meeting via teleconference without strict compliance with the Brown Act's teleconferencing requirements. To maximize public participation, comply with Brown Act requirements, and provide a clear record of the meeting, public comment was made available for each agenda item and all action items were voted on by roll call.***

PUBLIC FORUM

President Smith opened the public forum at 5:39 p.m.

No one addressed the Board and President Smith closed the public forum at 5:39 p.m.

PUBLIC HEARING

President Smith opened the public hearing to receive comments concerning the filing of reports on delinquent water and sewer charges as of June 30, 2020 at 5:41 p.m.

No one addressed the Board and President Smith closed the public hearing at 5:41 p.m.

CONSENT AGENDA A

A-1 Approval of July 2020 Check Disbursements (Springbrook #'s 57876 – 58022)

A-2 Approval of Minutes from the Special Board Meeting held July 9, 2020

A-3 Approval of Minutes from the Regular Board Meeting held July 16, 2020

A-4 Changing the Date of the October Board Meeting from October 15, 2020 at 5:30 P.M. to October 22, 2020 at 5:30 P.M.

There was no discussion and Director Thompson made a motion.

BOARD ACTION – To approve Consent Agenda A

MOVED BY: Director Thompson
SECONDED BY: Director Cage
AYES: Directors Cage, Smith, and Thompson
NAYS: None
ABSENT: Directors Creasy and Domaille

CONSENT AGENDA B – STAFF REPORTS

B-1 Operations Department Report

B-2 Maintenance Department Report

B-3 Finance Department Report

B-4 Engineering Department Report

B-5 Information Services Report

B-6 Personnel Services Report

B-7 Regulatory Support Services Report

B-8 General Manager's Report

Director Cage made a motion.

BOARD ACTION – To approve Consent Agenda B

MOVED BY: Director Cage
SECONDED BY: Director Thompson
AYES: Directors Cage, Creasy, Smith, and Thompson
NAYS: None
ABSENT: Director Domaille

CURRENT BUSINESS

C-1 Discussion and Possible Adoption of Resolution No. 08-20-20-09 Confirming Collection and Requesting Inclusion of Delinquent Rates, Charges and Penalties for Water and Sewer Service on the Mono County Tax Roll for the Forthcoming Fiscal Year in the Same Manner as the District's General Taxes

Jeff Beatty noted that one of the property owners on the list originally provided to the Board members had paid the delinquent amount earlier in the day; therefore the final list would need to be amended before being submitted to Mono County.

The Finance Committee had asked Mr. Beatty to report on how delinquent the accounts on the list were and if there were any that might be on the list as a result of impacts from COVID-19. Mr. Beatty reported that the youngest delinquent account was two years old and the oldest was eleven years old. He also confirmed that none of the referenced accounts were on the list as a result of impacts due to COVID-19.

There was no further discussion. Director Cage made a motion.

BOARD ACTION – To adopt Resolution No. 08-20-20-09 confirming collection and requesting inclusion of delinquent rates, charges and penalties for Water and Sewer Service on the Mono County Tax Roll for the forthcoming fiscal year in the same manner as the District's general taxes with the amended list

MOVED BY: Director Cage
SECONDED BY: Director Thompson
AYES: Directors Cage, Creasy, Smith, and Thompson
NAYS: None
ABSENT: Director Domaille

C-2 Presentation, Discussion and Filing of the 2019-2020 Financial Audit

- **Richard Teaman, CPA, Teaman, Ramirez, & Smith, Inc.**

Richard Teaman addressed the Board by describing the goal of the auditor is to issue an opinion on the District's financial statements and that his firm was issuing an "unmodified" report on the District's fiscal year 2020 financial statements, which is the highest rating available in accordance with GAAP (Generally Accepted Accounting Principles) and the same rating as the previous year. An "unmodified" report indicates that financial information is being reported properly and with full disclosures.

Mr. Teaman then provided a thorough review of the Draft 2019-2020 Financial Audit; highlighting that staff did a great job of clearing up minor issues from past years. He noted that there were no items listed in the Internal Control report.

Director Cage requested that item no. 9 (LADWP Settlement Funding), Commitments and Contingencies, under Notes to Financial Statements be amended to include:

- 1. The actual CPI (Consumer Price Index) percentage and what the actual escalation rate used was.*
- 2. The estimated increase to the adjusted extension payment.*

In closing, Board members expressed compliments to the Finance Department staff for their thorough preparation and appreciation to Mr. Teaman and his team for their time.

President Smith called for a motion.

BOARD ACTION – To accept the Fiscal Year 2019-2020 Draft Financial Audit dated 08/04/2020 amended to include the requested information.

MOVED BY: Director Creasy
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Smith, and Thompson
NAYS: None
ABSENT: Director Domaille

Committee Meetings Held During the Month

Technical Services Committee – August 19, 2020

Gary Thompson
Tom Cage (*alternate*)

Finance Committee – August 19, 2020

Tom Cage
Robert Creasy

Technical Services Committee:

Director Thompson reported that the committee discussed the update of the Well 32 project and that the USGS is wanting to install a new 60 foot radio tower on District property. Mark Busby added that the USGS lease agreement with MCWD for office space and an exterior facility expired June 30, 2020 and that the two parties are working to renew the lease. Directors Smith and Cage commented that the proposed USGS tower is not something that they would support in its current design.

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Finance Committee:

Director Creasy reiterated compliments to the Finance Department for a very successful audit.

DIRECTOR COMMENTS, REQUESTS, AND REPORTS

Director Cage extended his compliments to all staff at MCWD for their professionalism; notably staff in the field and the way disruptions in the community are handled during the construction season. He said he is proud to be part of a well-run business. President Smith echoed his comments.

ATTORNEY REPORT

Attorney Horowitz said there was nothing notable to report.

The Board members went into closed session at 6:31 p.m.

CLOSED SESSION

D-1 Property Negotiations – Pursuant to Government Code Sections 54954.5(e) and 54956.8

Consultation with Legal Counsel – Pursuant to Government Code section 54957(a)

Property Description: Mono County APN – 035-090-018-000

Under Negotiation: Price and Terms of Payment

MCWD Negotiators: Mark Busby, John Pedersen, and Tom Cage

Property Owner Negotiator: Paul Rudder

ADJOURNMENT

The Board adjourned out of closed session at 6:51 p.m.

It was reported from closed session that Garrett Higerd would replace John Pedersen as one of the MCWD negotiators under item D-1 Property Negotiations.

President Smith adjourned the meeting at 6:51 p.m.